

Arden Manor Recreation and Park District

Board of Directors February 16, 2022, Meeting Minutes

Board Members present:

Mike Grace, Board Chair Debra Cullifer, Director Jake Baumgartner, Secretary

Jeremy Cullifer, Vice Chair Warren Harding, Director

Staff present: Kelly Lewellen – District Manager

Mike Cottonwood – Maintenance Supervisor Eric Buchanan – Sr. Maintenance Worker

Madison DeWald – Administrative Assistant Andrew Nielson -

Meeting called to order by the Chair at 6:30p.m.

3. Public Comment:

No comments

4. BUSINESS ITEMS

1. Consent Agenda

Motion to adopt made by Debra Cullifer, Seconded by Warren Harding

Motion to adopt :

Motion 5 Ayes 0 No 0 Abstain

2. Board Position Nominations

Mike Grace - all positions are open. Correction: we have Chair, Vice Chair and Secretary, not President and Vice President.

Chair:Warren Harding nominates Mike Grace for Chair –

Debra Cullifer nominates Jeremy Cullifer for Chair – Jeremy interested in nomination

Motion for Mike Grace for chair: 3 Ayes 2 No 0 Abstain

Vice Chair: Warren Harding nominates Jeremy Cullifer for Vice Chair.

Motion 5 Ayes 0 No 0 Abstain

Secretary: Mike Grace explains that the Secretary signs all legal documents and minutes.

Jeremy Cullifer nominates Jake Baumgartner for Secretary. Warren Harding Seconds

Motion 5 Ayes 0 No 0 Abstain

3. Committee Position Selection

Mike Grace: We have 4 committee liaison positions, Recreation, Budget, Personnel, and Maintenance.

Jake Baumgartner – Maintenance

Warren Harding – Recreation

Jeremy Cullifer – Budget

Debra Cullifer – Personnel

Mike Grace – Sac Parks Foundation

Jeremy Cullifer motions on slate, Warren Harding seconds

Motion 5 Ayes 0 No 0 Abstain

Mike Grace: We need to find a community member to sit on the Sac Parks Foundation Board.

Madison DeWald suggests that the Board Members post on Social Media regarding District events.

Mike Grace states that it is okay to post on Social Media but cautions not to respond in order to not violate the Brown Act.

Mike Grace directs the District Manager to look into Ethics and Harassment training, also Form 700.

4. Resolution for Designating Applicant Agent for Disaster Recovery

Debra Cullifer Motions Jake Baumgartner seconds

Motion 5 Ayes 0 No 0 Abstain

2nd motion to add board signer Warren motions Debra Cullifer seconds

Motion 5 Ayes 0 No 0 Abstain

5. Discussion and Approval of New Registration Fees for Summer Programs:

Jeremy Cullifer Motions Jake Baumgartner seconds

Motion 5 Ayes 0 No 0 Abstain

6. Reports

Replacing laterals and media in pool filter

Debra Cullifer motion and Jeremy Cullifer seconds to use glass over sand for media replacement

Motion 5 Ayes 0 No 0 Abstain

Playground fill replacement:

Debra Cullifer motions and Jake Baumgartner seconds to use rubber bark. District Manager is to report back regarding Grant possibilities or costs to purchase.

Motion 5 Ayes 0 No 0 Abstain

7. Board Discussion

Mike Grace – we need a Master Plan and a Fixed Asset schedule to determine needs of the District.

Jeremy Cullifer requests a closed session. For a personnel issue.

Mike Grace – we will need to put a closed session on the next agenda.

Jeremy Cullifer requests a Special Meeting

Special meeting scheduled for March 2nd at 5:30.

The meeting adjourned at 8:02 p.m.