

ARDEN MANOR RECREATION AND PARK DISTRICT

A Special District Formed In 1953

Christine Arden – Chairperson
Lauri DeFazio – Vice Chair
Darcy Skala – Secretary
Mike Grace - Director
Warren Harding – Director



Maria Boland – District Manager
Michael Cottonwood – Maint. Supervisor

REGULAR MEETING MINUTES

1415 Rushden Drive, Sacramento, CA 95864

Thursday, November 18, 2021, 6:30pm

Due to the State of California's shelter in place orders the Board Meetings will be held remotely via Zoom.

Zoom meeting details:

<https://us02web.zoom.us/j/88665517299?pwd=OUpSM042eGN4MUpVMmI0aEQ0YnMrdz09>

Meeting ID: 876 983 6517 Passcode: 842201

VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

1. **CALL MEETING TO ORDER**
 - A. Pledge of Allegiance
 - B. Roll Call: Arden, DeFazio, Grace, Harding, Skala
2. **AGENDA APPROVAL, ADDITIONS AND / OR DELETIONS**
3. **PRESENTATIONS – None**
4. **District Manager Report**
 - A. Maintenance, Recreation, Admin. update
 - a. See Manager Report
5. **Guest – None**
6. **PUBLIC COMENTS:** Under Government Code Section 54954.3 members of the public may address the Board on non-agenda items. Speakers may address Board on any agenda item during consideration of the item. Speakers are limited to three (3) minutes for their comments.

7. **Committee Reports**

- A. **Budget Committee** – Did not meet.
- B. **Parks Committee** – Did not meet. The Crabtree library was invaded by ants, Harding’s cleaned it up. The small turf field at Deterding is always packed with people playing soccer and the field is in need of repair.
- C. **Personnel Committee** – Did not meet.
- D. **Sacramento Park Foundation** – Attempting to get reimbursed but the State will not reimburse past invoices. Working on getting a loan and invoices cleared and paid out.

8. **CONSENT CALENDAR**

A. Approval of Minutes

October 21, 2021

Grace asked for more description on 10A – Tabled until District receives results of testing

B. Financial Reports

1. Reports on Revenues and Expenditures (October).

- a. Move \$2,739 from Other Professional Services Admin to Other Professional Services Recreation
- b. Delete last line of Master expense spreadsheet
- c. Request a refund of the \$5,000 credit from PG&E on the pool heater account.

2. Claims Submitted for Payment (October).

3. Employee Benefit Report (October).

Harding motion to accept with changes to the minutes and revenue and expenditure accounts. DeFazio 2nd. All in favor.

C. Adopt Resolution NO. AM 21/22-04 authorizing remote teleconference meetings for November 19, 2021 – December 16, 2021.

- a. Grace motion to adopt as presented. Skala 2nd. All in favor.

D. **RECOMMENDED ACTION: Approve the Consent Calendar as presented.**

9. **CORRESPONDANCE**

A. FEC Park Police – See Report

- a. Have staff continue calling non-emergency number for the golfer at Jonas.

10. **OLD BUSINESS**

A. Subject: Review and select appropriate safety fill material for District playground.

- a. No results for the testing of the material. The District is still waiting on the testing and results. Skala asks if we have to wait or if we can just vote and move forward. DeFazio asking if we can move rubber bark material to where we may be low. DeFazio poses the question if we are hurting ourselves in the long run if the rubber bark and wood chips mix. Grace says there is no urgency to get the test and that the Board can wait until the next meeting. DeFazio is concerned about with the level of the sand box at Jonas. Grace mentioned that it’s a sand box and doesn’t need to have fall attenuation. Grace mentioned that we should refill the sandbox with sand.

11. REGULAR CALENDAR

- A. Subject: Review and approve Jonas Larkspur Tennis Court refurbishment project.
 - a. Skala asked where this project came from and why we were not doing more at Crabtree. A member of the Community came to a board meeting asked for the turf to be made a priority. Grace mentioned that more part time maintenance staff had been hired on to free up the Maintenance Supervisor so that the irrigation at Crabtree could be made a priority. Grace asked for a report on the status of the Crabtree irrigation and booster pump.
 - b. The Jonas tennis court refurbishment would be half tennis and half pickleball to ensure that the court did not have double painted lines making play less confusing. Skala mentioned that tennis players can go to Swanston Park. Arden posed the question if we should install all pickle ball courts. Grace mentioned that we should try to enlist support from the community members in the Sierra Oaks Vista area. Doing projects that will help garner support will help. Arden mentioned that we should do projects at all parks to gain support. More should be done at Crabtree. Grace asked for the Board to meet and review a list of projects and funding sources. DeFazio asked if there was a way to make revenue off pickleball courts. Grace mentioned that we should think about making Jonas all pickleball and Crabtree all tennis. The demand for tennis is low compared to pickleball. Arden asked if the Board wants to make a decision now.
 - c. The Board has asked to get an estimate for 8 (eight) pickleball courts and to see what community members would like to do with the Crabtree tennis court.

- B. Subject: Review, Discuss, and initially approve Deterding Office Building HVAC replacement.
 - a. The main office HVAC system needs to be repaired. The unit is 20 years old, and the cost of the repair could be close to the cost of replacement. At this time, the District should look at getting the 3 HVAC units at Deterding replaced. The Community Centers HVAC system is 30 years old and the Activity Room is 20 years old. The Board asked to schedule a special meeting once 3 estimates are received to replace all three HVAC systems.

12. COMMENTS BY BOARD OF DIRECTORS

- A. No comments

13. AGENDA ITEMS FOR NEXT MEETING

14. CLOSED SESSION

The Board may hold a closed session on any subject matter authorized under the State Law Government Code § 54957(b) including but not limited to pending litigation, property acquisition negotiations, and personnel matters.

A closed session will be held due to pending litigation in accordance to the State Law Government Code § 54956.9

A liability claim was reviewed and denied based on CAPRI's recommendation.

15. ADJOURNED @ 8:30 PM

16. SIGN ALL APPROVED DOCUMENTS

AMERICANS WITH DISABILITIES ACT ACCOMODATIONS – If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Maria Boland at (916) 487-7851 or fax (916) 487-2028. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.