

BOARD OF DIRECTORS

Arden Manor Recreation and Park District

1415 Rushden Drive, Sacramento, CA 95864

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Board@Amrpd.org

Minutes: Regular Meeting

Date: July 20, 2023

Time: 6:30 PM

Location: 1415 Rushden Drive,
Sacramento, CA 95864

1. CALL TO ORDER

a) Pledge of Allegiance

2.

a) Roll Call and Introduction of Guests Present

Michael Grace, Chair

Jeremy Cullifer, Vice Chair

Warren Harding, Director

Jake Baumgartner, Secretary - absent

Debra Cullifer, Director

Kelly Lewellen – District Manager Mike Cottonwood – Maintenance Supervisor

Madison DeWald – Administrative Assistant

3. VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the public may address the Board on general District topics not listed on this agenda or on specific agenda items when the items are heard. Persons who wish to comment on either agenda or non-agenda items should fill out a comment card located on the table in the rear of the room and give it to the General Manager. The Chair will call for comments at the appropriate time. A time limit of three (3) minutes will be observed for each speaker. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only ask brief clarifying questions or refer the matter to staff.

Darrell Inlow as neighbor of Jonas Larkspur Park states that he is attending the meeting in order to gain some clarification regarding the short term needs of the pond at Jonas.

Mike Grace gives a brief history of the pond originally is was a catchment basin not a pond. The cobble in the pond makes it very difficult to get rid of the cattails. The biggest issue is money,

Kelly Lewellen says that the district needs to prioritize deferred maintenance. The district wants to improve the Nature Area but wants to do it the right way so that it will save time and money in the long run.

5. BUSINESS ITEMS

a) Consent Agenda

i) Minutes of the June 15, 2023, Regular Board Meeting

ii) Payroll, Supplies, and Revenue Year to Date

iii) Program Revenue and Refund Report for June 2023

iv) Payroll Report for June 2023

- v) Claims for June 2023
- vi) Revolving Fund Report for June 2023
- vii) Fulton El Camino Police Department Report for June 2023

Motion to approve: Warren Harding, 2nd: Debra Cullifer
Ayes: Mike Grace, Warren Harding, Debra Cullifer, Jeremy Cullifer
No: 0
Abstain: 0
Absent: Jake Baumgartner

b) **National Night Out:** The Board will receive a presentation from Madison DeWald regarding the district's plans for National Night Out to be held Tuesday, August 1, 2023. Madison DeWald discusses the planned events for NNO including sponsors and activities. Debra Cullifer, Mike Grace and Warren Harding say they are planning to attend. Jeremy Cullifer says the swim team is heavily promoting the event.

c) **Cooling Center:** The Board will receive a report and vote on a Motion to approve allowing the County to run a warming/cooling center at Deterding Park. The county will staff it and they predict 20-30 people in attendance for each event. Public comments are noted on concern that we will have issues with people not leaving the parks after the conclusion of the centers. Kelly Lewellen states that we are not obligated to continue if we have bad experiences.

Motion to approve: Debra Cullifer , 2nd: Jeremy Cullifer
Ayes: Mike Grace, Warren Harding, Debra Cullifer, Jeremy Cullifer
No: 0
Abstain: 0
Absent: Jake Baumgartner

d) **New Roof Proposal for Deterding Community Center and Aquatics Complex:** The board will receive a report and cost estimate for the roof replacement. The estimated costs for both roofs are \$170,000. The hope is to begin the work before the end of September. The board will vote on a motion to accept the bid and move forward with the roof replacement.

Motion to include project in the 32/24 budget: Debra Cullifer , 2nd: Jeremy Cullifer
Ayes: Mike Grace, Warren Harding, Debra Cullifer, Jeremy Cullifer
No: 0
Abstain: 0
Absent: Jake Baumgartner

5. REPORTS

a. District Manager

Board directs District Manager to add cost of creating a Landscape Plan for the pond area in the budget.

b. Maintenance Report

Mike Cottonwood brings up concerns regarding pavement at Crabtree, states that there are places that are beyond repair.

Mike Grace recommends finding a contractor to replace the concrete at Crabtree. We need to keep the parks safe.

6. BOARD COMMENTS

Warren Harding: When walking through the park, it's nice seeing all the happy campers and staff seems to be doing a great job. We have a lot to be proud of. We should be putting videos on Youtube. Madison DeWald replies that she is working on social media for the district

Jeremy Cullifer would like to see the district have another community event in the fall. It would also be nice to present the community service award at the event.

Mike Grace reports on Empowerment Park. The Fire Department and Water District need to review before permitting is completed. Arden Manor also needs to solicit for a community resident representative for the Sacramento Parks Foundation.

7. ADJOURNMENT 7:43PM

Next Regular Board Meeting Thursday, August 17, 2023

AMERICANS WITH DISABILITIES ACT ACCOMODATIONS – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Kelly Lewellen at (916) 487-7851. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.*

BOARD MEETING MATERIALS - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*