BOARD OF DIRECTORS
Arden Manor Recreation and Park District
1415 Rushden Drive, Sacramento, CA 95864
Phone (916) 487-7851 Fax (916) 487-2028

Agenda: Board/Public Meeting
Date: June 23, 2022
Time: 6:30 PM
Location: Deterding C. C.

1. CALL TO ORDER

a) Pledge of Allegiance

b) Roll Call and Introduction of Guests

Michael Grace, Chair
Lauri DeFazio, Vice Chair
Darcy Skala, Secretary
Christine Arden, Director
Warren Harding, Director
Steve Fraher, District Manager
Mike Cottonwood, Maintenance Supervisor

2. VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the public may address the Board on general District topics not listed on this agenda or on specific agenda items when the items are heard. Persons who wish to comment on either agenda or non-agenda items should fill out a comment card located on the table in the rear of the room and give it to the General Manager. The Chair will call for comments at the appropriate time. A time limit of three (3) minutes will be observed for each speaker. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only ask brief clarifying questions or refer the matter to staff.

3. Consent Agenda

a. Minutes of the June 9, 2022, Special Board Meeting
b. Minutes of the June 16, 2022, Public Input Meeting
c. Payroll, Supplies, and Revenue Year to Date
d. Program Revenue and Refund Report for May 2022
e. Payroll Report for May 2022
f. Claims for May 2022
g. Services and Supplies Summary Report as of May 2022
h. Parks, Recreation, Facility Rentals, and Security Report May 2022
i. Fulton El Camino Park Police, May 2022
j. District Board Stipend Tracker
k. Correspondence Received
l. Accept notes from Public Input Meeting on May 26, 2022.

4. Old Business

a. Receive a presentation from Cal TRUST regarding public investment opportunities of public funds.

b. Consider authorizing staff to execute the agreement document with Landmark Dividend for the purchase of the Verizon cell tower service location. The amount to purchase the Leasing Rights is $330,000.00.

c. Consider Adoption of Board Resolution 2022-13 Adopting the FY 2022-23 Preliminary Budget;

- Operations Budget of $887,970.00
- Capital Improvements Budget of $524,416.00
- Appropriation for Contingency $19,732.00
- Total projected Expenses $1,412,386.00
- District Revenues are estimated at $986,193.00
- With roll-over fund balance amount of $565,473
- Total available financing $1,551,666.00

5. New Business

a. Receive a presentation from the KYA Group which is a CMAS contract agency to manage construction/renovation projects in the District.

b. Board discussion on the upcoming 70th Anniversary of the District and the Community Service Award and potential recipients.

6. REPORTS

a. General Manager's Report

b. Staff Reports

-maintenance

-aquatics and recreation programs

-summer camps-afterschool program

7. Discussion of any topics pertaining to future District business or issues with no action being taken at this time.

ADJOURNMENT

Next Board Business Meeting and Public Input Meeting
Thursday July 21, 2022; at 6:30 p.m. in the Deterding Community Center.

AMERICANS WITH DISABILITIES ACT ACCOMODATIONS – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact the District Office at (916) 487-7851. Requests must be made as early as possible, and at least three-full business days (72-hours) before the start of the meeting.*

BOARD MEETING MATERIALS - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the District Office listed above during regular business hours and on the District's website at www.amrpd.org.*

MEETING RECORDINGS – *Members of the public are hereby notified that meetings of the Board of Directors are recorded. Requests for the audio recordings may be directed to the District Manager, Steve Fraher.* **Outdoor meetings will not be recorded or available on ZOOM.**

Important Dates to remember:

Monday July 4th Independence Day
Thursday July 21st Board Meeting and Public Input Meeting
Tuesday August 2nd National Night Out Event
Thursday August 18th Board Meeting – 6:30 p.m. at Deterding Park Community Center

Arden Manor Recreation and Park District

Board of Directors June 9, 2022, Meeting Minutes

Board Members present:

Mike Grace, Board Chair | Lauri Defazio, Vice Chair | Darcy Skala, Secretary

Christine Arden, Member | Board Members Absent-Warren Harding

Staff present: Steve Fraher, District Manager

Meeting called to order by Chairman Grace at 6:30 p.m.

No public comment was received.

#4 Consent Agenda; no discussion, Motion to adopt made by Lauri DeFazio, Seconded by Darcy Skala

Motion carried 4 Ayes 0 No 1 Absent

#5a Adoption of Resolution 2021-22-12 to adopt a CEQA Notice of Exemption for the Prop 68 Per Capita Project at Jonas Larkspur Park to resurface and repurpose the existing courts into Pickle Ball Courts. Motion to adopt made by Darcy Skala, Seconded by Lauri DeFazio.

Motion carried 4 Ayes 0 No 1 Absent

#5b Presentation of the Preliminary Budget for FY 22-23 was made by District Manager Fraher, the report was received with no changes to the presented item. The item was received with no suggested changes at this time. The Budget will be brought to the Board for approval on Thursday June 23rd.

#6a Consider proposal for the purchase of the Verizon Cell Tower Lease by Landmark Dividend. The amount offered to buy the Lease rights is $330,000.00 for a term to be decided. District Manager Fraher informed the Board of the communication from Verizon Wireless asking to renegotiate their current lease to lower the payments from $1,557.96/month down to $1,000.00/month effective August 1, 2022, with the terms to run through August 1, 2027.

The Board discussed the matter and directed District Manager Fraher to send the letter from Verizon and a copy of the current lease to them to review, so that further discussion may be had during the Board meeting on June 23, 2022.

#6b Consider a proposal from Fast Break Tech to upgrade the District Office and wireless network system. Staff presented a proposal for upgrading the office telephone system and internet connection which will provide new desk phones in the office and pool office area while installing a new wireless system mesh in the office, community center and the pool building. The cost for installation is $3,640.38, and then the ongoing monthly operating expense is quoted at $470.00/month which is $130.00/month less than what the District is currently paying for phone services.

The Board discussed the proposal and because of the ongoing savings in operating expenses a motion was made by Lauri DeFazio with a second by Darcy Skala. The motion passed with a vote of

3 Ayes (Grace, DeFazio, Skala) 0 No 1 Abstention (Arden) 1 Absent (Harding)

#6c A presentation was made by District Manager Fraher and Board Chair Grace regarding investing the District's Reserve Funds or portion thereof in a fund such as CalTRUST, a JPA that provides investment opportunities for local governments in California. This information was obtained from representatives of CalTRUST who were exhibiting at the recent CARPD Conference the was attended by the Chair and District Manager.

The Board provided direction to the District Manager to invite a representative to the June 23rd Board meeting to inform the Board on the offerings and programs provided by CalTRUST.

#6d The Board discussed the idea of budgeting funds in the upcoming FY 22-23 Budget to contract with Francisco and Associates to provide the engineering study and determine the viability of conducting an election measure to provide additional funding for District operations.

The Board received the information, and no action was necessary.

#6e The Board considered the staff proposal to install a new security fence around the maintenance compound, considering the recent theft of a catalytic converter off the District's Toyota Tundra 2002 truck.

Discussion followed, looking at options of installing security cameras, with a voice response option, different fencing options and designs of those options. The Board directed staff to obtain three quotes from fencing contractors and bring those back to the Board for action.

With no further items or topics for discussion, Board Chair Michael Grace adjourned the meeting at 8:00 p.m. The next Board event in the public input meeting at Jonas Larkspur Park on June 16th and the next Board Business Meeting on June 23rd.

Respectfully submitted,

Stephen Fraher

Stephen Fraher, District Manager

INCOME DEPARTMENT: ADMINISTRATION

ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget
91910100	Tax Income	Prop Tax Sec-Cur Secred (less ERAF)	$ 472,841.00	$ 264,562.43	56%	$ -	0%
91910200	Tax Income	Prop Tax Sec-Cur UnSecr	$ 16,000.00	$ 16,469.46	103%	$ -	0%
91910300	Tax Income	Prop Tax CUR Sup	$ 11,000.00	$ 6,983.04	63%	$ -	0%
91910400	Tax Income	Prop Tax SEC DELINQ	$ 3,000.00	$ 3,426.64	114%	$ -	0%
91910500	Tax Income	Prop Tax SUP DELINQ	$ 500.00	$ 613.69	123%	$ -	0%
91910600	Tax Income	Prop Tax UNITARY	$ 5,000.00	$ 2,723.91	54%	$ -	0%
91912000	Tax Income	Prop Tax REDEMPTION	$ 25.00	$ 43.56	174%	$ -	0%
91913000	Tax Income	Prop Tax Prior UNS	$ 250.00	$ 175.12	70%	$ -	0%
91914000	Tax Income	Prop Tax PENALTIES	$ 75.00	$ 95.79	128%	$ -	0%
SUB TOAL PROPERTY TAX REVENUE			**$ 508,691.00**	**$ 295,093.64**	**58%**	**$ -**	**0%**

ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget
94941000	Bank Income	**Bank Interest**	$ 4,000.00	$ 363.63	9%	$ -	0%
94941000	Bank Income	Bank Interest- County	$ -	$ 1,740.34	0%	$ -	0%
94942900	Building & Fields	**Building & Picnic Area Rentals**	$ 3,000.00	$ 7,404.00	247%	$ 2,889.00	96%
94944600	Tax Income	**Fuel Flowage Fee**	$ -	$ -	0%	$ -	0%
94944800	Tax Income	**Recreational Concessions**	$ -	$ -	0%	$ -	0%
94945900	Admin Serv. Charge	**Admin Fees**	$ 3,500.00	$ -	0%	$ -	0%
SUB TOTAL FACILITY RENTAL & ADMIN FEES REVENUE			**$ 10,500.00**	**$ 9,507.97**	**91%**	**$ 2,889.00**	**28%**

ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget
95952200	Tax Income	**Home Prop. Tax Income**	$ 4,000.00	$ 2,031.33	51%	$ -	0%
95952900	Tax Income	**State Aid Construction**	$ 62,619.00	$ -	0%	$ -	0%
95959504	Tax Income	**Covid Relief**		$ 83,092.00			
95956300	Tax Income	**State Grants**	$ 182,811.50	$ -	0%	$ -	0%
SUB TOTAL TAX REVENUE			**$ 249,430.50**	**$ 85,123.33**	**34%**	**$ -**	**0%**

ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget
96963200	Tax Income	**Aud/Acct Fees**	$ -	$ -	0%	May	0%
96964600	Tax Income	**Recreation Service Charges**	$ -	$ -	0%	$ -	0%
96964800	Tax Income	Fire Control Service Charges	$ -	$ -	0%	$ -	0%
SUB TOTAL CHARGES FOR SERVICES REVENUE			**$ -**	**$ -**	**0%**	**$ -**	**0%**

ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget
97973000	Tax Income	**Other Deposits/Donations**	$ -	$ -	0%	May	0%
97974000	Tax Income	Insurance Proceeds	$ -	$ -	0%	$ -	0%
97979000	Tax Income	Revenues Other (Cell Twr.)	$ 18,333.00	$ 16,865.39	92%	$ -	0%
SUB TOTAL OTHER REVENUE			**$ 18,333.00**	**$ 16,865.39**	**92%**	**$ -**	**0%**

ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget
	Revenue	Long Term Loan Proceeds	$ -	$ -		May	0%
SUB TOTAL LONG TERM LOAN PROCEEDS			**$ -**	**$ -**	**0%**	**$ -**	**0%**

ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget
088B		Parkland Dedication Fees	$ -	$ -	0%	May	0%
SUB TOTAL DEDICATION FEE (088B)			**$ -**	**$ -**	**0%**	**$ -**	**0%**

TOTAL ADMINISTRATION INCOME	**$ 786,954.50**	**$ 406,590.33**	**52%**	**$ 2,889.00**	**0%**

INCOME DEPARTMENT: RECREATION

ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget
96964600	Rec. Serv. Charges	**Other Service Charges**	$ -	$ -	0%	$ -	0%
96964600	Rec. Serv. Charges	**Summer Day Camp**	$ 42,500.00	$ 18,607.20	44%	$ -	0%
96964600	Rec. Serv. Charges	**School Break Camps**	$ 2,500.00	$ -	0%	$ -	0%
96964600	Rec. Serv. Charges	**Thanksgiving Break Camp**	$ -	$ 3,100.95	0%	$ -	0%
96964600	Rec. Serv. Charges	**Christmas Break Camp**	$ -	$ 280.00	0%	$ -	0%
96964600	Rec. Serv. Charges	**President Week Break Camp**	$ -	$ 13,416.00	0%	$ 5,480.00	0%
96964600	Rec. Serv. Charges	**Spring Break Camp**	$ -	$ -	0%	$ -	0%
96964600	Rec. Serv. Charges	**Afterschool Program**	$ 85,000.00	$ 100,210.53	118%	$ 6,721.50	8%
96964600	Adult Fitness	**Tai Chi**	$ -	$ -	0%	$ -	0%
96964600	Adult Fitness	**Yoga**	$ 1,500.00	$ -	0%	$ -	0%
96964600	Adult Fitness	**Floor Exercise**	$ -	$ -	0%	$ -	0%
96964600	Rec. Serv. Charges	**Special Events**	$ 300.00	$ -	0%	$ -	0%
SUB TOTAL SERVICE CHARGES INCOME			**$ 131,800.00**	**$ 135,614.68**	**103%**	**$ 12,201.50**	**9%**

ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget
97973000	Other Revenue	**Other Deposits/Donations**	$ 5,000.00	$ -	0%	$ -	$ -
SUB TOTAL OTHER DEPOSITS AND DONATIONS INCOME			**$ 5,000.00**	**$ -**	**0%**	**$ -**	**0%**

TOTAL RECREATION INCOME	**$ 136,800.00**	**$ 135,614.68**	**99%**	**$ 12,201.50**	**9%**

INCOME	DEPARTMENT:	AQUATICS							
ACCOUNT	Category	DESCRIPTION		BUDGET		YEAR TO DATE	% of Budget	Current Period	Period % of Budget
94942900	Building Rental	**Pool Picnic Area Rental**	$	-	$	-	0%	$ -	0%
SUB TOTAL PICNIC AREA RENTAL INCOME			**$**	**-**	**$**	**-**	**0%**	**$ -**	**0%**
ACCOUNT	Category	DESCRIPTION		BUDGET		YEAR TO DATE	% of Budget	Current Period	Period % of Budget
94944800	Concessions	**Pool Concessions**	$	2,000.00	$	1,525.10	76%	$ -	0%
SUB TOTAL CONCESSIONS INCOME			**$**	**2,000.00**	**$**	**1,525.10**	**76%**	**$ -**	**0%**
ACCOUNT	Category	DESCRIPTION		BUDGET		YEAR TO DATE	% of Budget	Current Period	Period % of Budget
96964600	Public Swim & Pool Events	**Public Swim, Pool Events, Passes**	$	2,000.00	$	-	0%	$ -	0%
96964600	Public Swim & Pool Events	**Passes**	$	-	$	-	0%	$ -	0%
96964600	Public Swim & Pool Events	**Gate Fees**	$	-	$	1,822.25	91%	$ -	0%
96964600	Swim Lessons	**Swim Lessons**	$	2,500.00	$	3,090.99	124%	$ 263.00	11%
96964600	Swim Team	**Swim Team**	$	11,000.00	$	12,634.00	115%	$ 6,560.00	60%
96964600	Pool Rental	**Pool Parties**	$	5,000.00	$	3,830.00	77%	$ 2,125.00	43%
96964600	Adult Fitness	**Aquacize**	$	2,000.00	$	80.00	4%	$ -	0%
96964600	Lifeguard	**Certificates**	$	-	$	-	0%	$ -	0%
SUB TOTAL SERVICE CHARGES INCOME			**$**	**22,500.00**	**$**	**21,457.24**	**95%**	**$ 8,948.00**	**40%**
TOTAL AQUATICS INCOME			**$**	**24,500.00**	**$**	**22,982.34**	**94%**	**$ 8,948.00**	**37%**
TOTAL INCOME			**$**	**948,254.50**	**$**	**565,187.35**	**60%**	**$ 24,038.50**	**3%**
	Revenue	Prev Year Roll Over	$	424,192.00	$	-	0%	$ -	0%
	Revenue	Prev. Year General Reserve	$	455,946.00	$	-	0%	$ -	0%
FUND BALANCE SUBTOTAL			**$**	**880,138.00**	**$**	**-**	**0%**	**$ -**	**0%**
Gross Revenue including Reserve Fund			**$**	**1,828,392.50**	**$**	**-**	**0%**	**$ -**	**0%**

EXPENSES **DEPARTMENT:** **Administration**

ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget
10111000	1110	SALARY & WAGES F/T	$ 68,865.00	$ 85,231.91	124%	$ 27,844.31	40%
10112100	1121	SALARY & WAGES P/T	$ 36,401.00	$ 26,222.53	72%	$ 2,636.21	7%
10112100	1121	COMMITTEE MEMBER	$ 3,000.00	$ -	0%	$ -	0%
10121000	1210	RETIREMENT	$ 5,263.29	$ 5,549.59	105%	$ 1,462.35	28%
10122000	1220	FICA	$ 8,052.83	$ 8,547.49	106%	$ 2,334.50	29%
10123000	1230	GROUP INSURANCE	$ 6,511.74	$ 5,872.71	90%	$ 548.10	8%
10124000	1240	WORKERS COMP	$ 610.53	$ 421.46	69%	$ -	0%
10125000	1250	STATE UNEMPLOYMENT INS	$ 840.00	$ 685.76	82%	$ 52.31	6%
SUB TOTAL ADMIN PAYROLL EXPENSE			**$ 129,544.39**	**$ 132,531.45**	**102%**	**$ 34,877.78**	**27%**

ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget
20200500	2005	ADVERTISING/LEGAL NOTICE	$ 1,000.00	$ 480.77	48%	$ 13.58	1%
20202200	2022	BOOKS/PERIODICALS	$ -	$ -	0%	$ -	0%
20202900	2029	BUSINESS/CONFERENCE EXP	$ -	$ -	0%	$ -	0%
20203500	2035	EDUCATION/TRAINING EXP	$ 2,000.00	$ 338.00	17%	$ (275.00)	-14%
20203900	2039	EMPLOYEE TRANSPORTATION	$ 200.00	$ 97.00	49%	$ 3.50	2%
20205100	2051	LIABILITY INSURANCE	$ 22,917.00	$ 22,917.00	100%	$ -	0%
20206100	2061	MEMBERSHIPS	$ 3,200.00	$ 1,624.20	51%	$ -	0%
20207600	2076	OFFICE SUPPLIES	$ 4,000.00	$ 4,077.43	102%	$ 112.42	3%
20208100	2081	POSTAGE	$ 374.00	$ 23.95	6%	$ -	0%
20219700	2197	TELEPHONE	$ 6,000.00	$ 4,462.00	74%	$ 158.40	3%
20226100	2261	OFFICE EQUIP. MAINT. SER.	$ 4,000.00	$ 3,227.65	81%	$ 554.69	14%
20226200	2262	OFFICE EQUIP. MAINT. SUP.	$ 909.00	$ -	0%	$ -	0%
20250500	2505	ACCOUNTING SERVICES	$ 6,000.00	$ -	0%	$ -	0%
20250700	2507	ASSESS COLLECTION SERV	$ 9,500.00	$ 2,252.30	24%	$ -	0%
20253100	2531	LEGAL SERVICES	$ 2,000.00	$ -	0%	$ -	0%
20257100	2571	SECURITY SERVICES (Park Police)	$ 19,000.00	$ 10,245.78	54%	$ -	0%
20257100	2571	SECURITY SERVICES (Alarm)	$ 5,000.00	$ 1,331.00	27%	$ -	0%
20259100	2591	OTHER PROFESSIONAL SER.	$ 8,500.00	$ 7,099.03	84%	$ 481.80	6%
20281900	2819	ELECTION SERVICES	$ -	$ -	0%	$ -	0%
20285100	2851	RECREATION SERVICES	$ -	$ 270.00	0%	$ -	0%
20285200	2852	RECREATION SUPPLIES	$ -	$ -	0%	$ -	0%
20289800	2898	OTHER OPER. EXP. SUP	$ -	$ -	0%	$ -	0%
20289900	2899	OTHER OPER. EXP. SERV.	$ -	$ -	0%	$ -	0%
20231400	2314	CLOTHING/PERSONAL SUP.	$ -	$ -	0%	$ -	0%
SUB TOTAL SERVICES & SUPPLIES EXPENSE			**$ 94,600.00**	**$ 58,446.11**	**62%**	**$ 1,049.39**	**1%**

ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget
30321000	3210	INTEREST TO RET.LOANS,LEASES	$ -	$ -	0%	$ -	0%
30322000	3220	PRINCIPAL PAID TO RET. LOANS	$ -	$ -	0%	$ -	0%
30323000	3230	PRINCIPAL PAID TO RET. LEASES	$ -	$ -	0%	$ -	0%
SUB TOTAL DEBT RETIREMENT EXPENSES			**$ -**	**$ -**	**0%**	**$ -**	**0%**

ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget
42420100	4201	BUILDING IMPROVEMENTS	$ 49,000.00	$ 38,785.00	79%	$ -	0%
42420200	4202	IMP. OTHER THAN BUILD	$ 62,430.00	$ 22,189.76	36%	$ -	0%
43430100	4301	VEHICLES	$ -	$ -	0%	$ -	0%
43430300	4303	OTHER EQUIPMENT	$ -	$ -	0%	$ -	0%
SUB TOTAL FIXED ASSETS EXPENSE			**$ 111,430.00**	**$ 60,974.76**	**55%**	**$ -**	**0%**

ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget
79790100	7901	CONTINGENCY	$ -	$ -	0%	$ -	0%
TOTAL ADMINISTRATION EXPENSE			**$ 335,574.39**	**$ 251,952.32**	**75%**	**$ 35,927.17**	**11%**

EXPENSES **DEPARTMENT: RECREATION**

ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget
10111000	1110	SALARY & WAGES F/T	$ 37,000.00	$ 17,228.71	47%	$ 2,716.18	7%
10112100	1121	SALARY & WAGES P/T	$ 120,000.00	$ 78,004.32	65%	$ 6,574.60	5%
10121000	1210	RETIREMENT	$ 1,850.00	$ 1,018.43	55%	$ 139.56	8%
10122000	1220	FICA	$ 9,180.00	$ 7,347.53	80%	$ 747.95	8%
10123000	1230	GROUP INSURANCE	$ 4,650.00	$ 562.50	12%	$ 75.00	2%
10124000	1240	WORKERS COMP	$ 3,874.68	$ 1,791.29	46%	$ -	0%
10125000	1250	STATE UNEMPLOYMENT INS	$ 3,410.00	$ 1,328.99	39%	$ 111.75	3%
SUB TOTAL REC PAYROLL EXPENSE			**$ 179,964.68**	**$ 107,281.77**	**60%**	**$ 10,365.04**	**6%**

ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget
20200500	2005	ADVERTISING/LEGAL NOTICE	$ -	$ -	0%	$ -	0%
20202900	2029	BUSINESS/CONFERENCE EXP	$ -	$ -	0%	$ -	0%
20203500	2035	EDUCATION/TRAINING EXP	$ -	$ 120.00	0%	$ -	0%
20203900	2039	EMPLOYEE TRANSPORTATION	$ -	$ -	0%	$ -	0%
20207600	2076	OFFICE SUPPLIES	$ -	$ -	0%	$ -	0%
20208500	2085	PRINTING SERVICES	$ -	$ -	0%	$ -	0%
20211200	2112	BUILDING/CARPENTRY SUP	$ -	$ -	0%	$ -	0%
20213100	2131	ELECTRICAL MAINT. SER.	$ -	$ -	0%	$ -	0%
20214100	2141	LAND IMP. MAINT. SERVICES	$ -	$ -	0%	$ -	0%
20214200	2142	LAND IMP. MAINT. SUPPLIES	$ -	$ -	0%	$ -	0%
20215100	2151	MECH. SYSTEMS MAINT. SERV	$ -	$ -	0%	$ -	0%
20216200	2162	PAINTING SUPPLIES	$ -	$ -	0%	$ -	0%
20216800	2168	PLUMBING SUPPLIES	$ -	$ -	0%	$ -	0%
20219300	2193	REFUSE COLLECTION	$ -	$ -	0%	$ -	0%
20219500	2195	SEWAGE	$ -	$ -	0%	$ -	0%
20219800	2198	WATER	$ -	$ -	0%	$ -	0%
20231400	2314	CLOTHING/PERSONAL SUP.	$ 1,500.00	$ 608.78	41%	$ -	0%
20233200	2332	FOOD SUPPLIES	$ 2,000.00	$ 1,892.95	95%	$ 104.16	5%
20244400	2444	MEDICAL SUPPLIES	$ -	$ -	0%	$ -	0%
20259100	2591	OTHER PROFESSIONAL SER.	$ 6,000.00	$ 2,499.00	42%	$ -	0%
20285100	2851	RECREATION SERVICES	$ 6,750.00	$ 1,370.05	20%	$ 21.54	0%
20285200	2852	RECREATION SUPPLIES	$ 5,000.00	$ 2,081.18	42%	$ 21.50	0%
20289900	2899	OTHER OPER. EXP. SER.	$ -	$ -	0%	$ -	0%
20292100	2921	COUNTY PRINTING	$ -	$ -	0%	$ -	0%
20292200	2922	POSTAGE	$ -	$ -	0%	$ -	0%
SUB TOTAL SERVICE & SUPPLIES EXPENSE			**$ 21,250.00**	**$ 8,571.96**	**40%**	**$ 147.20**	**1%**

ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget
40430300	4303	OFFICE EQUIPMENT	$ -	$ -	0%	$ -	0%
RECREATION TOTAL EXPENSE			**$ 201,214.68**	**$ 115,853.73**	**58%**	**$ 10,512.24**	**5%**

EXPENSES **DEPARTMENT:** **AQUATICS**

ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget
10111000	1110	SALARY & WAGES F/T	$ -	$ -	0%	$ -	0%
10112100	1121	SALARY & WAGES P/T	$ 60,000.00	$ 28,226.44	47%	$ 2,350.60	4%
10121000	1210	RETIREMENT	$ -	$ -	0%	$ -	0%
10122000	1220	FICA	$ 4,207.50	$ 2,342.31	56%	$ 148.39	4%
10123000	1230	GROUP INSURANCE	$ -	$ -	0%	$ -	0%
10124000	1240	WORKERS COMP	$ 7,390.52	$ 3,477.31	47%	$ -	0%
10125000	1250	STATE UNEMPLOYMENT INS	$ 7,440.00	$ 386.98	5%	$ 31.04	0%
SUB TOTAL AQUATICS PAYROLL EXPENSE			**$ 79,038.02**	**$ 34,433.04**	**44%**	**$ 2,530.03**	**3%**

ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget
20200500	2005	ADVERTISING/LEGAL NOTICE	$ -	$ -	0%	$ -	0%
20202900	2029	BUSINESS/CONFERENCE EXP	$ -	$ -	0%	$ -	0%
20203500	2035	EDUCATION/TRAINING EXP	$ -	$ 40.00	0%	$ -	0%
20208500	2085	PRINTING	$ -	$ -	0%	$ -	0%
20211200	2112	BUILDING/CARPENTRY SUP	$ -	$ -	0%	$ -	0%
20212200	2122	CHEMICAL SUPPLIES	$ 18,000.00	$ 8,278.91	46%	$ 664.69	4%
20213100	2131	ELECTRICAL MAINT. SER.	$ -	$ -	0%	$ -	0%
20213100	2131	ELECTRICAL MAINT. SERVICE	$ -	$ -	0%	$ -	0%
20214100	2141	LAND IMP. MAINT. SERVICES	$ -	$ -	0%	$ -	0%
20214200	2142	LAND IMP. MAINT. SUPPLIES	$ -	$ -	0%	$ -	0%
20215100	2151	MECH. SYSTEM MAINT. SER.	$ -	$ -	0%	$ -	0%
20215200	2152	MECH. SYSTEM MAINT. SUP.	$ -	$ -	0%	$ -	0%
20216200	2162	PAINTING SUPPLIES	$ -	$ -	0%	$ -	0%
20216800	2168	PLUMBING SUPPLIES	$ -	$ -	0%	$ -	0%
20219200	2192	NATURAL GAS	$ 3,500.00	$ 1,694.15	48%	$ 1,113.07	32%
20219300	2193	REFUSE COLLECTION	$ -	$ -	0%	$ -	0%
20219500	2195	SEWAGE	$ -	$ -	0%	$ -	0%
20219800	2198	WATER	$ -	$ -	0%	$ -	0%
20227500	2275	RENTS/LEASE EQUIPMENT	$ -	$ -	0%	$ -	0%
20229200	2292	OTHER EQUIP. MAINT. SUP.	$ -	$ -	0%	$ -	0%
20231400	2314	CLOTHING/PERSONAL SUP.	$ 1,000.00	$ 309.15	31%	$ 309.15	31%
20232200	2322	CUSTODIAL SUPPLIES	$ -	$ -	0%	$ -	0%
20233200	2332	FOOD SUPPLIES	$ 1,500.00	$ 258.33	17%	$ -	0%
20244400	2444	MEDICAL SUPPLIES	$ 3,000.00	$ 957.11	32%	$ 125.26	4%
20259100	2591	OTHER PROFESSIONAL SER.	$ 9,500.00	$ 525.86	6%	$ -	0%
20285200	2852	RECREATION SUPPLIES	$ 5,000.00	$ 227.56	5%	$ -	0%
20289800	2898	OTHER OPER. EXP. SUPPLIES	$ -	$ -	0%	$ -	0%
20292100	2921	COUNTY PRINTING	$ -	$ -	0%	$ -	0%
SUB TOTAL SERVICE & SUPPLIES EXPENSE			**$ 41,500.00**	**$ 12,291.07**	**30%**	**$ 2,212.17**	**5%**

ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget
43430100	4201	BUILDING IMPROVEMENTS	$ -	$ -	0%	$ -	0%
43430300	4303	EQUIPMENT, OTHER	$ -	$ -	0%	$ -	0%
SUB TOTAL FIXED ASSEST EXPENSE			**$ -**	**$ -**	**0%**	**$ -**	

AQUATICS EXPENSE	**$ 120,538.02**	**$ 46,724.11**	**39%**	**$ 4,742.20**	**4%**

EXPENSES **DEPARTMENT: MAINTENANCE**

ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget
10111000	1110	SALARY & WAGES F/T	$ 50,450.00	$ 46,691.26	93%	$ 4,244.66	8%
10112100	1121	SALARY & WAGES P/T	$ 33,000.00	$ 26,828.90	81%	$ 4,598.40	14%
10121000	1210	RETIREMENT	$ 2,522.50	$ 2,334.64	93%	$ 212.24	8%
10122000	1220	FICA	$ 5,848.43	$ 5,280.79	90%	$ 643.65	11%
10123000	1230	GROUP INSURANCE	$ 5,969.10	$ 5,369.07	90%	$ 503.26	8%
10124000	1240	WORKERS COMP	$ 10,272.82	$ 4,847.09	47%	$ -	0%
10125000	1250	STATE UNEMPLOYMENT INS	$ 2,032.00	$ 546.43	27%	$ 21.76	1%
SUB TOTAL MAINTENANCE PAYROLL EXPENSE			**$ 110,094.85**	**$ 91,898.18**	**83%**	**$ 10,223.97**	**9%**

ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget
20202200	2022	BOOKS/PERIODICALS	$ -	$ -	0%	$ -	0%
20202900	2029	BUSINESS CONF. EXP.	$ -	$ -	0%	$ -	0%
20203500	2035	EDUCATION/TRAINING EXP	$ -	$ 825.00	0%	$ -	0%
20203900	2039	EMPLOYEE TRANSPORTATION	$ -	$ 3.50	0%	$ -	0%
20210300	2103	AGRIC./HORT. SERVICES	$ 57,000.00	$ 51,925.00	91%	$ 12,575.00	22%
20210400	2104	AGRIC./HORT. SUPPLIES	$ 6,000.00	$ 1,461.75	24%	$ 534.80	9%
20211200	2112	BUILDING/CARPENTRY SUP	$ 2,000.00	$ 5,518.10	276%	$ 1,597.87	80%
20213100	2131	ELECTRICAL MAINT. SER.	$ 2,000.00	$ -	0%	$ -	0%
20213200	2132	ELECTRICAL MAINT. SUP.	$ 1,000.00	$ 706.91	71%	$ -	0%
20214100	2141	LAND IMP. MAINT. SERVICES	$ 2,000.00	$ -	0%	$ -	0%
20214200	2142	LAND IMP. MAINT. SUPPLIES	$ 3,000.00	$ 1,557.63	52%	$ -	0%
20215100	2151	MECH. SYSTEMS MAINT. SERV	$ 7,000.00	$ 1,606.50	23%	$ 125.00	2%
20215200	2152	MECH. SYSTEMS MAINT. SUPL	$ 5,000.00	$ 5,067.72	101%	$ 260.13	5%
20216200	2162	PAINTING SUPPLIES	$ 1,000.00	$ 481.60	48%	$ 12.15	1%
20216800	2168	PLUMBING SUPPLIES	$ 750.00	$ 791.34	106%	$ 6.76	1%
20219100	2191	ELECTRICITY	$ 22,000.00	$ 19,102.16	87%	$ 1,756.51	8%
20219300	2193	REFUSE COLLECTION	$ 3,500.00	$ 2,503.96	72%	$ 208.63	6%
20219500	2195	SEWAGE	$ 3,000.00	$ 2,401.32	80%	$ 400.22	13%
20219800	2198	WATER	$ 19,500.00	$ 11,482.47	59%	$ 336.51	2%
20220500	2205	AUTOMOTIVE SERVICE	$ 3,000.00	$ 702.39	23%	$ -	0%
20220600	2206	AUTOMOTIVE SUPPLIES	$ 2,000.00	$ 1,158.15	58%	$ 740.73	37%
20222600	2226	EXPENDABLE TOOLS	$ 3,000.00	$ 4,154.73	138%	$ 892.47	30%
20223600	2236	FUEL/LUBRICANT SUPPLIES	$ 2,000.00	$ 1,605.46	80%	$ 334.93	17%
20227500	2275	RENTS/LEASES EQUIP.	$ 1,000.00	$ -	0%	$ -	0%
20231400	2314	CLOTHING/PERSONAL SUP.	$ 2,500.00	$ 559.12	22%	$ -	0%
20232200	2322	CUSTODIAL SUPPLIES	$ 4,500.00	$ 3,072.65	68%	$ 23.66	1%
20244400	2444	MEDICAL SUPPLIES	$ -	$ 747.08	0%	$ 747.08	0%
20259100	2591	OTHER PROFESSIONAL SER.	$ 15,000.00	$ 8,360.95	56%	$ 5,330.00	36%
20289800	2898	OTHER OPER. EXP. SUPPLIES	$ -	$ -	0%	$ -	0%
20289900	2899	OTHER OPER. EXP. SERVICES	$ -	$ -	0%	$ -	0%
SUB TOTAL SERVICE & SUPPLIES EXPENSE			**$ 167,750.00**	**$ 125,795.49**	**75%**	**$ 25,882.45**	**15%**

ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget
40420200	4202	IMP. OTHER THAN BLDG		$ -	0%	$ -	0%
40430100	4301	VEHICLES	$ -	$ -	0%	$ -	0%
SUB TOTAL FIXED ASSETS EXPENSE			**$ -**	**$ -**	**0%**	**$ -**	**0%**
TOTAL MAINTENANCE EXPENSE			**$ 277,844.85**	**$ 217,693.67**	**78%**	**$ 36,106.42**	**13%**
DISTRICT TOTAL EXPENSES			**$ 935,171.94**	**$ 632,223.83**	**68%**	**$ 87,288.03**	**9%**

BOARD OF DIRECTORS
ARDEN MANOR RECREATION AND PARK DISTRICT

6/23/2021

SUBJECT: OPERATION REPORT **May-22**

A. DETERDING COMMUNITY CENTER		**RCT #**		**REVENUE**
SACRAMENTO CHRISTADELPHIANS	SUNDAY'S		May 2022 RENT	$525.00
				$525.00

B. DETERDING ACTIVITY ROOM		**RCT #**		
SACRAMENTO CHRISTADELPHIAN	SUNDAY'S		INCLUDED IN DCC RENTAL	
TURNING POINT AA	TUESDAY'S		May 2022 RENT	$100.00
				$100.00

C. ARDEN MANOR PARKS	**RCT #**	
		$0.00

D. DETERDING POOL	**RCT #**	
		$0.00

TOTAL PERIOD REVENU	**$625.00**
PREVIOUS TOTAL	**$0.00**
YEAR TO DATE	**$625.00**

Arden Manor Recreation and Park District

PAYROLL DETAIL ENTRY

Month: **May**

Period: **21**

Total Payroll: **$ 41,555.64**

ACCT.	CLASSIFICATION	AMOUNT
1110	Full Time Total	29025.19
1121	Part Time Total	7585.10
	Salary Sub total	**36610.29**
1210	AUL	1502.27
1220	FICA	2787.02
1250	SUI	92.88
1230	INS. SUBSIDY	0.00
1230	DENTAL	20.93
1230	KAISER	542.25
1240	CAPRI/WC	0.00
	Payroll Associated Charges	**4945.35**
	Payroll Total	**$ 41,555.64**

PREVIOUSLY APPROVED	$	15,380.28
YTD Budgeted	$	498,641.94
REMAINING ANNUAL BUDGET	$	441,706.02

APPROVED DATE: 23-Jun-22

CHAIRPERSON: _____

SECRETARY: _____

Per. #	Period	Dept.	Account #	Employee	Classification	Amount	Type
21	May	Administration	1110	[redacted]	Dist. Mgr	$ 24,575.11	FT
21	May	Administration	1110		Dist. Mgr	$ 769.20	FT
21	May	Maintenance	1110		Maint. Supervisor	$ 2,122.33	FT
21	May	Recreation	1121		Sr. Rec. Leader	$ 232.50	PT
21	May	Recreation	1121		Rec. Leader	$ 217.50	PT
21	May	Recreation	1121		Day Camp Director	$ 316.88	PT
21	May	Recreation	1121		Sr. Rec. Leader	$ 623.88	PT
21	May	Maintenance	1121		Maint. Worker	$ 1,296.00	PT
21	May	Aquatics	1121		Sr. Lifeguard	$ 410.97	PT
21	May	Recreation	1121		Rec. Leader	$ 536.25	PT
21	May	Recreation	1121		Rec. Leader	$ 210.00	PT
21	May	Recreation	1121		Sr. Rec. Leader	$ 562.59	PT
21	May	Administration	1121		Admin Assistant	$ 1,252.68	PT
21	May	Recreation	1110		Rec. Coordinator	$ 1,558.55	FT
21	May	Maintenance	1121		Maint. Worker	$ 1,209.60	PT
21	May	Recreation	1121		Rec. Leader	$ 345.00	PT
21	May	Recreation	1121		Rec. Leader	$ 371.25	PT
21	May	Administration	1220			$ 2,034.53	FICA
21	May	Maintenance	1220			$ 337.62	FICA
21	May	Recreation	1220			$ 414.87	FICA
21	May	Maintenance	1250			$ 19.35	SUI
21	May	Recreation	1250			$ 61.22	SUI
21	May	Administration	1250			$ 12.31	SUI
21	May	Recreation	1210			$ 79.80	AUL
21	May	Administration	1210			$ 1,316.35	AUL
21	May	Maintenance	1210			$ 106.12	AUL
21	May	Recreation	1230			$ 37.50	Kaiser
21	May	Administration	1230			$ 37.50	Kaiser
21	May	Administration	1230			$ 226.08	Kaiser
21	May	Maintenance	1230			$ 241.17	Kaiser
21	May	Administration	1230			$ 10.47	Dental
21	May	Maintenance	1230			$ 10.46	Dental

Arden Manor Recreation and Park District

PAYROLL DETAIL ENTRY

Month: **May**

Period: **22**

Total Payroll: **$ 16,441.18**

ACCT.	CLASSIFICATION	AMOUNT
1110	Full Time Total	5779.96
1121	Part Time Total	8574.71
	Salary Sub total	**14354.67**
1210	AUL	311.88
1220	FICA	1087.47
1250	SUI	123.98
1230	INS. SUBSIDY	0.00
1230	DENTAL	20.93
1230	KAISER	542.25
1240	CAPRI/WC	0.00
	Payroll Associated Charges	**2086.51**
	Payroll Total	**$ 16,441.18**

PREVIOUSLY APPROVED	$	41,555.64
YTD Budgeted	$	498,641.94
REMAINING ANNUAL BUDGET	$	440,645.12

APPROVED DATE: 23-Jun-22

CHAIRPERSON: _____

SECRETARY: _____

Per. #	Period	Dept.	Account #	Employee	Classification	Amount	Type
22	May	Administration	1110	[redacted]	Dist. Mgr	$ 2,500.00	FT
22	May	Maintenance	1110		Maint. Supervisor	$ 2,122.33	FT
22	May	Recreation	1121		Sr. Rec. Leader	$ 206.25	PT
22	May	Recreation	1121		Day Camp Director	$ 1,117.19	PT
22	May	Recreation	1121		Sr. Rec. Leader	$ 461.13	PT
22	May	Maintenance	1121		Maint. Worker	$ 1,152.00	PT
22	May	Aquatics	1121		Sr. Lifeguard	$ 518.70	PT
22	May	Aquatics	1121		Rec. Leader	$ 660.01	PT
22	May	Aquatics	1121		Lifeguard	$ 131.25	PT
22	May	Aquatics	1121		Lifeguard	$ 108.75	PT
22	May	Recreation	1121		Rec. Leader	$ 210.00	PT
22	May	Recreation	1121		Sr. Rec. Leader	$ 526.68	PT
22	May	Administration	1121		Admin Assistant	$ 1,383.53	PT
22	May	Aquatics	1121		Instructor	$ 190.92	PT
22	May	Aquatics	1121		Lifeguard	$ 172.50	PT
22	May	Recreation	1110		Rec. Coordinator	$ 1,157.63	FT
22	May	Maintenance	1121		Maint. Worker	$ 940.80	PT
22	May	Aquatics	1121		Lifeguard	$ 157.50	PT
22	May	Recreation	1121		Rec. Leader	$ 315.00	PT
22	May	Recreation	1121		Rec. Leader	$ 322.50	PT
22	May	Administration	1220			$ 299.97	FICA
22	May	Maintenance	1220			$ 306.03	FICA
22	May	Aquatics	1220			$ 148.39	FICA
22	May	Recreation	1220			$ 333.08	FICA
22	May	Maintenance	1250			$ 2.41	SUI
22	May	Recreation	1250			$ 50.53	SUI
22	May	Aquatics	1250			$ 31.04	SUI
22	May	Administration	1250			$ 40.00	SUI
22	May	Recreation	1210			$ 59.76	AUL
22	May	Administration	1210			$ 146.00	AUL
22	May	Maintenance	1210			$ 106.12	AUL
22	May	Recreation	1230			$ 37.50	Kaiser
22	May	Administration	1230			$ 37.50	Kaiser
22	May	Administration	1230			$ 226.08	Kaiser
22	May	Maintenance	1230			$ 241.17	Kaiser
22	May	Administration	1230			$ 10.47	Dental
22	May	Maintenance	1230			$ 10.46	Dental

6/7/2022

Arden Manor Recreation and Park District

EXPENSEDETAILENTRYREPORT

Allexpenses,fixedassets,servicesandsupplies

Month: May

Month Total $ 30,892.69

PREVIOUSLY APPROVED	$	14,678.70
YTD BUDGETED	$	325,100.00
REMAINING ANNUAL BUDGET	$	279,528.61

APPROVED 6/23/2022

CHAIRPERSON: _____

SECRETARY: _____

Period	Dept.	Account #	Amount	Claim #	Payee	P&L Group
May	Maintenance	2226	732.51		Lincoln Aquatics - exp tools - eye bolts	SERVICE & SUPPLIES
May	Maintenance	2198	107.34		Golden State - Deterding Water 3/28/21-4/24/22	SERVICE & SUPPLIES
May	Maintenance	2198	229.17		Golden State - Crabtree Water 3/28/21-4/28/22	SERVICE & SUPPLIES
May	Maintenance	2193	208.63		Republic Garbage Service 4/1/22-4/30/22	SERVICE & SUPPLIES
May	Maintenance	2103	2075.00		Jensen/Crabtree Mowing service May 2022	SERVICE & SUPPLIES
May	Maintenance	2103	1860.00		Jensen/Jonas Mowing service May 2022	SERVICE & SUPPLIES
May	Administration	2591	150.00		Streamline Website Services May 2022	SERVICE & SUPPLIES
May	Administration	2261	400.79		Caltronics Copier maintenance 4/25/22	SERVICE & SUPPLIES
May	Administration	2261	153.90		CIT copier Lease 5/8/2022	SERVICE & SUPPLIES
May	Administration	2591	128.00		Department of Justice - Finger Prints	SERVICE & SUPPLIES
May	Aquatics	2192	15.57		PG&E Gas/DAR 3/26/21-4/28/22	SERVICE & SUPPLIES
May	Aquatics	2192	1097.50		PG&E Gas/Pool heater 3/26/21-4/28/22	SERVICE & SUPPLIES
May	Maintenance	2591	5200.00		Roto Rooter - clean out and repair main sewer line - Deterding	SERVICE & SUPPLIES
May	Maintenance	2591	125.00		Direct Hit Pest Control Service 5/12/22	SERVICE & SUPPLIES
May	Administration	2591	168.00		Sac County Sheriff Fingerprints and Livescan 4/22	SERVICE & SUPPLIES
May	Maintenance	2151	125.00		Odell's - Pump repair/maintenance for Crabtree	SERVICE & SUPPLIES
May	Maintenance	2103	2880.00		Davey Tree - Contract #46870419	SERVICE & SUPPLIES
May	Maintenance	2103	2880.00		Davey Tree - Contract #46870424	SERVICE & SUPPLIES
May	Maintenance	2103	2880.00		Davey Tree - Contract #46870432	SERVICE & SUPPLIES
May	Maintenance	2152	53.64		US Bank - Ryan Herco - mech systems acid vat	SERVICE & SUPPLIES
May	Administration	2005	13.58		US Bank - Omnis - web hosting - domain reg - amrpd.org	SERVICE & SUPPLIES
May	Administration	2076	112.42		US Bank - Zoom - yearly renewal	SERVICE & SUPPLIES
May	Administration	2197	42.80		US Bank - AT&T - internet for Office	SERVICE & SUPPLIES
May	Administration	2197	72.80		US Bank - AT&T - internet for DCC	SERVICE & SUPPLIES
May	Maintenance	2122	559.34		US Bank - Home Depot - Bldg sup - pool benches and poles	SERVICE & SUPPLIES
May	Maintenance	2122	268.36		US Bank - Home Depot - Bldg sup -roofing and awning	SERVICE & SUPPLIES
May	Maintenance	2122	487.61		US Bank -Lowe's bld sup - pool awning	SERVICE & SUPPLIES
May	Maintenance	2104	510.04		us Bank - Home Depot - Ag Hort. Sup - lawnmower	SERVICE & SUPPLIES
May	Recreation	2104	74.99		US Bank - OTC - rec supplies - easter egg hunt	SERVICE & SUPPLIES
May	Maintenance	2122	34.80		US Bank - Home Depot - Bldg sup -roofing and awning	SERVICE & SUPPLIES
May	Administration	2197	42.80		US Bank - AT&T - internet for DAR	SERVICE & SUPPLIES
May	Administration	2591	21.00		US Bank - Autherize.net - credit card merchant fees	SERVICE & SUPPLIES
May	Administration	2591	14.80		US Bank - Autherize.net - credit card merchant fees	SERVICE & SUPPLIES
May	Maintenance	2226	23.67		us Bank - Home Depot - exp tools - cut off wheels/grinder	SERVICE & SUPPLIES
May	Maintenance	2122	150.49		US Bank - Home Depot - Bldg sup -roofing and awning	SERVICE & SUPPLIES
May	Maintenance	2152	44.53		US Bank - Ryan Herco - mech systems acid vat	SERVICE & SUPPLIES
May	Maintenance	2152	43.40		US Bank - Ryan Herco - mech systems acid vat	SERVICE & SUPPLIES
May	Maintenance	2122	44.19		US Bank - Home Depot - Bldg sup -roofing and awning	SERVICE & SUPPLIES
May	Maintenance	2122	20.03		US Bank - Home Depot - Bldg sup -roofing and awning	SERVICE & SUPPLIES
May	Maintenance	2444	747.08		US Bank - Eyewash direct - Med Sup - eyewash for acid vat	SERVICE & SUPPLIES
May	Administration	2035	-275.00		US Bank - CARPD conference - refund	SERVICE & SUPPLIES
May	Administration	2039	1.75		US Bank - County parking	SERVICE & SUPPLIES
May	Administration	2039	1.75		US Bank - County parking	SERVICE & SUPPLIES
May	Maintenance	2226	42.00		US Bank - Amazon - exp tools - straps fpr changing table	SERVICE & SUPPLIES
May	Aquatics	2314	309.15		US Bank - Lifeguard Store - tanks and whistles/lanyards	SERVICE & SUPPLIES
May	Aquatics	2444	125.26		US Bank - Lifeguard Store - medical supplies - pocketmasks	SERVICE & SUPPLIES
May	Recreation	2852	5.37		US Bank - JoAnn - rec supplies	SERVICE & SUPPLIES
May	Recreation	2332	104.16		US Bank - Costco - rec ASP snacks	SERVICE & SUPPLIES
May	Recreation	2852	16.13		US Bank - Michaels rec supplies	SERVICE & SUPPLIES
May	Recreation	2851	21.54		US Bank - Target - rec supplies ASP	SERVICE & SUPPLIES

Arden Manor Recreation and Park District

EXPENSEDETAILENTRYREPORT

Allexpenses,fixedassets,servicesandsupplies

Month: May

Month Total $ 30,892.69

PREVIOUSLY APPROVED	$	14,678.70
YTD BUDGETED	$	325,100.00
REMAINING ANNUAL BUDGET	$	279,528.61

APPROVED 6/23/2022

CHAIRPERSON: _____

SECRETARY: _____

Period	Dept.	Account #	Amount	Claim #	Payee	P&L Group
May	Maintenance	2162	12.15		US BANK - Home Depot - Painting Sup - Cauk for DCC	SERVICE & SUPPLIES
May	Maintenance	2104	24.76		US BANK - Home Depot - Ag/Hort Supplies - Sprinklers	SERVICE & SUPPLIES
May	Maintenance	2168	6.76		US BANK - Home Depot - Plumbing Sup - wax ring	SERVICE & SUPPLIES
May	Maintenance	2206	740.73		US BANK - O'Reilly - Auto sup - Batteries GEM cart	SERVICE & SUPPLIES
May	Maintenance	2112	17.24		US BANK - Home Depot - bld sup - hangers for pool equip.	SERVICE & SUPPLIES
May	Maintenance	2236	107.81		US BANK - Quik Stop - fuel for Toyota	SERVICE & SUPPLIES
May	Maintenance	2226	23.23		US BANK - Harbor Freight - exp tools - channel locks	SERVICE & SUPPLIES
May	Maintenance	2322	23.66		US BANK - Home Depot - custodial supplies	SERVICE & SUPPLIES
May	Maintenance	2112	6.68		US Bank - Home Depot - Mech systems main acid vat	SERVICE & SUPPLIES
May	Maintenance	2112	198.69		US BANK - Home Depot - bldg sup - pool benches and cart	SERVICE & SUPPLIES
May	Maintenance	2226	71.06		US BANK - Harbor Freight - exp tools - mics tools	SERVICE & SUPPLIES
May	Maintenance	2112	72.62		US BANK - Emigh's - sup for pool deck / awning	SERVICE & SUPPLIES
May	Maintenance	2112	264.35		US Bank - Home Depot - Bldg sup -roofing and awning	SERVICE & SUPPLIES
May	Maintenance	2236	111.85		US BANK - Quik Stop - fuel for gas cans	SERVICE & SUPPLIES
May	Maintenance	2112	880.65		US Bank - Bldg Sup - awning replacement	SERVICE & SUPPLIES
May	Maintenance	2236	115.27		US BANK - Quik Stop - fuel for Ford	SERVICE & SUPPLIES
May	Maintenance	2112	103.17		US BANK -Home Depot - Bldg Sup -awning replacement	SERVICE & SUPPLIES
May	Maintenance	2112	54.47		US BANK - Emigh's - sup for pool deck / awning	SERVICE & SUPPLIES
May	Maintenance	2152	85.23		US Bank - Tap Plastics - mech systems - fiberglass patch	SERVICE & SUPPLIES
May	Maintenance	2191	113.07		Smud/Main office 186849 4/2/21- 5/3/21	SERVICE & SUPPLIES
May	Maintenance	2191	1110.96		Smud/DAR & DCC pumps 186820 4/2/21- 5/3/21	SERVICE & SUPPLIES
May	Maintenance	2191	146.64		Smud/Jonas well pump 232401 4/2/21- 5/3/21	SERVICE & SUPPLIES
May	Maintenance	2191	180.62		Smud/St. Lt. Crabtree 311528 4/2/21- 5/3/21	SERVICE & SUPPLIES
May	Maintenance	2191	173.39		Smud/ST.Lt. Jonas 311628 4/2/21- 5/3/21	SERVICE & SUPPLIES
May	Maintenance	2191	31.83		Smud/Crabtree Pk. Lt. 570171 4/2/21- 5/3/21	SERVICE & SUPPLIES
May	Aquatics	2122	714.69		Lincoln - Pools chemicals	SERVICE & SUPPLIES
May	Aquatics	2122	-50.00		Licoln - credit for drum deposit	SERVICE & SUPPLIES
May	Maintenance	2195	400.22		Sac County Utilities - 04/08/22-06/07/22	SERVICE & SUPPLIES

REVENUE DETAIL ENTRY REPORT

Month: May

Month Total	**$**	**26,646.47**
Cash / Checks	$	26,646.47
Credit Card	$	-
Refund	$	-
PREVIOUSLY APPROVED	$	23,839.31
YTD TOTAL APPROVED	$	591,515.90
YTD BUDGETED	$	1,406,200.50
REMAINING ANNUAL BUDGET	$	814,684.60

APPROVED 6/23/2021

CHAIRPERSON: _____

SECRETARY: _____

Period	Dept.	Account #	Class	Group	Amount	Rev #	Category	Type	P&L Group
May	Administration	97979000		Other Revenue	$ 1,557.97	2	Revenues Other (Cell Twr.)	Cash / Checks	INCOME
May	Administration	94942900		Bldg & Flds	$ 2,889.00	5	Building & Picnic Area Rentals	Cash / Checks	INCOME
May	Recreation	96964600		Charges	$ 5,480.00	14	Camp	Cash / Checks	INCOME
May	Recreation	96964600		Special Events	$ 6,721.50	16	Afterschool Program	Cash / Checks	INCOME
May	Aquatics	96964600		Adult Fitness	$ 1,050.00	20	Aquacize	Cash / Checks	INCOME
May	Aquatics	96964600		Pool Parties	$ 2,125.00	27	Private Pool Rental	Cash / Checks	INCOME
May	Aquatics	96964600		Swim Team	$ 6,560.00	28	Swim Team	Cash / Checks	INCOME
May	Aquatics	96964600	Lessons	Swim Lessons	$ 263.00	30	Swim Lessons	Cash / Checks	INCOME

REVENUE DETAIL ENTRY REPORT

Month: April

Month Total	**$**	**23,839.31**
Cash / Checks	$	24,189.31
Credit Card	$	-
Refund	$	(350.00)
PREVIOUSLY APPROVED	$	17,431.10
YTD TOTAL APPROVED	$	580,698.81
YTD BUDGETED	$	1,406,200.50
REMAINING ANNUAL BUDGET	$	825,501.69

APPROVED 5/26/2021

CHAIRPERSON: _____

SECRETARY: _____

Period	Dept.	Account #	Class	Group	Amount	Rev #	Category	Type	P&L Group
April	Administration	94942900		Bldg & Flds	$ (350.00)	5	Building & Picnic Area Rentals	Refund	INCOME
April	Administration	97979000		Other Revenue	$ 1,557.97	2	Revenues Other (Cell Twr.)	Cash / Checks	INCOME
April	Administration	94942900		Other Revenue	$ 63.34	4	Admin Fees	Cash / Checks	INCOME
April	Administration	94942900		Bldg & Flds	$ 500.00	5	Building & Picnic Area Rentals	Cash / Checks	INCOME
April	Recreation	96964600		Rec. Serv. Charges	$ 7,083.00	14	President Week Break Camp	Cash / Checks	INCOME
April	Recreation	96964600		Special Events	$ 10,946.00	16	Afterschool Program	Cash / Checks	INCOME
April	Aquatics	96964600		Adult Fitness	$ 1,120.00	20	Aquacize	Cash / Checks	INCOME
April	Aquatics	96964600		Pool Parties	$ 100.00	27	Private Pool Rental	Cash / Checks	INCOME
April	Aquatics	96964600		Swim Team	$ 2,819.00	28	Swim Team	Cash / Checks	INCOME

REFUNDS

######

DEPT	ACCT#	CLAIM #	VENDOR	DESCRIPTION	INVOICE	AMOUNT
Adminis	94942900		Bldg & Flds			

TOTAL REFUNDS	$0.00

PREVIOUSLY PAID	$0.00
TOTAL APPROVED	$0.00

APPROVED 23-Jun-21

CHAIRPERSON: _____

SECRETARY: _____

Board Meeting Attendance/Stipend

FY 2021-2022

	Meetings Attended	Total
Arden	9	$ 450
DeFazio	9	$ 450
Grace	10	$ 500
Harding	10	$ 500
Skala	9	$ 450

Total **$ 2,350**

	July	August	September	October	Novembe	December	January	February	March	April	May	June	Total
Arden	$ 50	$ -	$ -	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50		$ 450
DeFazio	$ -	$ 50	$ 50	$ -	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50		$ 450
Grace	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ -	$ 50	$ 50	$ 50		$ 500
Harding	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50			$ 500
Skala	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ -	$ 50	$ 50		$ 50		$ 450

TOTAL $ 2,350

Item 4 a.

STAFF REPORT

DATE: June 23, 2022

TO: AMRPD Board of Directors

FROM: Stephen Fraher, District Manager

SUBJECT: Presentation by staff from CalTRUST a public investment agency, regarding the outside investment of District Reserve and Fund Balance funds. The presentation will provide a history of the program and how it can be used going forward.

BACKGROUND:
Board Chair Michael Grace and the District Manager attended the annual CARPD Conference last month where CalTRUST was an exhibitor. Basic information was brought back and presented to the rest of the Board by the Chair and Manager at the June 9th Special Meeting. Staff was directed to invite a representative to come and make a presentation to the District Board at the June 23rd meeting. Two voicemail invitations and an email invitation have been extended as of this writing. No confirmed response, yet.

DISCUSSION:
This is an informational session for the Board to receive the information and make a determination if this is a path of investment opportunity that should be followed by the Arden Manor Recreation and Park District. To get involved in the coming Fiscal Year 2022-23 a decision needs to be made prior to the adoption of the Final Budget during the August 18th Board Meeting.

RECOMMENDATION:
The Board receive the information, discuss the options, and have an investigation completed to determine the best option if any. Then direct staff to work with the County Department of Finance to determine the amount of funds that may be invested in this manner without being detrimental to the Arden Manor operations.

Item 4 b.

STAFF REPORT

DATE: June 23, 2022

TO: AMRPD Board of Directors

FROM: Stephen Fraher, District Manager

SUBJECT: Consider authorizing staff to execute a Lease Purchase Agreement with Landmark Dividend for the purchase of the lease and space occupied by Verizon. The amount of the purchase of the Leasing Rights agreement is $330,000.00.

BACKGROUND:
This proposal was presented at the June 9th Special Board Meeting. The Board requested copies of all documents for their study. Those were provided on Friday June 10, 2022 to the members of the Board of Directors for their review.

This included the request from Verizon to reduce their current Lease Rate from $1,557.96 to $1,000.00 per month through the year 2027. This would be a difference of $6,695.52 per year or a total loss of revenue in the amount of $33,477.60 over the five years of the term.

The offer from Landmark Dividend is for $330,000.00 for a term to be determined, but there is an abandonment clause which renders the agreement null and void after three years of vacancy. At $1,000.00/month this amount would be 27.5 years of lease at $1,000.00/month.

DISCUSSION:
The question is; does the offer of $330,000.00 in hand within 45-60 days carry more weight than the $1,000.00 or the current $1,557.96 per month over a period of time? It should be noted that the current Lease agreement may be terminated with six (6) months' notice at the end of a term.

RECOMMENDATION:
Staff recommends that the Board authorize the District Manager to execute the agreement with Landmark Dividend for a period of fifty-five (55) years, and that the proceeds be used in two ways;

1.) use for capital equipment needs and repairs (purchase of new vehicles, and ADA improvements) up to $230,000.00.

2.) place a portion of the receipts in the Reserve Fund account, a minimum of $100,000.00.

verizon

May 4, 2022

Arden Manor Recreation and Park District
1415 Rushden Dr
Sacramento, CA 95864

ATTN: Kelly Lewellen

Site Name: Hurley **Site ID: 117471**

Dear Kelly,

We are contacting you in an effort to discuss how we can work together to enhance your site's value to the Verizon network.

Verizon is instituting a program to evaluate the terms and conditions of leases that have been flagged for review by our Network Real Estate team. We would like to explore renegotiation options with you, and create an improved agreement that serves both parties well into the future. Terms that we must implement in all long-term leases include:

- "Expansion of Permitted Use": In its simplest form, gives the tenant the right to add, exchange or modify new equipment and/or add new technology or frequency within the same square footage they are currently renting without an additional charge

- Rents and escalators reduced to competitive rates to maintain sustainability for the next 30 years.

Please review the specifics of our Lease agreement and contact us to enter into discussions regarding a new, modified contract. For new terms consistent with the above, Verizon will consider additional term extensions. Your prompt reply would be appreciated within 30 days of receipt of this letter, via email or phone call as designated below.

As a sister initiative, Verizon will also evaluate alternative locations that may provide more amenable terms.

Please reference your Site ID in your response so that we may ensure your response is documented accordingly. Verizon values its association with you and looks forward to continuing this relationship for the long term.

Sincerely,

ShaRon E. J. Bynum
Senior Manager – Planning and Partnerships
Verizon Wireless

verizon

Call or Email Responses to:

Marvin Robertson
MD7 - Authorized Agent of Verizon
Office - (469) 640-4805
10590 West Ocean Air Dr Ste 300, San Diego, CA 92130

May 4, 2022

Arden Manor Recreation and Park District
1415 Rushden Dr
Sacramento, CA 95864

ATTN: Kelly Lewellen

Site Name: Hurley **Site ID: 117471**

Dear Kelly,

As discussed during our telephone conversation, MD7, LLC is working with Verizon Wireless to facilitate certain modifications to the cell site lease ("Lease") on your property. These modifications will allow Verizon Wireless to meet current business requirements and enhance your site's value to the overall network.

Changes in the Wireless Industry

Recent industry developments are changing how wireless telecommunications carriers operate. In the past, carriers primarily focused on rapidly building out their networks in order to provide the best coverage. Today, while consumers are enjoying greater services and better coverage, operating costs continue to escalate. As a result of this shift, Verizon Wireless is re-evaluating its network. Network engineers are reviewing which communications facilities will remain active in the network to reduce expenses and streamline operations.

Criteria for Cellular Site Retention

Verizon Wireless would like to include this site in its long-term portfolio under the following terms:

- **New Rent Amount: $1,000.00 per monthly, commencing on 8/1/2022**
- **New Rent Escalator: Ten Percent (10%) every Term - 5 years (next increase on 8/1/2027)**
- **Additional Renewal Terms: Six (6) additional five (5) year renewal terms**

The foregoing proposal does not constitute a binding offer to amend the Lease. No legal obligation is created by this letter or any other written or oral communications until an Amendment to the Lease is signed by both Landlord and Verizon Wireless. Verizon Wireless values its affiliation with you and hopes that you choose to secure your site(s) to continue a long and mutually profitable relationship in the years to come. After having reviewed these options, please contact me prior to 5/4/2022.

Sincerely,

Marvin Robertson

D 469 640 4805
MRobertson@md7.com

LANDMARK
DIVIDEND

400 N. Continental Blvd., Suite 500 – El Segundo, CA 90245
(800) 843-2024 (310) 294-8160

June 02, 2022

Terms of Agreement

Lease Information:
Seller/Site Owner: Steve Fraher
Arden Manor Recreation & Park District
Mailing Address: 1415 Rushden Dr
Sacramento, CA 95864-2730

Tenant	Current Rent	Escalation Rate	Site Address
Verizon	$1,557.97 Monthly	3.00 % Annually	1440 Dom Way, Sacramento, CA 95864

Easement Area and Assignment of Lease: The Easement Area shall be approximately the leased premises described by the existing cellular lease (the "Lease(s)") and a non-exclusive access and utility easement. The Easement Area will be confirmed by a survey performed during due diligence. Landmark will be assigned the Lease(s) for the duration of the easement.

Confidentiality: Site Owner agrees not to disclose any of the terms of this agreement to any unrelated third parties, except for its broker, agent, lawyers, consultants, bookkeepers and tax advisors, without Landmark's prior written consent for the later of one (1) year from the date of this document or the date on which both parties enter into a mutually acceptable easement and purchase and sale agreement.

Exclusivity: Until the expiration of this agreement, Site Owner shall not, directly or indirectly, (a) offer the Lease(s) or the Easement Area for sale or assignment to any other person; (b) negotiate, solicit or entertain any offers to sell or assign any interest in the Lease(s) or the Easement Area to any other person; or (c) modify, amend, supplement, extend, renew, terminate or cancel the Lease(s).

The purchase price shall be the gross purchase price from which will be deducted:

- Prorated rent for the remainder of the month/year of closing
- If applicable, the next two months' of rent payments to account for the time it takes the tenant time to recognize Landmark as the new payee (Site Owner shall be entitled to receive and deposit the next two monthly rent checks after closing, provided however, if one or both rent checks are received by Landmark, Landmark will pay to Site Owner the sum of the rental revenue not received by Site Owner for the 2 months following closing once received by Landmark); and
- Transfer taxes.

Offer Expiration Date: June 28, 2022

* Landmark will complete a title search of the property on which the telecom site is located (the "Property") and perform any and all due diligence on the Property, including a survey of the Easement Area and site inspection at its sole cost and expense. Site Owner will provide Landmark with attorney comments to any of Landmark's transaction documents within five (5) days of the receipt of such documents. If there is a mortgage or lien on the Property, Site Owner agrees to use commercially reasonable efforts to obtain a non-disturbance agreement ("NDA") from the lender or lienholder. In the event the NDA cannot be obtained, Landmark may still close the transaction subject to a twenty percent (20%) reduction in the Purchase Price, provided the Property satisfies Landmark's loan-to-value calculation and Site Owner complies with Landmark's additional due diligence requests.

* Our signatures below acknowledge that these are the business terms upon which this transaction will be completed and authorizes Landmark to proceed with this transaction. Closing is subject to Landmark's receipt and evaluation of the document checklist items, completion of due diligence and final underwriting approval, and a mutually acceptable easement and purchase agreement. Landmark will endeavor to close this transaction within forty-five (45) days of its receipt of Site Owner's signature below or if that is not possible, within five (5) days of the receipt of all due diligence including any necessary NDAs or consents and the expiration or waiver of any right of first refusal (the "ROFR") of any tenant. If Landmark does not close the transaction within ninety (90) days of the date of Site Owner's signature below, this agreement will expire unless extended by mutual written consent.

* For the purposes of this document, "Landmark" and "Site Owner" shall refer to and mean Landmark Dividend LLC and its affiliates and Site Owner and their respective affiliates, successors and/or assigns.

Additional Terms:

• Landmark further agrees that in the event the Premises is decommissioned by Tenant, and Landmark is unable to replace the Tenant within 3 Years (36 months) of such decommission, the Easement shall be deemed abandoned and automatically terminate.
• Landmark and Site Owner also agree to share any future rent from carriers 50/50 (50% to Site Owner) who may require additional space outside of the ground lease. In the event an agreement is executed with a carrier for space outside of the ground lease, the parties shall enter into a mutually agreeable amendment to the easement contemplated herein to include such additional space.
• Landmark does not charge any closing costs to Site Owner.

Purchase Price and Term: Initial below

1. _____ Purchase Price: $330,000.00
Term: Perpetual
Type: Lump Sum

Please sign and date below and return at your earliest convenience

_____
Steve Fraher

Date: _____
Phone: _____
Email: _____

Approved by:

_____
Landmark Authorized Signatory

Item 4 c.

STAFF REPORT

DATE: June 23, 2022
TO: AMRPD Board of Directors
FROM: Stephen Fraher, District Manager

SUBJECT: Consider adoption of Board Resolution 2022-23-13 Adopting the FY 2022-23 Preliminary Budget in the amount of $1,551,666.00

BACKGROUND:
The Budget Committee has met and discussed the Preliminary Budget twice, it was presented to the Board during the June 9, 2022 Special Meeting with comments received and adjustments made accordingly. As required this is a balanced budget showing an estimated $1,551,666.00 in revenue and available cash reserves, and an equal amount of estimated expense in the upcoming FY 2022-23 operating year.

The Preliminary Budget is a "place holder" budget to cover District operations during the dry finance time period, which occurs every year until Property Tax payments begin to be recorded to the District's revenue lines. Once the County Finance Department closes the books on FY 21-22, the District will receive the final revenue and expense totals, and listing of the Fund Balance amount. With that information in hand then a Final Budget is prepared and will be presented to the Board for approval during the August Board meeting.

DISCUSSION:
The attached Budget document has been reviewed and checked prior to its final presentation to the Board. The attached documents include the required forms the County wants used, and a copy of the in-house Budget Tracker copy for the Board's reference.

RECOMMENDATION:
Adopt Board Resolution 2022-23-13 Adopting the FY 22-23 Preliminary Budget for Arden Manor Recreation and Park District, authorizing staff to submit the approved document to the County Finance Department.

RESOLUTION NO. AM 2021/2022 – 13

RESOLUTION OF THE BOARD OF THE
ARDEN MANOR RECREATION AND PARK DISTRICT

RESOLUTION ADOPTING THE 2022/2023 PRELIMINARY BUDGET

WHEREAS, hearings have been terminated during which time all additions and deletions to the Preliminary Budget for Fiscal Year 2022-23 were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 29089 of the Government Code, the Preliminary Budget for Fiscal Year 2022/2023 be and hereby adopted in accordance with the following.

Regular District Budget	
(1) Salaries and Employee Benefits	$487,920
(2) Services and Supplies	$400,050
(3) Other Charges (Lease Payments)	$0
(4) Fixed Assets:	
a. Land	$0
b. Structures and Improvements	$ 82,714
c. Equipment	
d. Computer Software	$0
e. Infrastructure	$441,702
(5) Expenditure Transfer	$0
(6) Contingencies	$ 19,732
(7) Provision for reserve increases	$139,280
Total Regular Budget Requirements	**$1,551,666**

BE IT FURTHER RESOLVED that the means of financing the expenditures program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Taxes.

BE IT FURTHER RESOLVED that the Preliminary Budget is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitations attached hereto and by reference made a part hereof.

Attachements:
Financing Requirements Summary Schedule
Fixed Assets Schedule
Expenditure Detail Schedule
Revenue Detail Schedule

Passed and adopted by the Board of Directors of the Arden Manor Recreation and Park District, a subsidiary of the state of California, in the county of Sacramento on June 23, 2022 by the following vote, to wit:

Ayes	Noes	Abstain	Absent
____	____	____	____

APPROVED BY: _____ Michael Grace, Board Chair June 23, 2022

ATTESTED BY: _____ Darcy Skala, Secretary June 23, 2022

FISCAL YEAR 2022-23 PRELIMINARY BUDGET

FINANCING REQUIREMENTS SCHEDULE FOR FUND 331A ARDEN MANOR PARK-GEN

APPROPRIATIONS BY OBJECT OF EXPENDITURE	
OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS	487,920
OBJECT 20 - SERVICES AND SUPPLIES	400,050
OBJECT 30 - OTHER FINANCING USES	
LOAN AND LEASE REPAYMENTS INTEREST AND PRINCIPLE	
TAXES/LICENSES/ASSESSMENTS JUDGEMENTS/DAMAGES	
TOTAL OBJECT 30 - OTHER FINANCING USES	
OBJECT 40 - FIXED ASSETS	
OBJECT 41 - LAND	
OBJECT 42 - STRUCTURES AND IMPROVEMENTS	82,714
OBJECT 43 - EQUIPMENT	
OBJECT 44 - COMPUTER SOFTWARE	
OBJECT 45 - INFRASTRUCTURE	441,702
OBJECT 46 - INTANGIBLES	
TOTAL OBJECT 40 - FIXED ASSETS	524,416
OBJECT 50 - FUND TRANFERS OUT	
OBJECT 59 - FUND TRANSFER IN	
OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT	
OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIE	19,732
OBJECT 80-OTHER COMMODITIES	
PROVISIONS FOR RESERVE INCREASES	
GENERAL RESERVES	139,280
OTHER RESERVES	
TOTAL BUDGETARY REQUIREMENT	1,551,666
TOTAL DIFFERENCE	

MEANS OF FINANCING THE BUDGET REQUIREMENTS	986,193
ESTIMATED REVENUE	
RESERVES TO BE DECREAS	
GENERAL RESERVE DECREASE	
ENCUMBRANCE DECREASE	
OTHER RESERVE DECREASE	
TOTAL RESERVES TO BE DECREASED	
FUND BALANCE AVAILABLE DECREASE	565,473
ESTIMATED LONG TEM LOAN PROCEEDS	
TOTAL AVAILABLE FINANCING	1,551,666

FUND EQUITY SCHEDULE

RESERVES	EST BALANCE AS OF 02/28/22	INCREASES	DECREASES	ADJUSTED FUND BALANCE
GENERAL	473,675			612,955
ENCUMBRANCE				
OTHER				
FUND BALANCE AVAILABLE	565,473		565,473	
TOTALS	1,039,148			

APPROPRIATIONS LIMIT	
APPROPRIATIONS SUBJECT TO LIMIT	
OVER/UNDER LIMIT	

SECTION 29009 OF ARTICLE 1 OF CHAPTER 1 OF TITLE 3 OF THE GOVERNMENT CODE READS:
IN THE FINAL BUDGET THE BUDGETARY REQUIREMENTS MUST EQUAL THE AVAILABLE FINANCING

Fund	Fund Name
331A	ARDEN MANOR PARK-GEN

FUNDCTR	GLAcct	GLAcct_Desc	Previous Final FY 19-20	Last Final FY 20-21	Final Budget FY 21-22	Bal as of 2/28/2022	Estimate for FY 21-22	Preliminary FY 22-23
9339331	10111000	SALARIES & WAGES - REGULAR EMPLOYEES	246,552	219,033	406,616	209,890	362,500	407,165
9339331	10112400	SALARIES & WAGES - COMMISSION & COMMITTEE MEMBERS	0	0	3,000	0	0	6,000
9339331	10113200	SALARIES & WAGES - TIME/ONE HALF - OVER TIME	0	0	0	341	768	0
9339331	10115200	TERMINAL PAY	0	10,135	0	0	0	0
9339331	10121000	RETIREMENT - EMPLOYER COST	7,691	6,247	9,700	4,329	10,310	11,796
9339331	10122000	OASDHI - EMPLOYER COST	18,620	17,515	31,000	15,829	27,790	31,446
9339331	10123000	GROUP INS - EMPLOYER COST	10,542	11,016	16,250	7,488	13,588	10,900
9339331	10124000	WORK COMP INS - EMPLOYER COST	15,533	7,230	13,063	10,537	13,500	13,113
9339331	10125000	SUI INS - EMPLOYER COST	1,653	1,485	7,500	1,681	3,000	7,500
		Object 10	**300,591**	**272,661**	**487,129**	**250,095**	**431,456**	**487,920**
9339331	20200500	ADVERTISING/LEGAL NOTICES	563	441	1,000	151	298	800
9339331	20203500	EDUCATION & TRAINING SERVICE	1,786	774	2,000	1,323	1,985	2,200
9339331	20203900	EMPLOYEE TRANSPORTATION	33	14	200	25	150	1,000
9339331	20205100	INSURANCE - LIABILITY	16,202	16,961	22,917	22,917	22,917	27,500
9339331	20206100	MEMBERSHIP DUES	1,632	4,802	3,200	1,558	1,591	7,000
9339331	20207600	OFFICE SUPPLIES	3,030	4,427	4,000	3,608	4,758	5,500
9339331	20208100	POSTAL SERVICES	202	0	374	24	36	100
9339331	20210300	AGRICULTURE/HORTICULTURE SERVICES	57,300	55,860	57,000	27,545	51,943	60,000
9339331	20210400	AGRICULTURE/HORTICULTURE SUPPLIES	3,138	4,657	6,000	900	1,200	6,000
9339331	20211200	BUILDING MAINTENANCE SUPPLIES	476	1,581	2,000	2,606	4,704	4,000
9339331	20212200	CHEMICAL SUPPLIES	6,086	11,825	18,000	5,284	9,137	18,000
9339331	20213100	ELECTRICAL MAINTENANCE SERVICE	132	1,147	2,000	0	0	2,000
9339331	20213200	ELECTRICAL MAINTENANCE SUPPLIES	0	182	1,000	550	825	1,000
9339331	20214100	LAND IMPROVEMENT MAINTENANCE SERVICE	2,000	0	2,000	0	0	1,000
9339331	20214200	LAND IMPROVEMENT MAINTENANCE SUPPLIES	2,024	2,019	3,000	1,347	1,778	3,000
9339331	20215100	MECHANICAL SYSTEMS MAINTENANCE SERVICE	0	3,102	7,000	957	1,777	5,000
9339331	20215200	MECHANICAL SYSTEMS MAINTENANCE SUPPLIES	945	4,916	5,000	4,062	5,770	7,000
9339331	20216200	PAINTING SUPPLIES	17	79	1,000	440	660	1,000
9339331	20216800	PLUMBING MAINTENANCE SUPPLIES	516	426	750	667	941	1,500
9339331	20219100	ELECTRICITY	17,900	19,068	22,000	13,032	20,814	24,000
9339331	20219200	NATURAL GAS / LPG / FUEL OIL	2,326	2,843	3,500	558	2,033	3,500
9339331	20219300	REFUSE COLLECTION/DISPOSAL SERVICES	2,443	3,010	3,500	1,878	3,004	3,500
9339331	20219500	SEWAGE DISPOSAL SERVICES	2,401	2,401	3,000	1,601	2,402	3,000
9339331	20219700	TELEPHONE SERVICE	4,802	4,939	6,000	3,745	5,618	7,500
9339331	20219800	WATER	10,372	11,440	19,500	9,788	14,682	15,000
9339331	20220500	AUTOMOTIVE MAINTENANCE SERVICE	400	16	3,000	702	1,200	1,500
9339331	20220600	AUTOMOTIVE MAINTENANCE SUPPLIES	1,198	579	2,000	304	3,200	2,500
9339331	20222600	EXPENDABLE TOOLS	1,662	3,083	3,000	1,522	4,795	4,500
9339331	20223600	FUEL & LUBRICANTS	1,473	1,137	2,000	987	1,652	2,800
9339331	20226100	OFFICE EQUIPMENT MAINTENANCE SERVICE	3,143	3,250	4,000	2,019	3,766	4,000

9339331	20226200	OFFICE EQUIPMENT MAINTENANCE SUPPLIES	0	0	909	0	0	1,000
9339331	20227500	RENT/LEASES EQUIPMENT	194	134	1,000	0	0	1,000
9339331	20231400	CLOTHING/PERSONAL SUPPLIES	1,191	745	5,000	1,168	1,752	5,500
9339331	20232200	CUSTODIAL SUPPLIES	2,721	4,260	4,500	1,786	3,659	5,000
9339331	20233200	FOOD/CATERING SUPPLIES	3,645	1,321	3,500	1,700	2,550	4,000
9339331	20244400	MEDICAL SUPPLIES	830	1,916	3,000	832	1,248	2,000
9339331	20250500	ACCOUNTING SERVICES	4,620	4,794	6,000	0	0	14,200
9339331	20250700	ASSESSMENT / COLLECTIONS SERVICES	8,533	8,814	9,500	5,290	7,935	9,200
9339331	20253100	LEGAL SERVICES	81	54	2,000	0	0	1,500
9339331	20257100	SECURITY SERVICES	8,690	10,535	24,000	10,946	18,614	24,000
9339331	20259100	OTHER PROFESSIONAL SERVICES	9,594	14,373	39,000	10,368	15,552	80,500
9339331	20281900	ELECTION SERVICES	0	1,887	0	0	0	8,000
9339331	20285100	RECREATIONAL SERVICES	1,512	130	6,750	931	1,887	6,750
9339331	20285200	RECREATIONAL SUPPLIES	2,836	2,649	10,000	1,911	2,867	12,000
		Object 20	**188,649**	**216,591**	**325,100**	**145,032**	**229,700**	**400,050**
9339331	42420100	BUILDINGS	0	0	49,000	38,785	38,785	82,714
9339331	42420200	STRUCTURES	4,546	0	420,702		22,190	441,702
		Object 42	**4,546**	**0**	**469,702**	**38,785**	**60,975**	**524,416**
		FUNDCENTER 9339331	**493,786**	**489,252**	**1,281,931**	**433,912**	**722,131**	**1,412,386**
9339360	20259100	OTHER PROFESSIONAL SERVICES	0	1,904	0	0	11,921	0
9339360	20281304	SALES TAX ADJUSTMENT-BOARD OF EQUALIZATION AUDIT	-97	0	0	0	0	0
		Object 20	**-97**	**1,904**	**0**	**0**	**11,921**	**0**
		FUNDCENTER 9339360	**-194**	**3,808**	**0**	**0**	**11,921**	**0**
9339361	10121000	RETIREMENT - EMPLOYER COST	0	0	0	623	935	0
		Object 10	0	0	0	623	935	0
		FUNDCENTER 9339361	0	0	0	**623**	**935**	0
		DISTRICT TOTAL	**493,592**	**493,060**	**1,281,931**	**434,535**	**734,987**	**1,412,386**

Fund **FundName**

331A **ARDEN MANOR PARK-GEN**

FUNDCTR	GLAcct	GLAcct_Desc	Final FY 19-20	Final FY 20-21	Budget FY 21-22	Ending Bal 2/28/2022	Proj. Final FY 21-22	Prelimiinary FY 22-23
9339331	91910100	PROP TAX CUR SEC	-424,982	-454,655	-472,842	-264,562	-473,512	-501,211
9339331	91910200	PROP TAX CUR UNSEC	-15,810	-16,665	-16,000	-16,523	-16,632	-16,500
9339331	91910300	PROP TAX CUR SUP	-11,486	-11,910	-11,000	-4,365	-12,123	-11,000
9339331	91910400	PROPERTY TAX SECURED DELINQUENT	-2,974	-3,799	-3,000	-3,427	-3,427	-3,500
9339331	91910500	PROPERTY TAX SUPPLEMENTAL DELINQUENT	-640	-586	-500	-614	-614	-500
9339331	91910600	PROPERTY TAX UNITARY	-5,061	-5,116	-5,000	-2,724	-5,349	-5,000
9339331	91912000	PROPERTY TAX REDEMPTION	-21	-33	-25	0	-44	0
9339331	91913000	PROP TAX PR UNSEC	-210	-348	-250	-175	-297	-250
9339331	91914000	PROP TAX PENALTIES	-73	-128	-75	-77	-157	-75
		Object 91	**-461,257**	**-493,240**	**-508,692**	**-292,467**	**-512,155**	**-538,036**
9339331	94941000	INTEREST INCOME	-12,809	-5,685	-4,000	-1,740	-3,170	-4,000
9339331	94942900	BLDG RENTAL OTHER	-5,845	1,699	-3,000	-29,988	-39,880	-40,000
9339331	94944800	RECREATIONAL CONCESS	-3,149	-604	-2,000	-1,525	-1,525	-3,500
9339331	94945900	ADMIN. FEES	-3,493	-6,341	-3,500	0	0	-3,500
		Object 94	**-25,296**	**-10,931**	**-12,500**	**-33,253**	**-44,575**	**-51,000**
9339331	95952200	HOME PROP TAX REL	-4,046	-4,063	-4,000	-2,031	-2,031	-4,000
9339331	95952900	IN LIEU TAXES-OTHER (088h)	0	0	-62,619	0	0	0
9339331	95959504	Covid Relief Funds					-83,092	0
9339331	95956900	STATE AID OTHER MISC PROGRAMS	0	0	-182,812	0	0	-182,812
		Object 95	**-4,046**	**-4,063**	**-249,431**	**-2,031**	**-85,123**	**-186,812**
9339331	96963200	AUD/ACCT FEES	0	0	0	0	0	0
9339331	96964600	RECREATION SVC CHGS	-121,621	-93,871	-154,300	-98,168	-148,095	-191,375
		Object 96	**-121,621**	**-93,871**	**-154,300**	**-98,168**	**-148,095**	**-191,375**
9339331	97973000	DONATIONS/CONTRIBUTIONS	-8,255	-5,000	-5,000	0	0	0
9339331	97974000	INSURANCE PROCEEDS						0
9339331	97979000	MISCELLANEOUS OTHER REVENUES	-17,366	-17,887	-18,333	-10,634	-18,970	-18,970
		Object 97	**-25,621**	**-22,887**	**-23,333**	**-10,634**	**-18,970**	**-18,970**
		FUNDCENTER 9339331	**-637,841**	**-624,992**	**-948,256**	**-436,553**	**-808,918**	**-986,193**
		FUND TOTAL 331A	**-637,841**	**-624,992**	**-948,256**	**-436,553**	**-808,918**	**-986,193**
		DISTRICT TOTAL	**-637,841**	**-624,992**	**-948,256**	**-436,553**	**-808,918**	**-986,193**

ARDEN MANOR RECREATION AND PARK DISTRICT

2021-2022 FINAL BUDGET

9331 - EXPENDITURE

ACCT#	DESCRIPTION	Actual 17-18	Actual 18-19	Actual 19-20	Actual 2020-2021	FINAL Budget 2021-2022	2021-2022 Year to Date	Prelim Budget 2022-2023		
SALARIES AND WAGES (10)										
	SALARY & WAGES F/T									
10111000	ADMINISTRATION	54,725	57,200	61,560.00	62,937.99	68,865.00	51,648.84	60,000.00	admin	75% time contract
	MAINTENANCE	25,647	37,706	43,544.48	46,108.33	50,450.00	38,201.94	52,468.00	maint	4% COLA
	RECREATION	28,875	33,073		0	37,000.00	11,665.63	37,000.00	rec	
	RECREATION A.S. & CAMP COORD.							34,840.00	rec	new position Spring 2022
	TOTAL FULL TIME SALARIES AND WAGES	109,248	127,979	105,104	109,046.32	156,315.00	101,516.41	184,308.00		
	SALARY & WAGES P/T									
	COMMITTEE MEMBER	0	0	0	0	3,000.00	0	6,000.00	$50/meeting max 2 per month	
	ADMINISTRATION	51,316	51,171	47,817.14	30,909.54	36,401.00	20,814.98	37,857.00		4% COLA
10112100	ADMINISTRATION INSURANCE SUB.		900	900.00	712.50	900.00	0.00	900.00		
	MAINTENANCE	23,646	6,134	1,253.58	4,207.50	33,000.00	16,918.50	45,000.00		2 maint. Workers
	RECREATION	58,498	52,685	66,315.47	76,305.50	120,000.00	65,967.09	100,000.00		Summer Camp & After School staff
	AQUATICS	26,667	27,189	25,161.52	8,049.72	60,000.00	25,875.84	40,000.00		L.G.'s, Swim Instructors, Coaches
	TOTAL PART TIME SALARIES AND WAGES	160,128	138,078	141,448	120,184.76	253,301.00	129,576.41	229,757.00		
10121000	RETIREMENT	8,694	8,412	7,691.07	6,544.25	9,700.00	6,300.92	11,796.00		
10122000	OASDHI	20,490	20,351	18,620.42	17,514.76	31,000.00	17,640.00	31,446.00		
10123000	GROUP INSURANCE	13,648	9,156	10,571.16	11,677.10	16,250.00	9,551.56	10,000.00	currently one employee taking this option	
10124000	WORKERS COMP	7,938	8,813	15,533.00	7,229.80	13,063.00	10,537.15	13,113.00		
10125000	STATE UNEMPLOYMENT	2,553	1,924	1,653.18	1,485.48	7,500.00	2,558.09	7,500.00		
	TOTAL SALARIES AND WAGES	322,700	314,711.94	300,621.02	273,682.47	487,129.00	277,680.54	487,920.00		
SERVICES AND SUPPLIES (20)										
20200500	ADVERTISING/ LEGAL NOTICE	867	933	562.63	461.69	1,000	467.19	800		
20202900	BUSINESS/CONFERENCE EXP.		0	0.00	0	0	0	0		
20203500	EDUCATION /TRAINING EXP	1,454	349	1,786.00	774.00	2,000	1,985.00	2,200		
20203900	EMPLOYEE TRANSPORTATION	59	47	33.25	14.00	200	150.00	1,000		
20205100	LIABILITY INSURANCE	10,837	11,701	16,202.00	16,961.00	22,917	22,917.00	27,500		
20206100	MEMBERSHIPS	1,675	1,666	1,632.48	4,777.55	3,200	1,591.00	7,000	CARPD, PRISM-EAP, VFCAL,CSDA	
20207600	OFFICE SUPPLIES	1,758	2,181	3,030.43	4,566.98	4,000	4,578.00	5,500	added office staff with more output	
20208100	MAIL/POSTAGE SERVICES	105	211	201.55	5.20	374	36.00	100		
20208500	PRINTING		0	0	0	0	0	0		
20210300	AGRICULTURE/HORT. SER	34,432	55,860	57,300.00	55,860.00	57,000	51,943.00	60,000	$47,220.00 landscaping; arbor service; other	
20210400	AGRICULTURE/HORT. SUP	8	24	3,137.70	4,657.48	6,000	1,200.00	6,000		
20211200	BUILDING/CARPENTRY SUP	1,600	1,027	475.77	1,581.37	2,000	4,704.00	4,000		
20212200	CHEMICAL SUPPLIES	9,468	7,200	6,085.59	11,825.20	18,000	9,137.00	18,000		
20213100	ELECTRICAL MAINT. SER.	1,047	0	131.71	1,146.59	2,000	0.00	2,000		
20213200	ELECTRICAL MAINT. SUP.	0	0	0.00	181.88	1,000	825.00	1,000		
20214100	LAND IMP. MAINT. SERVICES	0	0	2,000.00	0.00	2,000	0.00	1,000		
20214200	LAND IMP. MAINT. SUPPLIES	809	5,408	2,024.23	2,019.26	3,000	1,778.00	3,000		
20215100	MECH. SYSTEMS MAINT. SER.	2,507	0	0.00	3,102.22	7,000	1,777.00	5,000		
20215200	MECH. SYSTEMS MAINT. SUP.	213	4,813	944.56	4,916.08	5,000	5,770.00	7,000		
20216200	PAINTING SUPPLIES	521	179	16.78	78.66	1,000	660.00	1,000		
20216800	PLUMBING SUPPLIES	79	270	516.32	624.67	750	941.00	1,500		
20219100	ELECTRICITY	19,734	19,151	17,899.84	19,068.30	22,000	20,814.00	24,000		
20219200	NATURAL GAS	2,145	2,930	2,325.92	2,880.86	3,500	2,033.00	3,500		
20219300	REFUSE COLLECTION	3,133	3,525	2,442.62	3,009.50	3,500	3,004.00	3,500		
20219500	SEWAGE	2,356	2,399	2,401.32	2,401.32	3,000	2,402.00	3,000		
20219700	TELEPHONE	5,016	4,565	4,802	5,524.61	6,000	5,618.00	7,500	increase for potential increase due to upgrade	
20219800	WATER	11,733	8,743	10,371.69	11,439.69	19,500	14,682.00	15,000	reduction based on historic figures	
20220500	AUTOMOTIVE SERVICE	1,012	356	399.50	16.00	3,000	1,200.00	1,500		
20220600	AUTOMOTIVE SUPPLIES	1,169	1,104	1,198.32	615.37	2,000	3,200.00	2,500		
20222600	EXPENDABLE TOOLS	1,525	1,084	1,661.82	3,085.48	3,000	4,795.00	4,500	increase due to increased costs	
	TOTAL FOR PAGE 1	115,263	135,724	139,584.46	161,594.96	203,941	168,207.19	218,600		

9331 - EXPENDITURE

ACCT#	DESCRIPTION	Actual 17-18	Actual 18-19	Actual 19-20	Actual 2020-2021	FINAL Budget 2021-2022	2021-2022 Year to Date	Prelim Budget 2022-2023		
SERVICES AND SUPPLIES (20) CONTINUED										
20223600	FUEL/LUBRICANT SUPPLIES	1,440	1,069	1,473.03	1,212.04	2,000	1,652.00	2,800	Increase due to rising prices	
20226100	OFFICE EQUIP. MAINT. SVC.	3,378	3,213	3,142.79	3,249.69	4,000	3,766.00	4,000		
20226200	OFFICE EQUIP. MAINT. SUP.	0	0	0		909	0	1,000		
20227500	RENTS/LEASES EQUIP.	0	220	193.94	133.80	1,000	0.00	1,000		
	CLOTHING/PERSONAL SUP.									
	ADMINISTRATION			0	0	0	0	0		
20231400	RECREATION	733	931	713.49	947.36	1,500	900.00	2,000		
	MAINTENANCE	270	400	398.27	657.99	2,500	800.00	2,500		
	AQUATICS	209	437	79.70	93.57	1,000	0.00	1,000	5,500.00	
20232200	CUSTODIAL SUPPLIES	3,121	4,168	2,721.43	4,260.23	4,500	3,659.00	5,000		
	FOOD SUPPLIES									
20233200	RECREATION	1,629	1,534	2,262.66	268.08	2,000	2,000.00	2,500		
	AQUATICS	2,525	2,026	1,401.92	709.18	1,500	500.00	1,500	4,000.00	
20244400	MEDICAL SUPPLIES	1,063	709	830.04	1,916.50	3,000	1,248.00	2,000		
20250500	ACCOUNTING SERVICES	8,640	4,473	4,620.00	4,794.00	6,000	0.00	14,200		
20250700	ASSESSMENTS/PERMITS	7,491	8,391	8,533.03	8,814.07	9,500	7,935.00	9,200		
20253100	LEGAL SERVICES	0	10,000	80.75	0.00	2,000	0.00	1,500		
20257100	SECURITY SERVICES									
	PARK POLICE	2,441	4,225	7,150.00	8,655.00	19,000	18,614.00	19,000	awaiting fees from FECRPD Police	
	ALARM	875	1,230	1,540.00	922.50	5,000	1,500.00	5,000	24,000.00	
	OTHER PROFESSIONAL SER.									
	ADMINISTRATION	2,465	5,993	2,720.92	3,556.14	8,500	6,374.39	50,000	engineering study & upgrade office technology	
20259100	RECREATION	2,988	1,928	1,614.50	0.00	6,000	2,499.00	6,000	epact $2500.00, sportsman online-$2852.00	
	MAINTENANCE	3,069	5,209	4,425.69	14,002.02	15,000	2,522.00	15,000		
	AQUATICS	3,325	7,919	832.62	500.00	9,500	525.86	9,500	80,500.00	Drain Covers/team unify
20281900	ELECTION SERVICES	0	2,008	0	1,887	0	0	8,000	Check with County	
20285100	RECREATION SERVICES	0	0	0	0	0	0	0		
	RECREATION	2,106	2,184	1,511.50	130.00	6,750	1,887.00	6,750	Movies/Field Trips	
	RECREATION SUPPLIES									
20285200	RECREATION	3,558	3,271	2,636.16	2,463.15	5,000	2,000.00	7,000		
	AQUATICS	1,318	1,038	200.19	1,009.25	5,000	867.00	5,000	12,000.00	swim team equipment
	TOTAL FOR PAGE 2	167,903	72,575	49,082.63	60,181.57	121,159	59,249.25	181,450		
	TOTAL SERVICES AND SUPPLIES	179,636	72,575	49,082.63	221,776.53	325,100	227,456.44	400,050		
LOANS AND LEASE PAYMENTS (30)										
30321000	INTEREST TO LOANS, LEASES				0	0	0	0		
30322000	PRINCIPAL PD. TO RET. LOANS				0	0	0	0		
30323000	PRINCIPAL PD.TO RET. LEASES				0	0	0	0		
	TOTAL LOAN / LEASE PAYMENTS				0	0	0	0		
FIXED ASSETS (40)										
42420100	Deterding Activity Room Roof Replacement	3912			0	27,000.00	38,785.00	31,357.00	088h/reg budget	
42420100	Deterding Community Roof Replacement				0	22,000.00	0	31,357.00	088h/reg budget	
42420100	Crabtree Park Concession Roof rebuild							20,000.00	reg budget	
	Total reroofing projects DAR, DCC, CTC							82,714.00		
42420200	Deterding Wood Chip Replacement		40101	4546.23	0	13,620.00	0	13,620.00	reg budget	
42420200	Crabtree Wood Chip/tire swing Replacement				0	37,730.00	0	37,730.00	reg budget	includes replacement of tire swing
42420200	Jonas Wood Chip Replacement				0	11,080.00	0	11,080.00	reg budget	
42420200	Crabtree- New Play feature replacing sand pit				0	25,712.00	0	25,712.00	reg budget	
42420200	Jonas - New play feature replacing sand pit					11,392.00		11,392.00	Prop 68/reg budget	

ARDEN MANOR RECREATION AND PARK DISTRICT

2021-2022 FINAL BUDGET

	Total playground refurbishment							99,534.00	
42420200	Deterding Turf Field/Replacement				0	126,168.00	0	126,168.00	reg budget-roll over funds
42420200	Jonas Tennis Court Repair/Replacement				0	120,000.00	0	190,000.00	prop 68/reg budget
42420200	Resurfacing/Retiling Family Pool				0	45,000.00	0	26,000.00	reg budget Drain Covers/Resurfacing
42420200	ADA Concrete Repair/Replacement					30,000.00	21,189.76	0.00	reg budget
	TOTAL FIXED ASSETS	3912	40101	4546.23	0.00	439,702.00	59,974.76	524,416.00	

9331 - EXPENDITURE

ACCT#	DESCRIPTION	Actual 17-18	Actual 18-19	Actual 19-20	Actual 2020-2021	FINAL Budget 2021-2022	2021-2022 Year to Date	Prelim Budget 2022-2023
	TOTAL 1000, 2000, 3000,4000 ACCTS	494514	563,112.00	690,524.00	495,459.00	1,251,931.00	565,111.74	1,412,386.00
CONTINGENCY (70)								
79790100	Roll Over				290,451	0	290,451	429,731
	GENERAL RESERVE BALANCE			455946	455,946	546,462.00	546,462	612,955.00
TOTAL AGENCY BUDGET EXPENDITURES		494515	563112	1,146,470.00	1,241,856	1,798,393.00	1,402,025	2,455,072.00

	Services and Supplies 2021-2022
Administration	$ 163,500.00
Maintenance	$ 145,500.00
Recreation	$ 24,250.00
Aquatics	$ 40,500.00
Fixed Assets	$ 524,416.00
TOTALS	$ 898,166.00

	Salaries and benefits 2021-2022
Administration	$ 178,612.00
Maintenance	$ 97,468.00
Recreation	$ 171,840.00
Aquatics	$ 40,000.00
TOTALS	487,920.00

COMBINED TOTALS $ 1,386,086.00

	Department Totals 2021-2022
Administration	$ 342,112.00
Maintenance	$ 242,968.00
Recreation	$ 196,090.00
Aquatics	$ 80,500.00
Fixed Assets	$ 524,416.00
TOTALS	$ 1,386,086.00

Combined Totals	$	1,386,086.00	
General Reserve	$	612,955.00	Possible investment fund
Total Budget	$	1,999,041.00	

Item 5 a.

STAFF REPORT

DATE: June 23, 2022
TO: AMRPD Board of Directors
FROM: Stephen Fraher, District Manager

SUBJECT: Receive a presentation and proposal from the KYA Group which is a CMAS (California Multiple Award Schedules) provider. They will inform the Board of their business and how it works using current purchasing laws and codes to gain a wide variety of services (construction, IT, and others).

BACKGROUND:
Prior to her departure Maria was in discussions with KYA Group to assist with the performance of the Fixed Asset Improvements and other capital needs in the District. Arden Manor gained contact with the KYA Group by referral from the staff at Mission Oaks Recreation and Park District.

I have met with the area representative and found that the KYA Group can access contractors to meet the District's roofing needs, replacement of the turf field, adding Fibar wood mulch under the playground structures, and resurfacing of the tennis courts.

Under the CMAS program, the KYA Group will obtain the necessary quotes/bids and bring their recommendation to the Board for authorization and approval. This will save staff time, time in general and allow for projects to get underway in a faster fashion. I have checked with the State Park Office of Grants and Local Services and the CMAS program is allowable under their guidelines as long as the District is able to provide the evidence of receiving a minimum of three quotes for the work.

DISCUSSION:
Although the KYA Group may present some project cost numbers for the projects of the district, the idea of the presentation is to educate the Board on the CMAS program and provide information on the KYA Group. They have had contractors out looking at the buildings for reroofing, I do not have an update on the other potential projects.

The Board will need to discuss and decide is using a CMAS vendor such as KYA will meet their expectations on gaining a minimum of three quotes/bids for each project. Sometimes there may only be two or one respondent to a request for Bids/submittals.

RECOMMENDATION:
Consider the KYA Group's proposal for CMAS services and provide direction to staff on how to move forward. Consider entering an agreement with the KYA Group to provide the CMAS services to the District.

Item 5 b.

STAFF REPORT

DATE: June 23, 2022
TO: AMRPD Board of Directors
FROM: Stephen Fraher, District Manager

SUBJECT: Board Discussion on the upcoming 70th Anniversary of AMRPD and the Community Service Award program and potential recipients.

BACKGROUND:
June 22, 2023 will be the 70th Anniversary of the inception of the Arden Manor Recreation and Park District. It is now time for planning a celebration of the occasion. Discussion on forming an organizing committee and developing a program.

It is also a good time to discuss and reactivate the AMRPD Community Service Award, discussion of potential award candidates will be held and names sought from the Board Members and the community. Discuss ideas on creating a Hall of Honor to coincide with the 70th Anniversary Celebration.

DISCUSSION:
Board member Warren Harding requested this topic and will provide background and information on the Award. The general discussion on the 70th Anniversary was added to the topic by the Board Chair.

RECOMMENDATION:
Discuss the topic and create a list of next steps in moving forward on all topics.

DISTRICT MANAGER'S REPORT

May 17th to June 17th

CARPD Conference

Board Chair Michael Grace and I represented Arden Manor at the annual California Association of Recreation and Park Districts (CARPD) Conference in South Lake Tahoe, CA. May 18-21. Sessions included processes for renovation and redesign of existing facilities, how to run a successful Bond or Assessment District campaign and election, Board Member and District Manager Round Table discussion, and obtaining our required Harassment in the Workplace training

Office Network Systems

Installation of the new office phone system and other upgrades will begin on Friday June 24th, this will take two days to complete and then up to a month for the phone lines to port over to the new system. Meanwhile there will be two phones on each desk for about two weeks until the portage is complete. I will advise when the Board email addresses are ready and provide directions on how to set them up.

Maintenance

Mike Cottonwood and I met with the supervisor from Jensen Landscaping. He is an irrigation expert, I authorized for an irrigation tech to come out for three hours to locate an irrigation valve box, that park staff had spent a good amount of time searching for at Jonas Larkspur Park. They found the box and diagnosed the issue; staff was able to make the correction and now the line is working again. With Jensen's help staff now knows where all the valve boxes on the soccer field are located. Those locations will be put on a site map and the diagram will be updated.

Work was completed on the new safety shower and eye wash station in the maintenance area/pool pump room. The new acid vat is ready to receive its first filling once all the work passes inspection.

The pool filter/chlorinator operation has stabilized, and water readings are being kept within range. Each of the pools is vacuumed daily and is receiving a good amount of use now that the swim season has begun.

Aquatics Report

The Arden Manor Pirates Swim Team has seventy (70) children participating as members of the swim of the Pirate Swim Team. They practice daily from 4:00 to 7:00 p.m.

Lap Swim Program began this past week with the daily attendance increasing each day to a maximum of seven lap swimmers on Thursday morning. Staff is having a sign made to hang on the fence to advertise the Lap Swim Program.

Water Exercise Program has been going on since May. We have between 10-15 ladies exercising daily Monday thru Friday evenings at 5:30 p.m.

Open swim attendance for the first week of the swim season has averaged sixty-three (63) swimmers per day, this does include the children who are part of the summer camp program.

Summer Camp Report

June 13-14 was the first week of Summer Camp, the theme this week was Sports Week, an average of forty-six (46) attendees were present each day, fun was had by all. Next week June 20-24 is Superhero Week. The participants can go swimming every day. Our Camp Director is striving to keep student to staff ratios inline with current day care standard (6&under 2:8; 10&under 2:10; and 11+ 1:12).

Website

I met with Chris Ryan our account rep at Streamline, the District's website provider. He showed me new ADA accessibility tools for our customers to access District information more easily. He looked at our site and made a few recommendations for better compliance. This is still a work in progress and will continue to require constant review.

Community Meeting at Jonas Larkspur Park

The Community Meeting was held at Jonas Larkspur Park on Thursday June 16th. Approximately fourteen residents attended the meeting along with three Board members and the District Manager. Items, comments and ideas captured include: drinking fountains in all parks, a restroom facility at Jonas, increased park security and a crack down on alcohol and drug consumption, placing a filter on the well at Jonas, develop a District wide arbor care plan, Jonas soccer field improvements needed, clean up and improve the maintenance yard area, add lighting to all parks, increase park use hours during the summer months to allow for added play time on playgrounds when it is cooler, add shade structures or revise policy. Provide a Futsal court somewhere in the district, have more community meetings, develop additional public private partnerships, make improvements to the pond to make it an attraction in the park,

create off-leash dog parks in the district, and please continue the discussion regarding creating a Pickle Ball facility from Tennis Courts, comment was to make them dual purpose courts. Several compliments were given, and the efforts of Park staff were acknowledged by those in attendance.

Budget for FY 22-23

I spent a significant amount of time preparing and cross checking the budget spreadsheet documents for the Preliminary Budget presentation and consideration for adoption.

Respectfully submitted,

Stephen Fraher

Interim District Manager