

BOARD OF DIRECTORS
Arden Manor Recreation and Park District
1415 Rushden Drive, Sacramento, CA 95864
Phone (916) 487-7851 Fax (916) 487-2028
Board@Amrpd.org

Minutes: Regular Meeting
Date: September 21, 2023
Time: 6:30 PM
Location: 1415 Rushden Drive,
Sacramento, CA 95864

1. CALL TO ORDER 6:60PM

a) Pledge of Allegiance

2.

a) Roll Call and Introduction of Guests

Michael Grace, Chair Jeremy Cullifer, Vice Chair
Warren Harding, Director Jake Baumgartner, Secretary
Debra Cullifer, Director
Kelly Lewellen, District Manager Mike Cottonwood, Maintenance Supervisor

3. VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Darryl and Kris Inlow are present. Darryl is present to receive an update on the Jonas Larkspur pond.

5. BUSINESS ITEMS

a) Consent Agenda

- i) Minutes of the August 17, 2023, Regular Board Meeting**
- ii) Payroll, Supplies, and Revenue Year to Date**
- iii) Program Revenue and Refund Report for August 2023**
- iv) Payroll Report for August 2023**
- v) Claims for August 2023**
- vi) Revolving Fund Report for August 2023**
- vii) Fulton El Camino Police Department Report for August 2023**

Motion to approve consent agenda: Warren Harding, 2nd: Jeremy Cullifer

Ayes: Warren Harding, Jeremy Cullifer, Debra Cullifer, Mike Grace, Jake Baumgartner

No: 0

Abstain: 0

Absent: 0

- b) Deterding Roof Replacement Project Report:** The board will receive a report and updated cost estimate for the Deterding Roof Replacement. Six bids were received with costs ranging from \$215,000 to \$304,466. The District Manager will make a recommendation to accept the lowest bid. The board will vote on a motion to accept the bid and move forward with the roof replacement.

The District Manager walks through the process of selecting the lowest bid for the project. All bidders met parameters required during the bidding process. The District Manager then followed up with references for the two lowest bidders. It is customary to award the bid to the lowest bidder and this is the recommendation.

Motion to award contract to D7 Roofing: Warren Harding, 2nd: Jeremy Cullifer

Ayes: Warren Harding, Jeremy Cullifer, Debra Cullifer, Mike Grace, Jake Baumgartner

No: 0

Abstain: 0

Absent: 0

5. REPORTS

a. District Manager

Regarding the pond: Mike Grace states that we will be asking for input on the pond and nature area. Warren Harding remarks that lots of people want a dog park, and we need to worry about the aesthetics of how it will fit into the park. The District Manager will work on outreach with Helix to ensure that community members are aware of the meetings.

We will purchase new lane lines from Kiefer. This is where we purchased the last lines and they have held up well over the years. It is also one of the lowest bids.

b. Maintenance Report

6. BOARD COMMENTS

Warren Harding suggests that the wooden park signs may need a new coat of varnish. Debra Cullifer suggests that a high school woodshop class may take it on as a project.

Mike Grace remarks on the DAR flooring resealing after camp and how it will help the new floor stay new.

7. ADJOURNMENT 7:16PM

Next Regular Board Meeting Thursday, October 19, 2023

AMERICANS WITH DISABILITIES ACT ACCOMMODATIONS – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Kelly Lewellen at (916) 487-7851. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.*

BOARD MEETING MATERIALS - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*