

Arden Manor Recreation and Park District  
Board of Directors July 21, 2022, Meeting Minutes

Board Members present:

Mike Grace, Board Chair X arv 6:35      Lauri Defazio, Vice Chair X      Darcy Skala, Secretary abs.  
Christine Arden, Member X arv 6:45      Warren Harding, Member X

Staff present: Stephen Fraher, District Manager; Mike Cottonwood, Maintenance Supervisor, Ed Nielsen, PT Maintenance

Public Input Meeting called to order by the Vice-Chair at 6:30 p.m. who led the group in the Pledge of Allegiance.

Board Meeting called to order by the Chair at 7:05 p.m.

**#3 Public Comment:** Public Input and comments were received from the community members present, a majority of the comments were compliments on the District pool operations and programming. Those present would like to see lap swimming times increased and to have an evening offering.

Recognition of the summer camp program staff and the good job they are doing was made, and questions asked regarding the increase in pool attendance each afternoon above previous years.

**#4 Consent Agenda;**

Motion to adopt made by Harding, Seconded by Arden

Motion to adopt : To approve the Consent Agenda with corrections to the June Meeting Minutes as amended. Showing a correction to the vote results on the CalTRUST item to be 4 in favor.

Motion      4 Ayes      0 No      \_\_\_ Absent

**#5. Old Business**

**#5a** Update on the 70<sup>th</sup> Anniversary Jubilee.

Board Members Harding and Grace will serve as the steering committee for the celebration.

Motion to adopt : No action taken

Motion      \_\_\_ Ayes      \_\_\_ No      \_\_\_ Absent      \_\_\_ Abstention

**#6 New Business**

**#6a** Presentation was made by Megan Barnett, Regional Advisor of the KYA Group regarding their construction and management services offered to government agencies under CMAS and GSA guidelines. Megan explained how their program works and answered questions from the Board Members.

The Board appreciated the explanation to allow an understanding of the process with the KYA Group. The Board directed staff to seek information and proposals from the KYA Group for the projects which have been identified and to bring a proposed contract back for approval.

Motion to adopt : No action necessary at this point.

Vote            \_\_Ayes            \_\_No            \_\_Absent            \_\_Abstention

**#6b** Consider a staff proposal to reorganization of district staffing and scheduling to create equity, and entice retention of current employees. The Board discussed the proposal with input from the Personnel Committee in support of the idea, the Board Chair expressed support for the proposal as well. The Board provided direction to staff to bring the financial impact to the district of the changes back to the Board during the August 18<sup>th</sup> Board meeting, in order to understand the complete impact moving forward.

The proposal is to be considered prior to adoption of the Final Budget for FY 22-23.

Motion to adopt: Direction was given and no vote was necessary.

Vote            \_\_ Ayes            \_\_No            \_\_Absent            \_\_Abstention

**#6c** Adopt a Revised Board Resolution 2021-2022-13, to adopt the Preliminary Agenda for FY 22-23 based on corrections identified by the Sacramento County Department of Finance.

Motion to adopt: Harding Second by DeFazio

Vote            4 Ayes            0 No            1Absent            \_\_Abstention

## **#7 Board Discussion**

Staff proposed the idea of holding a Board Planning Retreat for the purpose of developing and prioritizing Projects, thus setting Goals and Objectives for Staff and to Focus staff efforts for improved productivity.

A short discussion was held, and staff was directed to bring a proposal for dates in September or October of 2022.

The idea was presented to have an annual Board Planning Retreat to develop goals and objectives for the coming Fiscal Year each spring going forward.

**The meeting adjourned at 8:25 p.m.**

Respectfully submitted,

Stephen Fraher, District Manager