

**BOARD OF DIRECTORS**  
**Arden Manor Recreation and Park District**  
1415 Rushden Drive, Sacramento, CA 95864  
Phone (916) 487-7851 Fax (916) 487-2028  
[Board@Amrpd.org](mailto:Board@Amrpd.org)

**Agenda:** Regular Meeting  
**Date:** October 19, 2023  
**Time:** 6:30 PM  
**Location:** 1415 Rushden Drive,  
Sacramento, CA 95864

**1. CALL TO ORDER**

**a) Pledge of Allegiance**

**2.**

**a) Roll Call and Introduction of Guests**

Michael Grace, Chair                      Jeremy Cullifer, Vice Chair  
Warren Harding, Director              Jake Baumgartner, Secretary  
Debra Cullifer, Director

**3. VISION STATEMENT**

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

**4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Members of the public may address the Board on general District topics not listed on this agenda or on specific agenda items when the items are heard. Persons who wish to comment on either agenda or non-agenda items should fill out a comment card located on the table in the rear of the room and give it to the General Manager. The Chair will call for comments at the appropriate time. A time limit of three (3) minutes will be observed for each speaker. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only ask brief clarifying questions or refer the matter to staff.

**5. BUSINESS ITEMS**

**a) Consent Agenda**

- i)** Minutes of the September 21, 2023, Regular Board Meeting
- ii)** Payroll, Supplies, and Revenue Year to Date
- iii)** Program Revenue and Refund Report for September 2023
- iv)** Payroll Report for September 2023
- v)** Claims for September 2023
- vi)** Revolving Fund Report for September 2023
- vii)** Fulton El Camino Police Department Report for September 2023
- viii)** Correspondence -

- b) Resolution NO. AM 2023/2024 – 02,** The Board will receive a resolution to move one time funds from ARPA for child care reimbursement into Recreational Supplies and pass the resolution.

**5. REPORTS**

- a. District Manager
  
- b. Maintenance Report

**6. BOARD COMMENTS**

**7. ADJOURNMENT**

*Next Regular Board Meeting Thursday, November 16, 2023*

**AMERICANS WITH DISABILITIES ACT ACCOMODATIONS** – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Kelly Lewellen at (916) 487-7851. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.*

**BOARD MEETING MATERIALS** - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*

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1415 Rushden Drive, Sacramento, CA 95864  
Phone (916) 487-7851 Fax (916) 487-2028  
[Board@Amrpd.org](mailto:Board@Amrpd.org)

**Minutes:** Regular Meeting  
**Date:** September 21, 2023  
**Time:** 6:30 PM  
**Location:** 1415 Rushden Drive,  
Sacramento, CA 95864

**1. CALL TO ORDER 6:60PM**

**a) Pledge of Allegiance**

**2.**

**a) Roll Call and Introduction of Guests**

Michael Grace, Chair                      Jeremy Cullifer, Vice Chair  
Warren Harding, Director              Jake Baumgartner, Secretary  
Debra Cullifer, Director  
Kelly Lewellen, District Manager      Mike Cottonwood, Maintenance Supervisor

**3. VISION STATEMENT**

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

**4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Darryl and Kris Inlow are present. Darryl is present to receive an update on the Jonas Larkspur pond.

**5. BUSINESS ITEMS**

**a) Consent Agenda**

- i) Minutes of the August 17, 2023, Regular Board Meeting**
- ii) Payroll, Supplies, and Revenue Year to Date**
- iii) Program Revenue and Refund Report for August 2023**
- iv) Payroll Report for August 2023**
- v) Claims for August 2023**
- vi) Revolving Fund Report for August 2023**
- vii) Fulton El Camino Police Department Report for August 2023**

**Motion to approve consent agenda: Warren Harding, 2<sup>nd</sup>: Jeremy Cullifer**

**Ayes: Warren Harding, Jeremy Cullifer, Debra Cullifer, Mike Grace, Jake Baumgartner**

**No: 0**

**Abstain: 0**

**Absent: 0**

**b) Deterding Roof Replacement Project Report:** The board will receive a report and updated cost estimate for the Deterding Rood Replacement. Six bids were received with costs ranging from \$215,000 to \$304, 466. The District Manager will make a recommendation to accept the lowest bid. The board will vote on a motion to accept the bid and move forward with the roof replacement.

The District Manager walks through the process of selecting the lowest bid for the project. All bidders met parameters required during the bidding process. The District Manager then followed up with references for the two lowest bidders. It is customary to award the bid to the lowest bidder and this is the recommendation.

**Motion to award contract to D7 Roofing: Warren Harding, 2<sup>nd</sup>: Jeremy Cullifer**  
**Ayes: Warren Harding, Jeremy Cullifer, Debra Cullifer, Mike Grace, Jake Baumgartner**  
**No: 0**  
**Abstain: 0**  
**Absent: 0**

## 5. REPORTS

### a. District Manager

Regarding the pond: Mike Grace states that we will be asking for input on the pond and nature area. Warren Harding remarks that lots of people want a dog park, and we need to worry about the aesthetics of how it will fit into the park. The District Manager will work on outreach with Helix to ensure that community members are aware of the meetings.

We will purchase new lane lines from Kiefer. This is where we purchased the last lines and they have held up well over the years. It is also one of the lowest bids.

### b. Maintenance Report

## 6. BOARD COMMENTS

Warren Harding suggests that the wooden park signs may need a new coat of varnish. Debra Cullifer suggests that a high school woodshop class may take it on as a project.

Mike Grace remarks on the DAR flooring resealing after camp and how it will help the new floor stay new.

## 7. ADJOURNMENT 7:16PM

*Next Regular Board Meeting Thursday, October 19, 2023*

**AMERICANS WITH DISABILITIES ACT ACCOMMODATIONS** – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Kelly Lewellen at (916) 487-7851. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.*

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INCOME		DEPARTMENT:		ADMINISTRATION				
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	Budget
91910100	Tax Income	Prop Tax Sec-Cur Secred (less ERAF)	\$ 531,000.00	\$ -	0%	\$ -	-	0%
91910200	Tax Income	Prop Tax Sec-Cur UnSecr	\$ 18,500.00	\$ -	0%	\$ -	-	0%
91910300	Tax Income	Prop Tax CUR Sup	\$ 20,000.00	\$ -	0%	\$ -	-	0%
91910400	Tax Income	Prop Tax SEC DELINQ	\$ 3,000.00	\$ -	0%	\$ -	-	0%
91910500	Tax Income	Prop Tax SUP DELINQ	\$ 1,100.00	\$ -	0%	\$ -	-	0%
91910600	Tax Income	Prop Tax UNITARY	\$ 6,000.00	\$ -	0%	\$ -	-	0%
91912000	Tax Income	Prop Tax REDEMPTION	\$ 50.00	\$ -	0%	\$ -	-	0%
91913000	Tax Income	Prop Tax Prior UNS	\$ 250.00	\$ -	0%	\$ -	-	0%
91914000	Tax Income	Prop Tax PENALTIES	\$ 100.00	\$ -	0%	\$ -	-	0%
<b>SUB TOAL PROPERTY TAX REVENUE</b>			<b>\$ 580,000.00</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>-</b>	<b>0%</b>
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	Budget
94941000	Bank Income	Bank Interest		\$ -	0%	\$ -	-	0%
94941000	Bank Income	Bank Interest- County	\$ 20,000.00	\$ -	0%	\$ -	-	0%
94942900	Building & Fields	Building & Picnic Area Rentals	\$ 25,000.00	\$ 5,895.75	24%	\$ 2,784.00	11%	
94944600	Tax Income	Fuel Flowage Fee	\$ -	\$ -	0%	\$ -	-	0%
94944800	Tax Income	Recreational Concessions	\$ -	\$ -	0%	\$ -	-	0%
94945900	Admin Serv. Charge	Admin Fees	\$ 1,000.00	\$ 244.26	24%	\$ 139.54	14%	
<b>SUB TOTAL FACILITY RENTAL &amp; ADMIN FEES REVENUE</b>			<b>\$ 46,000.00</b>	<b>\$ 6,140.01</b>	<b>13%</b>	<b>\$ 2,923.54</b>	<b>6%</b>	
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	Budget
95952200	Tax Income	Home Prop. Tax Income	\$ 4,000.00	\$ -	0%	\$ -	-	0%
95952900	Tax Income	State Aid Construction		\$ -	0%	\$ -	-	0%
95959504	Tax Income	Covid Relief	\$ -	\$ -	0%	\$ -	-	0%
95956300	Tax Income	State Grants	\$ 182,812.00	\$ -	0%	\$ -	-	0%
<b>SUB TOTAL TAX REVENUE</b>			<b>\$ 186,812.00</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>-</b>	<b>0%</b>
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	Budget
96963200	Tax Income	Aud/Acct Fees	\$ -	\$ -	0%	September	-	0%
96964600	Tax Income	Recreation Service Charges	\$ -	\$ -	0%	\$ -	-	0%
96964800	Tax Income	Fire Control Service Charges	\$ -	\$ -	0%	\$ -	-	0%
<b>SUB TOTAL CHARGES FOR SERVICES REVENUE</b>			<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>-</b>	<b>0%</b>
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	Budget
97973000	Tax Income	Other Deposits/Donations	\$ -	\$ -	0%	September	-	0%
97974000	Tax Income	Insurance Proceeds	\$ -	\$ -	0%	\$ -	-	0%
97979000	Tax Income	Revenues Other (Cell Twr.)	\$ 7,210.00	\$ 7,210.00	100%	\$ -	-	0%
<b>SUB TOTAL OTHER REVENUE</b>			<b>\$ 7,210.00</b>	<b>\$ 7,210.00</b>	<b>100%</b>	<b>\$ -</b>	<b>-</b>	<b>0%</b>
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	Budget
	Revenue	Long Term Loan Proceeds	\$ -	\$ -	0%	September	-	0%
<b>SUB TOTAL LONG TERM LOAN PROCEEDS</b>			<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>-</b>	<b>0%</b>
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	Budget
088B		Parkland Dedication Fees	\$ 65,158.00	\$ -	0%	September	-	0%
<b>SUB TOTAL DEDICATION FEE (088B)</b>			<b>\$ 65,158.00</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>-</b>	<b>0%</b>
<b>TOTAL ADMINISTRATION INCOME</b>			<b>\$ 885,180.00</b>	<b>\$ 13,350.01</b>	<b>2%</b>	<b>\$ 2,923.54</b>	<b>0%</b>	

INCOME		DEPARTMENT:		RECREATION				
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	Budget
96964600	Rec. Serv. Charges	Other Service Charges	\$ -	\$ -	0%	\$ -	-	0%
96964600	Rec. Serv. Charges	Summer Day Camp	\$ 85,000.00	\$ 24,588.47	29%	\$ 5,852.55	7%	
96964600	Rec. Serv. Charges	School Break Camps	\$ 8,500.00	\$ -	0%	\$ -	-	0%
96964600	Rec. Serv. Charges	Thanksgiving Break Camp	\$ -	\$ -	0%	\$ -	-	0%
96964600	Rec. Serv. Charges	Christmas Break Camp	\$ -	\$ -	0%	\$ -	-	0%
96964600	Rec. Serv. Charges	President Week Break Camp	\$ -	\$ -	0%	\$ -	-	0%
96964600	Rec. Serv. Charges	Spring Break Camp	\$ -	\$ -	0%	\$ -	-	0%
96964600	Rec. Serv. Charges	Afterschool Program	\$ 140,000.00	\$ 25,396.55	18%	\$ 9,005.00	6%	
96964600	Adult Fitness	Tai Chi	\$ -	\$ -	0%	\$ -	-	0%
96964600	Adult Fitness	Yoga	\$ -	\$ -	0%	\$ -	-	0%
96964600	Adult Fitness	Floor Exercise	\$ 2,000.00	\$ 840.00	42%	\$ 360.00	18%	
96964600	Rec. Serv. Charges	Special Events	\$ 500.00	\$ -	0%	\$ -	-	0%
<b>SUB TOTAL SERVICE CHARGES INCOME</b>			<b>\$ 236,000.00</b>	<b>\$ 50,825.02</b>	<b>22%</b>	<b>\$ 15,217.55</b>	<b>6%</b>	
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	Budget
97973000	Other Revenue	Other Deposits/Donations	\$ 5,000.00	\$ 1,450.00	29%	\$ 475.00	10%	\$ 0.10
<b>SUB TOTAL OTHER DEPOSITS AND DONATIONS INCOME</b>			<b>\$ 5,000.00</b>	<b>\$ 1,450.00</b>	<b>29%</b>	<b>\$ 475.00</b>	<b>10%</b>	
<b>TOTAL RECREATION INCOME</b>			<b>\$ 241,000.00</b>	<b>\$ 52,275.02</b>	<b>22%</b>	<b>\$ 15,692.55</b>	<b>7%</b>	

INCOME		DEPARTMENT:		AQUATICS				
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	
94942900	Building Rental	Pool Picnic Area Rental	\$ -	\$ -	0%	\$ -	0%	
<b>SUB TOTAL PICNIC AREA RENTAL INCOME</b>			<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>0%</b>	
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	
94944800	Concessions	Pool Concessions	\$ 4,000.00	\$ 3,001.50	75%	\$ 51.25	1%	
<b>SUB TOTAL CONCESSIONS INCOME</b>			<b>\$ 4,000.00</b>	<b>\$ 3,001.50</b>	<b>75%</b>	<b>\$ 51.25</b>	<b>1%</b>	
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	
96964600	Public Swim & Pool Events	Public Swim, Pool Events, Passes	\$ 5,000.00	\$ -	0%	\$ -	0%	
96964600	Public Swim & Pool Events	Passes		\$ 756.00	15%	\$ 136.00	3%	
96964600	Public Swim & Pool Events	Gate Fees	\$ -	\$ 4,830.00	97%	\$ 265.00	5%	
96964600	Swim Lessons	Swim Lessons	\$ 5,000.00	\$ 3,522.50	70%	\$ -	0%	
96964600	Swim Team	Swim Team	\$ 27,000.00	\$ -	0%	\$ -	0%	
96964600	Pool Rental	Pool Parties	\$ 8,500.00	\$ 2,820.00	33%	\$ (90.00)	-1%	
96964600	Adult Fitness	Aquacize	\$ 3,500.00	\$ 44.00	1%	\$ -	0%	
96964600	Lifeguard	Certificates	\$ -	\$ -	0%	\$ -	0%	
<b>SUB TOTAL SERVICE CHARGES INCOME</b>			<b>\$ 49,000.00</b>	<b>\$ 11,972.50</b>	<b>24%</b>	<b>\$ 311.00</b>	<b>1%</b>	
<b>TOTAL AQUATICS INCOME</b>			<b>\$ 53,000.00</b>	<b>\$ 14,974.00</b>	<b>28%</b>	<b>\$ 362.25</b>	<b>1%</b>	
<b>TOTAL INCOME</b>			<b>\$ 1,179,180.00</b>	<b>\$ 80,599.03</b>	<b>7%</b>	<b>\$ 18,978.34</b>	<b>2%</b>	
	Revenue	Prev Year Roll Over	\$ 486,902.00	\$ -	0%	\$ -	0%	
	Revenue	Prev. Year General Reserve	\$ 575,820.00	\$ -	0%	\$ -	0%	
<b>FUND BALANCE SUBTOTAL</b>			<b>\$ 1,062,722.00</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>0%</b>	
<b>Gross Revenue including Reserve Fund</b>			<b>\$ 2,241,902.00</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>0%</b>	

EXPENSES			DEPARTMENT: Administration					
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget	
10111000	1110	SALARY & WAGES F/T	\$ 72,308.04	\$ 29,070.49	40%	\$ 11,348.80	16%	
10112100	1121	SALARY & WAGES P/T	\$ 31,000.00	\$ 10,284.71	33%	\$ 2,111.64	7%	
10112100	1121	COMMITTEE MEMBER	\$ 6,000.00	\$ -	0%	\$ -	0%	
10121000	1210	RETIREMENT	\$ 14,275.00	\$ 903.84	6%	\$ 301.28	2%	
10122000	1220	FICA	\$ 36,500.00	\$ 2,133.02	6%	\$ 626.33	2%	
10123000	1230	GROUP INSURANCE	\$ 16,402.00	\$ 450.00	3%	\$ 150.00	1%	
10124000	1240	WORKERS COMP	\$ 23,000.00	\$ -	0%	\$ -	0%	
10125000	1250	STATE UNEMPLOYMENT INS	\$ 13,480.00	\$ 1.60	0%	\$ 1.60	0%	
<b>SUB TOTAL ADMIN PAYROLL EXPENSE</b>			<b>\$ 212,965.04</b>	<b>\$ 42,843.66</b>	<b>20%</b>	<b>\$ 14,539.65</b>	<b>7%</b>	
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget	
20200500	2005	ADVERTISING/LEGAL NOTICE	\$ 1,000.00	\$ -	0%	\$ -	0%	
20202200	2022	BOOKS/PERIODICALS	\$ -	\$ -	0%	\$ -	0%	
20202900	2029	BUSINESS/CONFERENCE EXP	\$ -	\$ -	0%	\$ -	0%	
20203500	2035	EDUCATION/TRAINING EXP	\$ 6,000.00	\$ 981.52	16%	\$ -	0%	
20203900	2039	EMPLOYEE TRANSPORTATION	\$ 450.00	\$ 17.50	4%	\$ 3.50	1%	
20205100	2051	LIABILITY INSURANCE	\$ 31,000.00	\$ 15,374.50	50%	\$ -	0%	
20206100	2061	MEMBERSHIPS	\$ 5,000.00	\$ 4,819.00	96%	\$ -	0%	
20207600	2076	OFFICE SUPPLIES	\$ 4,000.00	\$ 959.92	24%	\$ 74.31	2%	
20208100	2081	POSTAGE	\$ 50.00	\$ -	0%	\$ -	0%	
20219700	2197	TELEPHONE	\$ 8,000.00	\$ 2,434.66	30%	\$ 120.00	2%	
20226100	2261	OFFICE EQUIP. MAINT. SER.	\$ 3,000.00	\$ 736.96	25%	\$ 332.71	11%	
20226200	2262	OFFICE EQUIP. MAINT. SUP.	\$ 2,000.00	\$ 1,397.78	70%	\$ 1,397.78	70%	
20250500	2505	ACCOUNTING SERVICES	\$ 15,000.00	\$ -	0%	\$ -	0%	
20250700	2507	ASSESS COLLECTION SERV	\$ 9,500.00	\$ 1,474.75	16%	\$ 749.00	8%	
20253100	2531	LEGAL SERVICES	\$ 1,000.00	\$ -	0%	\$ -	0%	
20257100	2571	SECURITY SERVICES (Park Police)	\$ 16,000.00	\$ 1,407.00	9%	\$ 1,072.00	7%	
20257100	2571	SECURITY SERVICES (Alarm)	\$ 3,000.00	\$ 639.00	21%	\$ -	0%	
20259100	2591	OTHER PROFESSIONAL SER.	\$ 12,000.00	\$ 1,607.65	13%	\$ 127.80	1%	
20281900	2819	ELECTION SERVICES	\$ -	\$ -	0%	\$ -	0%	
20285100	2851	RECREATION SERVICES	\$ -	\$ -	0%	\$ -	0%	
20285200	2852	RECREATION SUPPLIES	\$ -	\$ -	0%	\$ -	0%	
20289800	2898	OTHER OPER. EXP. SUP	\$ -	\$ -	0%	\$ -	0%	
20289900	2899	OTHER OPER. EXP. SERV.	\$ -	\$ -	0%	\$ -	0%	
20231400	2314	CLOTHING/PERSONAL SUP.	\$ -	\$ -	0%	\$ -	0%	
<b>SUB TOTAL SERVICES &amp; SUPPLIES EXPENSE</b>			<b>\$ 117,000.00</b>	<b>\$ 31,850.24</b>	<b>27%</b>	<b>\$ 3,877.10</b>	<b>3%</b>	
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget	
30321000	3210	INTEREST TO RET. LOANS, LEASES	\$ -	\$ -	0%	\$ -	0%	
30322000	3220	PRINCIPAL PAID TO RET. LOANS	\$ -	\$ -	0%	\$ -	0%	
30323000	3230	PRINCIPAL PAID TO RET. LEASES	\$ -	\$ -	0%	\$ -	0%	
<b>SUB TOTAL DEBT RETIREMENT EXPENSES</b>			<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>0%</b>	
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget	
42420100	4201	BUILDING IMPROVEMENTS	\$ 187,000.00	\$ -	0%	\$ -	0%	
42420200	4202	IMP. OTHER THAN BUILD	\$ 239,500.00	\$ 41,115.74	17%	\$ -	0%	
43430100	4301	VEHICLES	\$ 39,474.00	\$ -	0%	\$ -	0%	
43430300	4303	OTHER EQUIPMENT	\$ -	\$ -	0%	\$ -	0%	
<b>SUB TOTAL FIXED ASSETS EXPENSE</b>			<b>\$ 465,974.00</b>	<b>\$ 41,115.74</b>	<b>9%</b>	<b>\$ -</b>	<b>0%</b>	
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget	
79790100	7901	CONTINGENCY	\$ 50,000.00	\$ -	0%	\$ -	0%	
<b>TOTAL ADMINISTRATION EXPENSE</b>			<b>\$ 845,939.04</b>	<b>\$ 115,809.64</b>	<b>14%</b>	<b>\$ 18,416.75</b>	<b>2%</b>	

EXPENSES									DEPARTMENT: RECREATION	
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget			
10111000	1110	SALARY & WAGES F/T	\$ 76,709.76	\$ 21,735.97	28%	\$ 6,551.38	9%			
10112100	1121	SALARY & WAGES P/T	\$ 120,000.00	\$ 44,955.93	37%	\$ 8,203.16	7%			
10121000	1210	RETIREMENT		\$ 512.90	0%	\$ 147.53	0%			
10122000	1220	FICA		\$ 4,623.93	0%	\$ 1,053.64	0%			
10123000	1230	GROUP INSURANCE		\$ 450.00	0%	\$ 150.00	0%			
10124000	1240	WORKERS COMP		\$ -	0%	\$ -	0%			
10125000	1250	STATE UNEMPLOYMENT INS		\$ 503.71	0%	\$ 69.26	0%			
<b>SUB TOTAL REC PAYROLL EXPENSE</b>			<b>\$ 196,709.76</b>	<b>\$ 72,782.44</b>	<b>37%</b>	<b>\$ 16,174.97</b>	<b>8%</b>			
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget			
20200500	2005	ADVERTISING/LEGAL NOTICE	\$ -	\$ -	0%	\$ -	0%			
20202900	2029	BUSINESS/CONFERENCE EXP	\$ -	\$ -	0%	\$ -	0%			
20203500	2035	EDUCATION/TRAINING EXP	\$ -	\$ -	0%	\$ -	0%			
20203900	2039	EMPLOYEE TRANSPORTATION	\$ -	\$ -	0%	\$ -	0%			
20207600	2076	OFFICE SUPPLIES	\$ -	\$ -	0%	\$ -	0%			
20208500	2085	PRINTING SERVICES	\$ -	\$ -	0%	\$ -	0%			
20211200	2112	BUILDING/CARPENTRY SUP	\$ -	\$ -	0%	\$ -	0%			
20213100	2131	ELECTRICAL MAINT. SER.	\$ -	\$ -	0%	\$ -	0%			
20214100	2141	LAND IMP. MAINT. SERVICES	\$ -	\$ -	0%	\$ -	0%			
20214200	2142	LAND IMP. MAINT. SUPPLIES	\$ -	\$ -	0%	\$ -	0%			
20215100	2151	MECH. SYSTEMS MAINT. SERV	\$ -	\$ -	0%	\$ -	0%			
20216200	2162	PAINTING SUPPLIES	\$ -	\$ -	0%	\$ -	0%			
20216800	2168	PLUMBING SUPPLIES	\$ -	\$ -	0%	\$ -	0%			
20219300	2193	REFUSE COLLECTION	\$ -	\$ -	0%	\$ -	0%			
20219500	2195	SEWAGE	\$ -	\$ -	0%	\$ -	0%			
20219800	2198	WATER	\$ -	\$ -	0%	\$ -	0%			
20231400	2314	CLOTHING/PERSONAL SUP.	\$ 2,000.00	\$ 953.54	48%	\$ -	0%			
20233200	2332	FOOD SUPPLIES	\$ 5,000.00	\$ 1,326.62	27%	\$ 540.71	11%			
20244400	2444	MEDICAL SUPPLIES	\$ -	\$ -	0%	\$ -	0%			
20259100	2591	OTHER PROFESSIONAL SER.	\$ -	\$ -	0%	\$ -	0%			
20285100	2851	RECREATION SERVICES	\$ 6,000.00	\$ 3,283.51	55%	\$ 891.42	15%			
20285200	2852	RECREATION SUPPLIES	\$ 5,000.00	\$ 3,624.02	72%	\$ 610.21	12%			
20289900	2899	OTHER OPER. EXP. SER.	\$ -	\$ -	0%	\$ -	0%			
20292100	2921	COUNTY PRINTING	\$ -	\$ -	0%	\$ -	0%			
20292200	2922	POSTAGE	\$ -	\$ -	0%	\$ -	0%			
<b>SUB TOTAL SERVICE &amp; SUPPLIES EXPENSE</b>			<b>\$ 18,000.00</b>	<b>\$ 9,187.69</b>	<b>51%</b>	<b>\$ 2,042.34</b>	<b>11%</b>			
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget			
40430300	4303	OFFICE EQUIPMENT	\$ -	\$ -	0%	\$ -	0%			
<b>RECREATION TOTAL EXPENSE</b>			<b>\$ 214,709.76</b>	<b>\$ 81,970.13</b>	<b>38%</b>	<b>\$ 18,217.31</b>	<b>8%</b>			



EXPENSES			DEPARTMENT: AQUATICS		Total % of		Period % of	
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Budget	Current Period	Budget	Budget
10111000	1110	SALARY & WAGES F/T	\$ -	\$ -	0%	\$ -	\$ -	0%
10112100	1121	SALARY & WAGES P/T	\$ 50,000.00	\$ 31,986.92	64%	\$ 1,386.45	\$ -	3%
10121000	1210	RETIREMENT	\$ -	\$ -	0%	\$ -	\$ -	0%
10122000	1220	FICA	\$ -	\$ 3,149.31	0%	\$ 192.66	\$ -	0%
10123000	1230	GROUP INSURANCE	\$ -	\$ -	0%	\$ -	\$ -	0%
10124000	1240	WORKERS COMP	\$ -	\$ -	0%	\$ -	\$ -	0%
10125000	1250	STATE UNEMPLOYMENT INS	\$ -	\$ 519.74	0%	\$ 21.20	\$ -	0%
<b>SUB TOTAL AQUATICS PAYROLL EXPENSE</b>			<b>\$ 50,000.00</b>	<b>\$ 35,655.97</b>	<b>71%</b>	<b>\$ 1,600.31</b>	<b>\$ -</b>	<b>3%</b>

ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Budget	Period % of
20200500	2005	ADVERTISING/LEGAL NOTICE	\$ -	\$ -	0%	\$ -	\$ -	0%
20202900	2029	BUSINESS/CONFERENCE EXP	\$ -	\$ -	0%	\$ -	\$ -	0%
20203500	2035	EDUCATION/TRAINING EXP	\$ -	\$ -	0%	\$ -	\$ -	0%
20208500	2085	PRINTING	\$ -	\$ -	0%	\$ -	\$ -	0%
20211200	2112	BUILDING/CARPENTRY SUP	\$ -	\$ -	0%	\$ -	\$ -	0%
20212200	2122	CHEMICAL SUPPLIES	\$ 15,000.00	\$ 9,940.23	66%	\$ 4,697.49	\$ -	31%
20213100	2131	ELECTRICAL MAINT. SER.	\$ -	\$ -	0%	\$ -	\$ -	0%
20213100	2131	ELECTRICAL MAINT. SERVICE	\$ -	\$ -	0%	\$ -	\$ -	0%
20214100	2141	LAND IMP. MAINT. SERVICES	\$ -	\$ -	0%	\$ -	\$ -	0%
20214200	2142	LAND IMP. MAINT. SUPPLIES	\$ -	\$ -	0%	\$ -	\$ -	0%
20215100	2151	MECH. SYSTEM MAINT. SER.	\$ -	\$ -	0%	\$ -	\$ -	0%
20215200	2152	MECH. SYSTEM MAINT. SUP.	\$ -	\$ -	0%	\$ -	\$ -	0%
20216200	2162	PAINTING SUPPLIES	\$ -	\$ -	0%	\$ -	\$ -	0%
20216800	2168	PLUMBING SUPPLIES	\$ -	\$ -	0%	\$ -	\$ -	0%
20219200	2192	NATURAL GAS	\$ 3,500.00	\$ 117.29	3%	\$ 37.49	\$ -	1%
20219300	2193	REFUSE COLLECTION	\$ -	\$ -	0%	\$ -	\$ -	0%
20219500	2195	SEWAGE	\$ -	\$ -	0%	\$ -	\$ -	0%
20219800	2198	WATER	\$ -	\$ -	0%	\$ -	\$ -	0%
20227500	2275	RENTS/LEASE EQUIPMENT	\$ -	\$ -	0%	\$ -	\$ -	0%
20229200	2292	OTHER EQUIP. MAINT. SUP.	\$ -	\$ -	0%	\$ -	\$ -	0%
20231400	2314	CLOTHING/PERSONAL SUP.	\$ 1,000.00	\$ 139.01	14%	\$ -	\$ -	0%
20232200	2322	CUSTODIAL SUPPLIES	\$ -	\$ -	0%	\$ -	\$ -	0%
20233200	2332	FOOD SUPPLIES	\$ 2,000.00	\$ 1,774.76	89%	\$ 331.08	\$ -	17%
20244400	2444	MEDICAL SUPPLIES	\$ 2,000.00	\$ 216.67	11%	\$ 197.29	\$ -	10%
20259100	2591	OTHER PROFESSIONAL SER.	\$ 10,000.00	\$ 656.00	7%	\$ 75.00	\$ -	1%
20285200	2852	RECREATION SUPPLIES	\$ 10,000.00	\$ 3,027.56	30%	\$ 1,575.62	\$ -	16%
20289800	2898	OTHER OPER. EXP. SUPPLIES	\$ -	\$ -	0%	\$ -	\$ -	0%
20292100	2921	COUNTY PRINTING	\$ -	\$ -	0%	\$ -	\$ -	0%
<b>SUB TOTAL SERVICE &amp; SUPPLIES EXPENSE</b>			<b>\$ 43,500.00</b>	<b>\$ 15,871.52</b>	<b>36%</b>	<b>\$ 6,913.97</b>	<b>\$ -</b>	<b>16%</b>

ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Budget	Period % of Budget
43430100	4201	BUILDING IMPROVEMENTS	\$ -	\$ -	0%	\$ -	\$ -	0%
43430300	4303	EQUIPMENT, OTHER	\$ -	\$ -	0%	\$ -	\$ -	0%
<b>SUB TOTAL FIXED ASSEST EXPENSE</b>			<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>

<b>AQUATICS EXPENSE</b>			<b>\$ 93,500.00</b>	<b>\$ 51,527.49</b>	<b>55%</b>	<b>\$ 8,514.28</b>	<b>\$ -</b>	<b>9%</b>
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EXPENSES		DEPARTMENT:		MAINTENANCE				
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget	
10111000	1110	SALARY & WAGES F/T	\$ 100,341.20	\$ 5,120.62	5%	\$ -	0%	
10112100	1121	SALARY & WAGES P/T	\$ 15,000.00	\$ 3,377.65	23%	\$ -	0%	
10121000	1210	RETIREMENT		\$ 805.70	0%	\$ 266.15	0%	
10122000	1220	FICA		\$ 1,901.91	0%	\$ 643.89	0%	
10123000	1230	GROUP INSURANCE		\$ 3,286.26	0%	\$ 1,095.42	0%	
10124000	1240	WORKERS COMP		\$ -	0%	\$ -	0%	
10125000	1250	STATE UNEMPLOYMENT INS		\$ -	0%	\$ -	0%	
<b>SUB TOTAL MAINTENANCE PAYROLL EXPENSE</b>			<b>\$ 115,341.20</b>	<b>\$ 14,492.14</b>	<b>13%</b>	<b>\$ 2,005.46</b>	<b>2%</b>	
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	
20202200	2022	BOOKS/PERIODICALS	\$ -	\$ -	0%	\$ -	0%	
20202900	2029	BUSINESS CONF. EXP.	\$ -	\$ -	0%	\$ -	0%	
20203500	2035	EDUCATION/TRAINING EXP	\$ -	\$ -	0%	\$ -	0%	
20203900	2039	EMPLOYEE TRANSPORTATION	\$ -	\$ -	0%	\$ -	0%	
20210300	2103	AGRIC./HORT. SERVICES	\$ 65,000.00	\$ 12,575.66	19%	\$ 3,935.00	6%	
20210400	2104	AGRIC./HORT. SUPPLIES	\$ 8,000.00	\$ 5,019.70	63%	\$ 836.48	10%	
20211200	2112	BUILDING/CARPENTRY SUP	\$ 9,000.00	\$ 1,108.88	12%	\$ 447.36	5%	
20213100	2131	ELECTRICAL MAINT. SER.	\$ 5,000.00	\$ -	0%	\$ -	0%	
20213200	2132	ELECTRICAL MAINT. SUP.	\$ 1,000.00	\$ 93.66	9%	\$ -	0%	
20214100	2141	LAND IMP. MAINT. SERVICES	\$ 17,000.00	\$ 82.03	0%	\$ -	0%	
20214200	2142	LAND IMP. MAINT. SUPPLIES	\$ 2,000.00	\$ 701.29	35%	\$ 413.02	21%	
20215100	2151	MECH. SYSTEMS MAINT. SERV	\$ 3,000.00	\$ -	0%	\$ -	0%	
20215200	2152	MECH. SYSTEMS MAINT. SUPL	\$ 7,000.00	\$ 624.71	9%	\$ 23.22	0%	
20216200	2162	PAINTING SUPPLIES	\$ 5,000.00	\$ 199.53	4%	\$ -	0%	
20216800	2168	PLUMBING SUPPLIES	\$ 2,500.00	\$ 510.40	20%	\$ 282.63	11%	
20219100	2191	ELECTRICITY	\$ 24,000.00	\$ 8,456.90	35%	\$ 2,518.76	10%	
20219300	2193	REFUSE COLLECTION	\$ 4,500.00	\$ 890.72	20%	\$ 208.63	5%	
20219500	2195	SEWAGE	\$ 2,500.00	\$ 800.44	32%	\$ 400.22	16%	
20219800	2198	WATER	\$ 13,000.00	\$ 6,598.97	51%	\$ 3,048.60	23%	
20220500	2205	AUTOMOTIVE SERVICE	\$ 2,000.00	\$ -	0%	\$ -	0%	
20220600	2206	AUTOMOTIVE SUPPLIES	\$ 2,000.00	\$ 327.63	16%	\$ 210.51	11%	
20222600	2226	EXPENDABLE TOOLS	\$ 4,500.00	\$ 1,792.63	40%	\$ 440.09	10%	
20223600	2236	FUEL/LUBRICANT SUPPLIES	\$ 2,500.00	\$ 1,056.21	42%	\$ 242.82	10%	
20227500	2275	RENTS/LEASES EQUIP.	\$ 2,000.00	\$ -	0%	\$ -	0%	
20231400	2314	CLOTHING/PERSONAL SUP.	\$ 2,000.00	\$ 267.88	13%	\$ -	0%	
20232200	2322	CUSTODIAL SUPPLIES	\$ 4,000.00	\$ 1,822.87	46%	\$ 593.07	15%	
20244400	2444	MEDICAL SUPPLIES	\$ -	\$ -	0%	\$ -	0%	
20259100	2591	OTHER PROFESSIONAL SER.	\$ 25,000.00	\$ 14,787.90	59%	\$ 4,972.90	20%	
20289800	2898	OTHER OPER. EXP. SUPPLIES	\$ -	\$ -	0%	\$ -	0%	
20289900	2899	OTHER OPER. EXP. SERVICES	\$ -	\$ -	0%	\$ -	0%	
<b>SUB TOTAL SERVICE &amp; SUPPLIES EXPENSE</b>			<b>\$ 212,500.00</b>	<b>\$ 57,718.01</b>	<b>27%</b>	<b>\$ 18,573.31</b>	<b>9%</b>	
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget	
40420200	4202	IMP. OTHER THAN BLDG		\$ 268.00	0%	\$ -	0%	
40430100	4301	VEHICLES		\$ -	0%	\$ -	0%	
<b>SUB TOTAL FIXED ASSETS EXPENSE</b>			<b>\$ -</b>	<b>\$ 268.00</b>	<b>0%</b>	<b>\$ -</b>	<b>0%</b>	
<b>TOTAL MAINTENANCE EXPENSE</b>			<b>\$ 327,841.20</b>	<b>\$ 72,478.15</b>	<b>22%</b>	<b>\$ 20,578.77</b>	<b>6%</b>	
<b>DISTRICT TOTAL EXPENSES</b>			<b>\$ 1,481,990.00</b>	<b>\$ 321,785.41</b>	<b>22%</b>	<b>\$ 65,727.11</b>	<b>4%</b>	

**REVENUE DETAIL ENTRY REPORT**

**Month: September**

<b>Month Total</b>	<b>\$</b>	<b>19,330.79</b>
Cash / Checks	\$	19,420.79
Credit Card	\$	-
Refund	\$	(90.00)
PREVIOUSLY APPROVED	\$	20,069.10
<b>YTD TOTAL APPROVED</b>	<b>\$</b>	<b>65,799.02</b>
YTD BUDGETED	\$	1,739,000.00
REMAINING ANNUAL BUDGET	\$	1,673,200.98

APPROVED 10/19/2023

CHAIRPERSON: \_\_\_\_\_

SECRETARY: \_\_\_\_\_

Period	Dept.	Account #	Class	Group	Amount	Rev #	Category	Type	P&L Group
September	Aquatics	96964600	Rental	Pool Parties	\$ (90.00)	27	Private Pool Rental	Refund	INCOME
September	Administration	94941000	Vend	Other Revenue	\$ 352.45	1	Admin Fees	Cash / Checks	INCOME
September	Administration	94945900	Vend	Interest	\$ 139.54	4	Admin Fees	Cash / Checks	INCOME
September	Administration	94942900	Rental	Bldg & Flds	\$ 2,784.00	5	Building & Picnic Area Rentals	Cash / Checks	INCOME
September	Recreation	97973000		Other Revenue	\$ 475.00	9	Other Deposits/Donations	Cash / Checks	INCOME
September	Recreation	96964600	Floor	Adult Fitness	\$ 360.00	11	Floor Exercise	Cash / Checks	INCOME
September	Recreation	96964600	Camp	Rec. Serv. Charges	\$ 5,852.55	14	Summer Day Camp	Cash / Checks	INCOME
September	Recreation	96964600		Rec. Serv. Charges	\$ 9,005.00	16	Afterschool Program	Cash / Checks	INCOME
September	Aquatics	94944800	Vend	Pool Concessions	\$ 51.25	19	Pool Concessions Public Swim & Pool	Cash / Checks	INCOME
September	Aquatics	96964600	Gate Fees	Gate Fees	\$ 265.00	21	Events	Cash / Checks	INCOME
September	Aquatics	96964600	Passes	Passes	\$ 136.00	23	Pool Punch Pass	Cash / Checks	INCOME

**Arden Manor Recreation and Park District**

PAYROLL DETAIL ENTRY

Month: September

Total Payroll: \$ 20,555.86

Previous Period

Period: 5

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ACCT.	CLASSIFICATION	AMOUNT
1110	Full Time Total	9183.43
1121	Part Time Total	6987.53
	<b>Salary Sub total</b>	<b>16170.96</b>
1210	AUL	365.23
1220	FICA	1366.56
1250	SUI	56.52
1230	INS. SUBSIDY	0.00
1230	DENTAL	21.34
1230	KAISER	676.37
1240	CAPRI/WC	0.00
	<b>Payroll Associated Charges</b>	<b>2486.02</b>
	<b>Payroll Total</b>	<b>\$ 18,656.98</b>

PREVIOUSLY APPROVED \$ 23,719.87  
 YTD Budgeted \$ 575,016.00  
 REMAINING ANNUAL BUDGET \$ 530,740.27

**APPROVED DATE: 19-Oct-23**

**CHAIRPERSON:** \_\_\_\_\_

**SECRETARY:** \_\_\_\_\_

Per. #	Period	Dept.	Account #	Employee	Classification	Amount	Type	Activity	Notes
5	Septembe	Administration	1110	Cottonwood, M.	Maint. Supervisor	\$ 2,777.28	FT		
5	Septembe	Recreation	1121	Albadani, S.	Sr. Rec. Leader	\$ 760.00	PT		
5	Septembe	Aquatics	1121	Arden, E.	Lifeguard	\$ 159.70	PT		
5	Septembe	Administration	1121	Baumgartner, J.	Board Chair	\$ 100.00	PT		09/01/2022-09/16/2
5	Septembe	Recreation	1110	Benton, R.	Day Camp Director	\$ 1,878.72	FT		
5	Septembe	Maintenance	1110	Buchanan, E.	Maint. Worker	\$ 1,898.88	PT		
5	Septembe	Recreation	1121	Buchanan, L	Rec. Leader	\$ 635.50	PT		
5	Septembe	Aquatics	1121	Buchanan, L	Assistant Coach	\$ 128.00	PT		
5	Septembe	Aquatics	1121	Cauley, K.	Sr. Lifeguard	\$ 272.00	PT		
5	Septembe	Administration	1121	Cullifer, J.	Board Chair	\$ 100.00	PT		
5	Septembe	Administration	1121	Cullifer, D.	Board Chair	\$ 100.00	PT		
5	Septembe	Administration	1121	DeWald, M.	Admin Assistant	\$ 815.19	PT		
5	Septembe	Recreation	1121	Francis, S.	Rec. Leader	\$ 527.00	PT		
5	Septembe	Administration	1121	Grace, M.	Board Chair	\$ 100.00	PT		
5	Septembe	Aquatics	1121	Herrick, H.	Lifeguard	\$ 103.81	PT		
5	Septembe	Aquatics	1121	Lazaga, A.	Lifeguard	\$ 62.00	PT		
5	Septembe	Recreation	1121	Ledford, M.	Sr. Rec. Leader	\$ 716.88	PT		
5	Septembe	Administration	1110	Lewellen, K.	Dist. Mgr	\$ 3,012.84	FT		
5	Septembe	Aquatics	1121	Monday, C.	Instructor	-	PT		
5	Septembe	Recreation	1121	March, C.	Rec. Leader	\$ 46.50	PT		
5	Septembe	Recreation	1121	Mastronarde, C.	Rec. Leader	\$ 54.25	PT		
5	Septembe	Recreation	1121	Morgan, Alyssa	Rec. Leader	\$ 414.63	PT		
5	Septembe	Aquatics	1121	Murenness, K.	Sr. Lifeguard	\$ 184.00	PT		
5	Septembe	Recreation	1110	Nielsen, A.	Rec. Coordinator	\$ 1,514.59	FT		9/16/2021-9/30/202
5	Septembe	Aquatics	1121	Nielson, K.	Lifeguard	\$ 120.13	PT		
5	Septembe	Aquatics	1121	Priess, A.	Lifeguard	\$ 103.81	PT		
5	Septembe	Recreation	1121	Sakaluke, E.	Lifeguard	\$ 120.13	PT		
5	Septembe	Recreation	1121	Salinas, A.	Rec. Leader	\$ 441.75	PT		
5	Septembe	Recreation	1121	Sowah, A.	Rec. Leader	\$ 403.00	PT		
5	Septembe	Recreation	1121	Teodocio, A.	Rec. Leader	\$ 519.25	PT		
5	Septembe	Administration	1220			\$ 321.54	FICA		
5	Septembe	Maintenance	1220			\$ 338.09	FICA		
5	Septembe	Aquatics	1220			\$ 90.25	FICA		
5	Septembe	Recreation	1220			\$ 616.68	FICA		
5	Septembe	Recreation	1250			\$ 37.63	SUI		
5	Septembe	Aquatics	1250			\$ 18.89	SUI		
5	Septembe	Recreation	1210			\$ 75.73	AUL		
5	Septembe	Administration	1210			\$ 150.64	AUL		
5	Septembe	Maintenance	1210			\$ 138.86	AUL		
5	Septembe	Recreation	1230			\$ 75.00	Kaiser		
5	Septembe	Administration	1230			\$ 75.00	Kaiser		
5	Septembe	Maintenance	1230			\$ 526.37	Kaiser		
5	Septembe	Maintenance	1230			\$ 21.34	Dental		

**Arden Manor Recreation and Park District**

PAYROLL DETAIL ENTRY

Month: September

Total Payroll: \$ 17,374.38

Previous Period

Period: 6

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ACCT.	CLASSIFICATION	AMOUNT
1110	Full Time Total	8716.75
1121	Part Time Total	4713.72
	<b>Salary Sub total</b>	<b>13430.47</b>
1210	AUL	349.73
1220	FICA	1149.96
1250	SUI	35.54
1230	INS. SUBSIDY	0.00
1230	DENTAL	21.34
1230	KAISER	676.37
1240	CAPRI/WC	0.00
	<b>Payroll Associated Charges</b>	<b>2232.94</b>
	<b>Payroll Total</b>	<b>\$ 15,663.41</b>

PREVIOUSLY APPROVED \$ 20,555.86  
 YTD Budgeted \$ 575,016.00  
 REMAINING ANNUAL BUDGET \$ 537,085.76

**APPROVED DATE: 19-Oct-23**

**CHAIRPERSON:** \_\_\_\_\_

**SECRETARY:** \_\_\_\_\_

Per. #	Period	Dept.	Account #	Employee	Classification	Amount	Type	Activity	Notes
6	Septembe	Administration	1110	Cottonwood, M.	Maint. Supervisor	\$ 2,545.84	FT		
6	Septembe	Recreation	1121	Albadani, S.	Sr. Rec. Leader	\$ 640.00	PT		
6	Septembe	Administration	1121	Baumgartner, J.	Board Chair	\$ 100.00	PT		
6	Septembe	Recreation	1110	Benton, R.	Day Camp Director	\$ 1,722.16	FT		
6	Septembe	Maintenance	1110	Buchanan, E.	Maint. Worker	\$ 1,710.97	PT		
6	Septembe	Recreation	1121	Buchanan, L.	Rec. Leader	\$ 558.00	PT		
6	Septembe	Aquatics	1121	Cauley, K.	Sr. Lifeguard	\$ 42.50	PT		
6	Septembe	Administration	1121	Cullifer, J.	Board Chair	\$ -	PT		
6	Septembe	Administration	1121	Cullifer, D.	Board Chair	\$ -	PT		
6	Septembe	Administration	1121	DeWald, M.	Admin Assistant	\$ 796.45	PT		
6	Septembe	Recreation	1121	Francis, S.	Rec. Leader	\$ 317.75	PT		
6	Septembe	Administration	1121	Grace, M.	Board Chair	\$ -	PT		
6	Septembe	Recreation	1121	Ledford, M.	Sr. Rec. Leader	\$ 498.52	PT		
6	Septembe	Administration	1110	Lewellen, K.	Dist. Mgr	\$ 3,012.84	FT		10/15/2021-10/31/2
6	Septembe	Aquatics	1121	Monday, C.	Instructor	\$ 139.50	PT		
6	Septembe	Recreation	1121	March, C.	Rec. Leader	\$ 139.50	PT		
6	Septembe	Recreation	1121	Morgan, Alyssa	Rec. Leader	\$ 294.50	PT		
6	Septembe	Aquatics	1121	Murenness, K.	Sr. Lifeguard	\$ 40.00	PT		
6	Septembe	Recreation	1110	Nielsen, A.	Rec. Coordinator	\$ 1,435.91	FT		
6	Septembe	Aquatics	1121	Nielson, K.	Lifeguard	\$ 31.00	PT		
6	Septembe	Recreation	1121	Sakaluke, E.	Lifeguard	\$ 31.00	PT		
6	Septembe	Recreation	1121	Salinas, A.	Rec. Leader	\$ 418.50	PT		
6	Septembe	Recreation	1121	Sowah, A.	Rec. Leader	\$ 279.00	PT		
6	Septembe	Recreation	1121	Teodocio, A.	Rec. Leader	\$ 387.50	PT		
6	Septembe	Administration	1220			\$ 304.79	FICA		
6	Septembe	Maintenance	1220			\$ 305.80	FICA		
6	Septembe	Aquatics	1220			\$ 102.41	FICA		
6	Septembe	Recreation	1220			\$ 436.96	FICA		
6	Septembe	Administration	1250			\$ 1.60	SUI		
6	Septembe	Recreation	1250			\$ 31.63	SUI		
6	Septembe	Aquatics	1250			\$ 2.31	SUI		
6	Septembe	Recreation	1210			\$ 71.80	AUL		
6	Septembe	Administration	1210			\$ 150.64	AUL		
6	Septembe	Maintenance	1210			\$ 127.29	AUL		
6	Septembe	Recreation	1230			\$ 75.00	Kaiser		
6	Septembe	Administration	1230			\$ 75.00	Kaiser		
6	Septembe	Maintenance	1230			\$ 526.37	Kaiser		
6	Septembe	Maintenance	1230			\$ 21.34	Dental		

**Arden Manor Recreation and Park District**

**EXPENSEDETAILENTRYREPORT**

All expenses, fixed assets, services and supplies

**Month: September**

**Month Total \$ 31,478.70**

Prior Month  
August

PREVIOUSLY APPROVED \$ 34,412.30

YTD BUDGETED \$ 391,000.00

APPROVED 10/19/2023

REMAINING ANNUAL BUDGET \$ 325,109.00

CHAIRPERSON: \_\_\_\_\_

SECRETARY: \_\_\_\_\_

Period	Dept.	Account #	Claim #	Payee	P&L Group
September	Recreation	2332	128.37	US Bank - Costco food supplies for NNO	SERVICE & SUPPLIES
September	Recreation	2852	53.86	US Bank - Target supplies for NNO	SERVICE & SUPPLIES
September	Recreation	2852	27.76	US Bank - Smart n Final supplies for NNO	SERVICE & SUPPLIES
September	Recreation	2332	19.57	US Bank - Safeway food supplies for NNO	SERVICE & SUPPLIES
September	Recreation	2332	9.98	US Bank - Safeway food supplies for camp icecream social	SERVICE & SUPPLIES
September	Recreation	2852	32.09	US Bank - Vista Print - thank you cards for NNO	SERVICE & SUPPLIES
September	Recreation	2851	270.00	US Bank - All party art - balloon twister for NNO	SERVICE & SUPPLIES
September	Administration	2039	1.75	US Bank - County Parking	SERVICE & SUPPLIES
September	Administration	2197	120.00	US Bank - Starlink internet	SERVICE & SUPPLIES
September	Maintenance	2112	42.77	US Bank - Amazon ruse/metal treatment	SERVICE & SUPPLIES
September	Maintenance	2591	300.00	US Bank - Rocket Restrooms	SERVICE & SUPPLIES
September	Recreation	2852	50.18	US Bank - Costco rec supp NNO Ice/Table	SERVICE & SUPPLIES
September	Administration	2591	19.90	US Bank - Authorize.net - other prof services	SERVICE & SUPPLIES
September	Administration	2591	30.35	US Bank - Authorize.net - other prof services	SERVICE & SUPPLIES
September	Aquatics	2122	41.16	US Bank - Leslie's - acid for pool	SERVICE & SUPPLIES
September	Aquatics	2852	436.13	US Bank - Leslie's - lights for pool	SERVICE & SUPPLIES
September	Maintenance	2112	12.14	US Bank - Home Depot - building supp DCC Floor	SERVICE & SUPPLIES
September	Maintenance	2322	48.44	US Bank - Home Depot -custodial supp	SERVICE & SUPPLIES
September	Recreation	2851	271.42	US Bank - Top Gold - staff appreciation	SERVICE & SUPPLIES
September	Administration	2039	1.75	US Bank - County Parking	SERVICE & SUPPLIES
September	Maintenance	2112	92.62	US Bank - Home Depot Pool/main gate supp	SERVICE & SUPPLIES
September	Maintenance	2332	19.33	US Bank - Home Depot -custodial supp	SERVICE & SUPPLIES
September	Maintenance	2226	11.28	US Bank - Home Depot exp tools 4 main gate	SERVICE & SUPPLIES
September	Maintenance	2112	80.73	US Bank - Amazon - self closing hinge for pool gate	SERVICE & SUPPLIES
September	Administration	2262	1397.78	US Bank -Office Depot office equip (new computrs)	SERVICE & SUPPLIES
September	Recreation	2852	38.45	US Bank - Walmart ASP Supplies	SERVICE & SUPPLIES
September	Recreation	2851	350.00	US Bank - SQ Peants - in house field trip	SERVICE & SUPPLIES
September	Recreation	2852	304.51	US Bank -Amazon ASP Supplies	SERVICE & SUPPLIES
September	Recreation	2332	23.89	US Bank -smart n final food supp 4 camp ice cream social	SERVICE & SUPPLIES
September	Recreation	2332	94.36	US Bank -smart n final food supp 4 camp ice cream social	SERVICE & SUPPLIES
September	Recreation	2332	21.06	US Bank -Safeway food supp 4 camp ice cream social	SERVICE & SUPPLIES
September	Administration	2076	31.31	US Bank - Amazon office supplies	SERVICE & SUPPLIES
September	Recreation	2332	218.72	US Bank - Sams Club ASP Snack	SERVICE & SUPPLIES
September	Aquatics	2444	34.13	US Bank - Amazon first aid supp kit for ASP	SERVICE & SUPPLIES
September	Recreation	2852	40.45	US Bank - rec supp for ASP	SERVICE & SUPPLIES
September	Recreation	2852	29.34	US Bank - rec supp for ASP	SERVICE & SUPPLIES
September	Recreation	2852	33.57	US Bank - rec supp for ASP	SERVICE & SUPPLIES
September	Recreation	2332	24.76	US Bank - Smart n final popsicles for ASP	SERVICE & SUPPLIES
September	Maintenance	2226	14.13	US Bank - Amazon exp tools - covers for chairs	SERVICE & SUPPLIES
September	Maintenance	2226	58.68	US Bank - Amazon exp tools - covers for chairs	SERVICE & SUPPLIES
September	Aquatics	2332	43.96	US Bank - Smart n Final - Snack bar	SERVICE & SUPPLIES
September	Aquatics	2332	90.54	US Bank - Costco snack bar	SERVICE & SUPPLIES
September	Administration	2591	21.55	US Bank - all safe engravers - captains award	SERVICE & SUPPLIES
September	Aquatics	2332	34.67	US Bank - Costco snack bar	SERVICE & SUPPLIES
September	Aquatics	2332	17.98	US Bank - Smart n Final - Snack bar	SERVICE & SUPPLIES
September	Aquatics	2332	35.38	US Bank - Costco snack bar	SERVICE & SUPPLIES
September	Aquatics	2591	75.00	US Bank - rescue training institute - AED management	SERVICE & SUPPLIES
September	Aquatics	2332	38.49	US Bank - Smart n Final - Snack bar	SERVICE & SUPPLIES
September	Aquatics	2332	70.06	US Bank - Costco snack bar	SERVICE & SUPPLIES
September	Aquatics	2852	21.29	US Bank - amazon - aqua rec audio cords	SERVICE & SUPPLIES
September	Maintenance	2322	25.70	US Bank -amazon custodial supp - plunger/brush bowl	SERVICE & SUPPLIES
September	Maintenance	2226	83.58	US Bank- Order tree -wheels for power washer	SERVICE & SUPPLIES
September	Aquatics	2852	237.32	US Bank - poolweb - remote for ADA lift	SERVICE & SUPPLIES
September	Aquatics	2852	291.31	US Bank - The Webstaurant - - umbrella stands	SERVICE & SUPPLIES
September	Aquatics	2852	235.89	US Bank - Amazon rec mats for floor exercise	SERVICE & SUPPLIES
September	Aquatics	2444	163.16	US Bank - Rescue institute - new AED pads	SERVICE & SUPPLIES
September	Maintenance	2104	356.62	US Bank - Sprinkler Service & Supps - Himax coupler	SERVICE & SUPPLIES
September	Maintenance	2206	69.25	US Bank - O reilly refrigerant for ac cooling in ford truck	SERVICE & SUPPLIES
September	Maintenance	2104	14.92	US Bank - Home Dpeot fittings for Jonas Park	SERVICE & SUPPLIES
September	Maintenance	2206	116.53	US Bank - oreilly battery and cable for Gem cart	SERVICE & SUPPLIES

**Arden Manor Recreation and Park District**

**EXPENSEDETAILENTRYREPORT**

All expenses, fixed assets, services and supplies

Month: **September**

**Month Total \$ 31,478.70**

Prior Month  
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YTD BUDGETED \$ 391,000.00

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CHAIRPERSON: \_\_\_\_\_

SECRETARY: \_\_\_\_\_

Period	Dept.	Account #	Claim #	Payee	P&L Group
September	Maintenance	2236	64.20	US Bank - Quik Stop fuel for ford	SERVICE & SUPPLIES
September	Maintenance	2226	57.11	US Bank - JJ Locksmith - copies of keys	SERVICE & SUPPLIES
September	Maintenance	2104	45.16	US Bank - Home Depot - nozzles for water hose	SERVICE & SUPPLIES
September	Maintenance	2226	27.95	US Bank - Home Depot - extension wand for shop vac	SERVICE & SUPPLIES
September	Maintenance	2236	84.01	US Bank - Speedway gas cans	SERVICE & SUPPLIES
September	Maintenance	2076	52.65	US Bank - Office Depot - folders for maint receipts	SERVICE & SUPPLIES
September	Maintenance	2112	82.77	US Bank - Home Depot supps 4 DAR floor improvement	SERVICE & SUPPLIES
September	Maintenance	2152	13.98	US Bank - Home Depot - o rings 4 pump	SERVICE & SUPPLIES
September	Maintenance	2168	7.84	US Bank Home Depot - supply line 4 womens bathroom Crabtree	SERVICE & SUPPLIES
September	Maintenance	2591	1137.90	US Bank - America's Plumbing Co - new faucet @ Crabtree	SERVICE & SUPPLIES
September	Maintenance	2236	78.92	US Bank - AMPM fuel for new Ford	SERVICE & SUPPLIES
September	Maintenance	2236	15.69	US Bank - Home Depot - WD40	SERVICE & SUPPLIES
September	Maintenance	2206	24.73	US Bank - Home Depot - microfiber mitt washing pole	SERVICE & SUPPLIES
September	Maintenance	2226	52.61	US Bank - Home Depot - floor scraper for window film	SERVICE & SUPPLIES
September	Maintenance	2142	101.03	US Bank - Home Depot - supp for pool fence,shop gate, etc	SERVICE & SUPPLIES
September	Maintenance	2112	136.33	US Bank - Lowe's - floor polish/sealant/window film kit	SERVICE & SUPPLIES
September	Maintenance	2168	96.96	US Bank - Emighs faucer for crabtree restroom	SERVICE & SUPPLIES
September	Maintenance	2168	177.83	US Bank - Home Depot - stop valve 4 faucet at crabtree	SERVICE & SUPPLIES
September	Maintenance	2142	256.37	US Bank - Del Paso pipe & Steel - iron rods/Wire mesh	SERVICE & SUPPLIES
September	Maintenance	2142	25.01	US Bank - Del Paso pipe & Steel - steel to repair fence	SERVICE & SUPPLIES
September	Maintenance	2226	16.35	US Bank - Emighs - key sleeves/flashlight	SERVICE & SUPPLIES
September	Maintenance	2142	30.61	US Bank - Emighs -rubber washers/self taping screws	SERVICE & SUPPLIES
September	Maintenance	2152	9.24	US Bank - Emighs -fittings for acid pump	SERVICE & SUPPLIES
September	Administration	2261	147.12	First Citizens Bank - Copier/Lease	SERVICE & SUPPLIES
September	Maintenance	2591	130.00	Direct Hit - 8/22/23	SERVICE & SUPPLIES
September	Maintenance	2198	390.58	Golden State - Crabtree Water 7/26/23-7/31/23	SERVICE & SUPPLIES
September	Maintenance	2198	2522.21	Golden State - Crabtree Water 7/31/23-8/26/23	SERVICE & SUPPLIES
September	Administration	2571	1072.00	FEC Park Police - service calls 16hrs Aug 2023	SECURITY SERVICES (Park Police)
September	Maintenance	2226	88.69	Bliss - blade only hayauchi	SERVICE & SUPPLIES
September	Maintenance	2103	1860.00	Jensen - Jonas Park - Sept 2023	SERVICE & SUPPLIES
September	Maintenance	2103	2075.00	Jensen - Crabtree Park - Sept 2023	SERVICE & SUPPLIES
September	Administration	2197		Fastbreak - VoIP Extensions	SERVICE & SUPPLIES
September	Administration	2076	43.00	Fastbreak - Offie 365 and one drive	SERVICE & SUPPLIES
September	Maintenance	2193	18.97	Republic Services - franchise fee	SERVICE & SUPPLIES
September	Maintenance	2193	189.66	Republic services - waste overage fee	SERVICE & SUPPLIES
September	Maintenance	2104	85.10	Normac -irrigation supplies	SERVICE & SUPPLIES
September	Aquatics	2192	28.39	PG&E - Gas/DAR 7/28.23-8/27/23	SERVICE & SUPPLIES
September	Aquatics	2192	9.10	PG&E - Gas/Pool 7/28.23-8/27/23	SERVICE & SUPPLIES
September	Maintenance	2322	508.61	Grainger - custodial supplies	SERVICE & SUPPLIES
September	Administration	2507	85.00	LAFCO -FY23-24 assesment	SERVICE & SUPPLIES
September	Maintenance	2104	9.54	Normac - Irrigation Supplies -	SERVICE & SUPPLIES
September	Aquatics	2122	2953.34	Lincoln Aquatics - Pool chemicals	SERVICE & SUPPLIES
September	Administration	2591	56.00	Pacific Shredding - paper shredding service	SERVICE & SUPPLIES
September	Maintenance	2198	117.25	Golden State - Deterding Water 7/31/23-8/25/23	SERVICE & SUPPLIES
September	Maintenance	2198	18.56	Golden State - Deterding Water 7/26/23-7/31/23	SERVICE & SUPPLIES
September	Maintenance	2191	145.44	SMUD - main office	SERVICE & SUPPLIES
September	Maintenance	2191	1702.87	SMUD - pumps/DAR/DCC	SERVICE & SUPPLIES
September	Maintenance	2191	215.67	SMUD - Jonas Well Pump	SERVICE & SUPPLIES
September	Maintenance	2191	179.39	SMUD - St. Street Light	SERVICE & SUPPLIES
September	Maintenance	2191	170.92	SMUD - Crabtree St Light	SERVICE & SUPPLIES
September	Maintenance	2191	104.47	SMUD - Crabtree Pk Light	SERVICE & SUPPLIES
September	Maintenance	2195	400.22	Sac Co Utilities - sewer service	SERVICE & SUPPLIES
September	Maintenance	2591	775.00	NORCAL Environmental - Roofing inspection	SERVICE & SUPPLIES
September	Administration	2507	664.00	County of Sacramento - EMD Haz materials	SERVICE & SUPPLIES
September	Aquatics	2852	154.23	Lincoln Aquatics - pool light lens gasket and bulb	SERVICE & SUPPLIES
September	Aquatics	2852	79.25	Leslie's Pool Supplies - skimmer baskets	SERVICE & SUPPLIES
September	Maintenance	2226	29.71	Emighs Hardware - exp tools	SERVICE & SUPPLIES
September	Maintenance	2322	10.32	Emighs Hardware - custodial supp	SERVICE & SUPPLIES
September	Maintenance	2104	58.38	Emighs Hardware - Ag/Hort supp	SERVICE & SUPPLIES
September	Administration	2261	38.47	Caltronics - Copier/Maint and Copies	SERVICE & SUPPLIES

**Arden Manor Recreation and Park District**

**EXPENSEDETAILENTRYREPORT**

All expenses, fixed assets, services and supplies

**Month: September**

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Prior Month  
August

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YTD BUDGETED \$ 391,000.00

APPROVED 10/19/2023 \_\_\_\_\_

**REMAINING ANNUAL BUDGET \$ 325,109.00**

CHAIRPERSON: \_\_\_\_\_

SECRETARY: \_\_\_\_\_

Period	Dept.	Account #	Claim #	Payee	P&L Group
September	Maintenance	2104	190.78	Normac - irrigation supp	SERVICE & SUPPLIES
September	Maintenance	2104	75.98	Normac - irrigation supp	SERVICE & SUPPLIES
September	Administration	2261	147.12	First Citizens Bank - Copier/Lease	SERVICE & SUPPLIES
September	Maintenance	2591	130.00	Direct Hit - 9/26/23	SERVICE & SUPPLIES
September	Aquatics	2852	60.10	Lincoln Aquatics - eyeball inlet kit	SERVICE & SUPPLIES
September	Maintenance	2591	2500.00	Helix Environmental - retainer 4 Jonas Larkspur Pond Landscaping	SERVICE & SUPPLIES
September	Aquatics	2852	60.10	Lincoln Aquatics - pump tubes	SERVICE & SUPPLIES
September	Aquatics	2122	1702.99	Lincoln Aquatics - muriatic acid	SERVICE & SUPPLIES





# FULTON EL-CAMINO PARK DISTRICT POLICE DEPARTMENT

James R. Brown, Chief of Police



Monthly activity report for: Arden Manor Park District, Reporting Period: 2022-09-01 to 2022-09-30

## Summary of enforcement actions

	Park Hours:	0
	Drugs:	0
	Weapons:	0
NTA Issued: 1	Alcohol:	0
	Animals:	0
	Vehicle Code:	1
	Probation Violation:	0
	Other:	0
	Drugs:	
	Weapons:	
	Assault/Battery:	
Onsite Arrests:	Sex Crimes:	
	Theft:	
	Probation Violation:	
	Other:	
	Calls For Service:	1
	Parking Citations:	5
	Warrant Arrests:	0
	DUI Arrests:	0
	Stolen Vehicles:	0
	Warnings Issued:	1

Notice To Appear (NTA)	Date/Time	Violations	Severity	Notes
Crabtree Park	2022-09-14 16:38	16028(a) CVC No Insurance 4000(a) CVC No current registration	Inf Inf	
Deterding park	No NTA issued during this reporting period			
Jonas Larkspur Park	No NTA issued during this reporting period			
Off Property	No NTA issued during this reporting period			
Winterstein Park	No NTA issued during this reporting period			
Arrests Made	Date/Time	Violations	Severity	Notes
Crabtree Park	No arrests reporting during this period			
Deterding park	No arrests reporting during this period			
Jonas Larkspur Park	No arrests reporting during this period			
Off Property	No arrests reporting during this period			

Winterstein Park	No arrests reporting during this period		
<b>Calls For Service</b>	<b>Date/Time</b>	<b>Description</b>	<b>DispositionNotes</b>
Crabtree Park	No calls for service during this reporting period		
Deterding park	No calls for service during this reporting period		

Jonas Larkspur Park	2022-09-18 10:00	Homeless setting up camp by blue dumpster, Officer arrived on scene and walked park, park checks clear two park goers stated no known campsites in park.	GOA
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Off Property	No calls for service during this reporting period
Winterstein Park	No calls for service during this reporting period

<b>Arrest Warrants</b>	<b>Date/Time</b>	<b>Warrant Type</b>	<b>Bail Amount</b>	<b>Notes</b>
Crabtree Park	No warrant arrests during this reporting period			
Deterding park	No warrant arrests during this reporting period			
Jonas Larkspur Park	No warrant arrests during this reporting period			
Off Property	No warrant arrests during this reporting period			
Winterstein Park	No warrant arrests during this reporting period			

<b>DUI Arrests</b>	<b>Date/Time</b>	<b>DUI Type</b>	<b>BAC</b>	<b>Notes</b>
Crabtree Park	No DUI arrests during this reporting period			
Deterding park	No DUI arrests during this reporting period			
Jonas Larkspur Park	No DUI arrests during this reporting period			
Off Property	No DUI arrests during this reporting period			
Winterstein Park	No DUI arrests during this reporting period			

<b>Warnings</b>	<b>Date/Time</b>	<b>Violation</b>	<b>Notes</b>
Crabtree Park	No warnings during this reporting period		
Deterding park	No warnings during this reporting period		
Jonas Larkspur Park	2022-09-14 17:06	CVC 5200(a)	
Off Property	No warnings during this reporting period		
Winterstein Park	No warnings during this reporting period		

<b>Parking Citations</b>	<b>Date/Time</b>	<b>Violations</b>
Crabtree Park	2022-09-29 18:20	4000(a) CVC No current registration
Crabtree Park	2022-09-29 18:38	10.24.030(b) SCO Prohibited stopping, standing, parking
Crabtree Park	2022-09-29 18:35	10.24.030(b) SCO Prohibited stopping, standing, parking
Crabtree Park	2022-09-29 18:32	10.24.030(b) SCO Prohibited stopping, standing, parking
Deterding park	No Parking citations issued during this reporting period	
Jonas Larkspur Park	2022-09-18 10:25	22500.1 CVC Stopping/Parking in posted fire lane
Off Property	No Parking citations issued during this reporting period	
Winterstein Park	No Parking citations issued during this reporting period	

**Voter Registration & Elections**

Hang Nguyen  
Director



**County of Sacramento**

**Divisions**

Administrative Services  
Campaign Services  
Precinct Operations  
Registration & Outreach  
Vote by Mail  
Voting Systems & Technology

***Memorandum***

**Date:** October 5, 2023

**To:** All Municipalities, School Districts and Special Districts

**From:** Hang Nguyen  
Director, Voters Registration & Elections

**Subject:** **Important Update about Election Fee Cost Increase**

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This notice is to inform all municipalities, school districts and special districts of increased Election Administration fees beginning January 2024. Sacramento County Voter Registration and Elections has not made cost adjustments since 2020. With increases in cost of services and supplies from our partnered vendors, our office has re-evaluated our existing fee schedule resulting in the increase of fees paid by districts who consolidate with our elections. We are communicating with you as early as possible so you can review and prepare for the increased cost.

Please see the attached spreadsheets with increased cost for jurisdictions for the 2024 Primary and General Elections. The fees shown are estimates based on registered voter count as of September 7, 2023. When your jurisdiction is billed after the election, we will pull the registered voter count for your jurisdiction 15 days prior to the election to determine your total fees.

If you have any questions, feel free to reach out to my Fiscal Officer, William Kwong at [kwongwi@saccounty.gov](mailto:kwongwi@saccounty.gov) or contact him directly at (916) 875-6557.

Election Administration Fees	March 2024	November 2024
District Base Set-up, including Measures	\$7,665.00	\$2,061.00
First Contest, including Measures	\$1.7964 (per registered voter)	\$2.3287 (per registered voter)
Additional Contest, including Measures	\$0.0976 (per registered voter)	\$0.1128 (per registered voter)
Additional Page over 4 in the County Voter Information Guide - Measures Only	\$0.0137 (per registered voter)	\$0.0266 (per registered voter)

COUNTY OF SACRAMENTO VOTER REGISTRATION AND ELECTIONS  
 ESTIMATED ELECTION FEES  
 MARCH 2024 PRESIDENTIAL PRIMARY ELECTION

OFFICE	POSITION	#	Registration As of 09/07/2023	# of Additional Contests	Base Sec-Up Fee	First Contest Fee	Additional Contest Fee	Total Fees
SACRAMENTO COUNTY BOARD OF EDUCATION	Governing Board Member, Area 4	1	141,464		7,665	254,128		261,793
SACRAMENTO COUNTY BOARD OF EDUCATION	Governing Board Member, Area 5	1	135,458		7,665	243,338		251,003
SACRAMENTO COUNTY BOARD OF EDUCATION	Governing Board Member, Area 6	1	126,232		7,665	226,765		234,430
SACRAMENTO COUNTY BOARD OF EDUCATION	Governing Board Member, Area 7	1	111,531		7,665	200,356		208,021
SCHOOL - TWIN RIVERS UNIFIED SCHOOL DISTRICT	Governing Board Member, Area 1	1	11,750		7,665	21,108		28,773
SCHOOL - TWIN RIVERS UNIFIED SCHOOL DISTRICT	Governing Board Member, Area 3	1	12,110		7,665	21,755		29,420
SCHOOL - TWIN RIVERS UNIFIED SCHOOL DISTRICT	Governing Board Member, Area 5	1	15,833		7,665	28,443		36,108
SCHOOL - TWIN RIVERS UNIFIED SCHOOL DISTRICT	Governing Board Member, Area 7	1	11,936		7,665	21,442		29,107
COUNTY	Board of Supervisor, District 3	1	176,760		7,665	317,534		325,199
COUNTY	Board of Supervisor, District 4	1	179,372		7,665	322,226		329,891
CITY	Mayor	1	276,526		7,665	496,755		504,420
CITY	Councilmember, District 2	1	25,158		7,665	45,194		52,859
CITY	Councilmember, District 4	1	38,667		7,665	69,462		77,127
CITY	Councilmember, District 6	1	33,620		7,665	60,395		68,060
CITY	Councilmember, District 8	1	31,189		7,665	56,028		63,693

COUNTY OF SACRAMENTO VOTER REGISTRATION AND ELECTIONS									
ESTIMATED ELECTION FEES									
NOVEMBER 2024 PRESIDENTIAL GENERAL ELECTION									
OFFICE	POSITION	#	Registration As of 09/07/2023	# of Adm'l Contests	Base Set-Up Fee	First Contest Fee	Additional Contest Fee	Total Fees	
COMMUNITY BOARD OF EDUCATION	Placer County Governing Board Member Area 1	1	12,908		2,061	30,059		32,120	
COMMUNITY COLLEGE DISTRICTS	Los Rios Community College District, Area 3	1	62,429		2,061	145,381		147,442	
COMMUNITY COLLEGE DISTRICTS	Los Rios Community College District, Area 4	1	73,716		2,061	171,666		173,727	
COMMUNITY COLLEGE DISTRICTS	Los Rios Community College District, Area 5	1	129,029		2,061	300,476		302,537	
COMMUNITY COLLEGE DISTRICTS	Los Rios Community College District, Area 7	1	145,104		2,061	337,911		339,972	
COMMUNITY COLLEGE DISTRICTS	San Joaquin Delta Community College District, Area 5	1	11,233		2,061	26,159		28,220	
COMMUNITY COLLEGE DISTRICTS	Sierra Joint Community College District, Area 3	1	8,343		2,061	19,429		21,490	
SCHOOLS	Arcolhe Union School District	1	3,196		2,061	7,443		9,504	
SCHOOLS	Center Joint Unified School District	1	15,007		2,061	34,948		37,009	
SCHOOLS	Dry Creek Joint Elementary School District	1	12,908		2,061	30,059		32,120	
SCHOOLS	Elk Grove Unified School District, Area 1	1	22,817		2,061	53,135		55,196	
SCHOOLS	Elk Grove Unified School District, Area 3	1	23,939		2,061	55,748		57,809	
SCHOOLS	Elk Grove Unified School District, Area 6	1	29,260		2,061	68,139		70,200	
SCHOOLS	Elk Grove Unified School District, Area 7	1	34,560		2,061	80,482		82,543	
SCHOOLS	Elverta Joint Elementary School District	1	1,530		2,061	3,563		5,624	
SCHOOLS	Folsom Cordova Unified School District, Area 2	1	18,687		2,061	43,517		45,578	
SCHOOLS	Folsom Cordova Unified School District, Area 4	1	14,873		2,061	34,635		36,696	
SCHOOLS	Galt Joint Union Elementary School District, Area 3	1	2,989		2,061	6,961		9,022	
SCHOOLS	Galt Joint Union Elementary School District, Area 4	1	3,558		2,061	8,286		10,347	
SCHOOLS	Galt Joint Union High School District, Area 3	1	2,435		2,061	5,671		7,732	
SCHOOLS	Galt Joint Union High School District, Area 5	1	5,291		2,061	12,321		14,382	
SCHOOLS	Natomas Unified School District, Area 2	1	8,977		2,061	20,905		22,966	
SCHOOLS	Natomas Unified School District, Area 3	1	9,540		2,061	22,216		24,277	
SCHOOLS	Natomas Unified School District, Area 5	1	10,359		2,061	24,123		26,184	
SCHOOLS	Natomas Unified School District, Area 5	1	9,486		2,061	22,091		24,152	
SCHOOLS	Robla School District	1	12,908		2,061	30,059		32,120	
SCHOOLS	Roseville Joint Union High School District, Area 1	1	23,939		2,061	55,748		57,809	
SCHOOLS	Sacramento City Unified School District, Area 3	1	31,413		2,061	73,153		75,214	
SCHOOLS	Sacramento City Unified School District, Area 4	1	32,655		2,061	76,045		78,106	
SCHOOLS	Sacramento City Unified School District, Area 5	1	34,560		2,061	80,482		82,543	
SCHOOLS	Sacramento City Unified School District, Area 7	1	20,455		2,061	47,635		49,696	
SCHOOLS	San Juan Unified School District, Area 1	1	27,480		2,061	63,994		66,055	
SCHOOLS	San Juan Unified School District, Area 2	1	29,733		2,061	69,241		71,302	
SCHOOLS	San Juan Unified School District, Area 4	1	10,461		2,061	24,361		26,422	
CITIES	City of Citrus Heights, Councilmember, District 1	1	10,766		2,061	25,071		27,132	
CITIES	City of Citrus Heights, Councilmember, District 3	1	109,123		2,061	254,120		256,181	
CITIES	City of Elk Grove, Mayor	1	28,158		2,061	65,573		67,634	
CITIES	City of Elk Grove, Councilmember District 1	1	25,991		2,061	60,526		62,587	
CITIES	City of Elk Grove, Councilmember District 3	1	10,241		2,061	23,849		25,910	
CITIES	City of Folsom, Councilmember, District 2	1	8,783		2,061	20,453		22,514	
CITIES	City of Folsom, Councilmember, District 4	1	14,619		2,061	34,044		36,105	
CITIES	City of Galt, City Clerk				0	0	1,649	1,649	
CITIES	City of Galt, City Treasurer				0	0	1,649	1,649	
CITIES	City of Ileton, Councilmember	1	376		2,061	876		2,937	
CITIES	City of Ileton, City Clerk				0	0	42	42	
CITIES	City of Ileton, City Treasurer				0	0	42	42	

CITIES	City of Rancho Cordova, Councilmember	42,962	2,061	100,048	102,109
COMMUNITY SERVICE DISTRICTS	Cosumnes CSD, Director, Division 1	23,539	2,061	54,863	56,924
COMMUNITY SERVICE DISTRICTS	Cosumnes CSD, Director, Division 3	25,602	2,061	59,621	61,682
COMMUNITY SERVICE DISTRICTS	Cosumnes CSD, Director, Division 4	22,965	2,061	53,480	55,541
COMMUNITY SERVICE DISTRICTS	Rancho Munieta CSD, Director	4,870	2,061	11,341	13,402
COMMUNITY SERVICE DISTRICTS	San Juan Water District, Director, Division 2	11,170	2,061	26,012	28,073
COMMUNITY SERVICE DISTRICTS	San Juan Water District, Director, Division 4	23,282	2,061	54,218	56,279
FIRE PROTECTION DISTRICTS	Courtland Fire Protection District	655	2,061	1,525	3,586
FIRE PROTECTION DISTRICTS	Courtland Fire Protection District	655	0	0	74
FIRE PROTECTION DISTRICTS	Delta Fire Protection District	264	2,061	615	2,676
FIRE PROTECTION DISTRICTS	Herald Fire Protection District	2,151	2,061	5,009	7,070
FIRE PROTECTION DISTRICTS	Herald Fire Protection District	2,151	0	0	243
FIRE PROTECTION DISTRICTS	Pacific Fruitridge Fire Protection District	13,261	2,061	30,882	32,943
FIRE PROTECTION DISTRICTS	Pacific Fruitridge Fire Protection District	13,261	0	0	1,496
FIRE PROTECTION DISTRICTS	River Delta Fire Protection District	701	2,061	1,632	3,693
FIRE PROTECTION DISTRICTS	River Delta Fire Protection District	701	0	0	79
FIRE PROTECTION DISTRICTS	Sacramento Metro Fire Protection District, Division 2	44,398	2,061	103,392	105,453
FIRE PROTECTION DISTRICTS	Sacramento Metro Fire Protection District, Division 4	43,141	2,061	100,465	102,526
FIRE PROTECTION DISTRICTS	Sacramento Metro Fire Protection District, Division 5	54,104	2,061	125,995	128,056
FIRE PROTECTION DISTRICTS	Sacramento Metro Fire Protection District, Division 6	33,007	2,061	81,522	83,583
FIRE PROTECTION DISTRICTS	Sacramento Metro Fire Protection District, Division 8	43,830	2,061	102,069	104,130
FIRE PROTECTION DISTRICTS	Walnut Grove Fire Protection District	950	2,061	2,212	4,273
FIRE PROTECTION DISTRICTS	Wilton Fire Protection District	5,372	2,061	12,510	14,571
FLOOD CONTROL DISTRICT	AMERICAN RIVER FCD, Trustee	111,354	2,061	259,315	261,376
MUNICIPAL UTILITY DISTRICT	Sacramento Municipal Utility District, Ward 1, Director	131,505	2,061	306,242	308,303
MUNICIPAL UTILITY DISTRICT	Sacramento Municipal Utility District, Ward 2, Director	134,158	2,061	312,420	314,481
MUNICIPAL UTILITY DISTRICT	Sacramento Municipal Utility District, Ward 5, Director	120,992	2,061	281,760	283,821
MUNICIPAL UTILITY DISTRICT	Sacramento Municipal Utility District	10,959	2,061	25,521	27,582
RECREATION AND PARK DISTRICTS	Arcade Creek Recreation and Park District	4,485	2,061	10,444	12,505
RECREATION AND PARK DISTRICTS	Arden Manor Recreation and Park District	4,485	0	0	506
RECREATION AND PARK DISTRICTS	Arden Manor Recreation and Park District	3,845	2,061	8,954	11,015
RECREATION AND PARK DISTRICTS	Cordova Recreation and Park District, Division 3	16,683	2,061	38,851	40,912
RECREATION AND PARK DISTRICTS	Cordova Recreation and Park District, Division 4	14,991	2,061	34,910	36,971
RECREATION AND PARK DISTRICTS	Fair Oaks Recreation and Park District	24,273	2,061	56,526	58,587
RECREATION AND PARK DISTRICTS	Fulton-El Camino Recreation and Park District	15,216	2,061	35,434	37,495
RECREATION AND PARK DISTRICTS	North Highlands Recreation and Park District	21,369	2,061	49,763	51,824
RECREATION AND PARK DISTRICTS	Orangevale Recreation and Park District	22,215	2,061	51,733	53,794
RECREATION AND PARK DISTRICTS	Rio Linda-Elverta Recreation and Park District	12,468	2,061	29,095	31,096
RECREATION AND PARK DISTRICTS	Rio Linda-Elverta Recreation and Park District	12,468	0	0	1,406
RECREATION AND PARK DISTRICTS	Southgate Recreation and Park District, Division 1	9,666	2,061	22,510	24,571
RECREATION AND PARK DISTRICTS	Southgate Recreation and Park District, Division 2	11,530	2,061	26,850	28,911
RECREATION AND PARK DISTRICTS	Southgate Recreation and Park District, Division 4	14,864	2,061	34,615	36,676
RECREATION AND PARK DISTRICTS	Southgate Recreation and Park District, Division 5	15,617	2,061	36,368	38,429
RESOURCE CONSERVATION DISTRICTS	FLORIN RCD, Director	193,904	2,061	451,554	453,615
WATER/IRRIGATION DISTRICTS	Carmichael Water District, Division 1	5,674	2,061	13,213	15,274
WATER/IRRIGATION DISTRICTS	Carmichael Water District, Division 2	4,723	2,061	10,999	13,060
WATER/IRRIGATION DISTRICTS	Carmichael Water District, Division 4	4,924	2,061	11,467	13,528
WATER/IRRIGATION DISTRICTS	Carmichael Water District, Division 1	12,167	2,061	28,334	30,395
WATER/IRRIGATION DISTRICTS	Circuit Heights Water District, Division 1	3,189	2,061	7,426	9,487
WATER/IRRIGATION DISTRICTS	Del Paso Manor Water District	5,646	2,061	13,148	15,209
WATER/IRRIGATION DISTRICTS	Fair Oaks Water District, Division 3	5,346	2,061	12,449	14,510
WATER/IRRIGATION DISTRICTS	Fair Oaks Water District, Division 4	4,955	2,061	11,539	13,600
WATER/IRRIGATION DISTRICTS	Fair Oaks Water District, Division 5	4,805	2,061	11,190	13,251
WATER/IRRIGATION DISTRICTS	Florin County Water District	4,805	2,061	11,190	13,251



WATER/IRRIGATION DISTRICTS						820		2,061	1,910		3,971
WATER/IRRIGATION DISTRICTS	Galt Irrigation District, Division 2	1			904			2,061	2,105		4,166
WATER/IRRIGATION DISTRICTS	Galt Irrigation District, Division 3	1			364			2,061	848		2,909
WATER/IRRIGATION DISTRICTS	Galt Irrigation District, Division 4	1						2,061			
WATER/IRRIGATION DISTRICTS	Galt Irrigation District, Division 5	1			1,308			2,061	3,046		5,107
WATER/IRRIGATION DISTRICTS	Rio Linda/Elverta Community Water District	1			10,206			2,061	23,767		25,828
WATER/IRRIGATION DISTRICTS	Sacramento Suburban Water District, Division 1	1			18,591			2,061	43,294		45,355
WATER/IRRIGATION DISTRICTS	Sacramento Suburban Water District, Division 2	1			16,947			2,061	39,465		41,526

**RESOLUTION NO. AM 23/24-02**

**RESOLUTION OF THE BOARD OF DIRECTORS  
ARDEN MANOR RECREATION AND PARK DISTRICT  
A "SPECIAL DISTRICT" OF  
SACRAMENTO COUNTY, STATE OF CALIFORNIA**

**FY 2024 FINAL BUDGET AMENDMENT  
RESOLUTION TO ADJUST THE DISTRICT BUDGET**

**WHEREAS**, the Board of Directors for the Arden Manor Recreation and Park District passed Resolution AM 23/24-01, on August 17, 2023 finalizing the District Budget.

**WHEREAS**, the Arden Manor Recreation and Park District received one time ARPA funds in the amount of \$2,200.00 from Child Action for reimbursement for childcare expenses.

**FURTHER, BE IT RESOLVED**, that the sum of \$2,200 to be increased into Expenditure Fund 331A, Fund Center 9339331000, GL Account 2028500, Recreational Supplies.

Passed and adopted by the Board of Directors on October 19, 2023 by the following vote, to wit:

Ayes	Noes	Abstain	Absent
_____	_____	_____	_____

APPROVED BY: \_\_\_\_\_  
Mike Grace, Chairperson      October 19, 2023

ATTESTED BY: \_\_\_\_\_  
Jake Baumgartner, Secretary      October 19, 2023

# DISTRICT MANAGER'S REPORT

1415 Rushden Drive, Sacramento, CA 95864

September 21, 2023, 6:30pm

**District Manager: Kelly Lewellen**

## Administration Update:

1. Personnel Updates: We opened the job listing for head coach and will leave it open until filled. The District Manager is also starting to research how the jump in fast food minimum wage will affect hiring and retention for the district.
2. The District Manager will be working with Garland and D7 roofing regarding the roofing job. We are in the process of ordering materials and paying for the retainer. We do not as yet have a start date for demolition.
3. The district has submitted the retainer payment to Helix Landscape Architect regarding plans for the pond and nature area south of the path Jonas Park. Once they receive the retainer, we will be in discussion to plan the next steps.
4. The district manager signed an agreement with Vector Control to do remediation work on the cattails and brush in and around the pond. This work is scheduled to begin October 30, 2023.
5. The Prop 68 grant sign has been made and will soon be posted. The District Manager is developing a bid document to post once the roofing project is under way.

## Facilities and Recreation Update:

**Ryan Benton, Program Director:**

Our after-school program has been running great, and the kids are adjusted to the daily schedule. We had a total of 65 kids registered in the month of September and are looking at the same numbers for October.

Parents are starting to register their kids for break camps, so we are planning activities for that week.

**Andrew Nielsen, Facility and Aquatics Director:**

**Aquatics**

The Arden Manor Pirates will be having a family event on Friday the 13<sup>th</sup>. They are planning to have a movie night with a scarecrow contest. They hope to get more people interested in the swim team for the summer. Our maintenance staff has done a great job cleaning our pool this offseason and maintaining our pool deck.

**Facilities**

There are not many changes in our facilities. Dance and floor exercise are still going on in the DCC. Both AA classes are in the DAR Monday, Tuesdays, and Fridays. They have been great for our community. Private rentals have been the same from previous years. We have a good amount of people rented already and people interested in renting out our parks and the DCC.

# MAINTENANCE SUPERVISOR'S REPORT

1415 Rushden Drive, Sacramento, CA 95864

Thursday, October 20, 2023 6:30PM

Parks & Facilities Maintenance Supervisor:

Mike Cottonwood

Maintenance Update:

## DISTRICT FACILITIES

District Office, Deterding Activity Room (DAR), Deterding Community Center (DCC),  
Maintenance Shop, Deterding Pool Complex

- Completion of daily park inspections & litter removal. Routine facilities cleaning including; restocking of paper products in restrooms, sweeping, mopping, dusting, disposal of garbage.
- Completion of monthly park & facility inspections.
- Maintenance Staff was working on off-season preparation for the pool, deck, and pump room. The following is a list of duties that were completed before the pools can be tarped for the winter and spring:
  - Replaced 4 gaskets, 1 light cover, and 4 pool light bulbs
  - Pressure washed green algae from pool tile grout
  - Patched 1 small (8" x 8") seam on section of pool wall where NAS expanded sump openings last summer and started to separate
  - Patched fiberglass on 2 of the steps used to exit pool from the deep end
  - Used pressure washer and paste made of shock 7 water and removed all visible black algae from both pools
  - Broke the chlorine hoppers down and removed calcification build up
  - Replaced feeder hose in Stennar pump
  - Replaced all tubing used between acid tank and chlorine hoppers

## **Deterding Park**

- Daily trash and litter removal.
- Completed monthly park & facility inspections.
- Weekly landscape maintenance (mowing lawns, leaf blowing walkways, string trimming, leaf removal) completed by Jensen Corp.
- Replaced 12 sprinklers, 9 filters & nozzles and completion of adjustments on 4 of the zones.

## **Crabtree Park**

- Daily trash and litter removal.
- Completed monthly park & facility inspections.
- Weekly landscape maintenance (mowing lawns, leaf blowing walkways, string trimming, leaf removal) completed by Jensen Corp.
- There was a significant leak on the baseball field. Maintenance Staff turned the water off to let the area dry out so that the location of the leak could be pinpointed. The leak was coming from the mainline at the compression coupling where the piping transitioned from galvanized to PVC. Staff was able to unscrew the coupling, clean the threads, lubricate the o-rings, and re-install. Tested repair and back filled once it was determined the leak was repaired.
- There were 2 “NO STOPPING SIGNS” along Ardenridge Way that were obstructed due to low hanging tree branches. Maintenance Staff trimmed and removed all low hanging branches

## **Jonas Larkspur Park**

- Daily trash and litter removal.
- Completed monthly park & facility inspections.
- Weekly landscape maintenance (mowing lawns, leaf blowing walkways, string trimming, leaf removal) completed by Jensen Corp.
- There were several yellow (dead) patches of turf on the soccer field that were caused from sprinklers that were missing or damaged while mowing, sprinklers that were set too low, or sprinklers that had a large black manganese build up. Maintenance Staff spent an entire day making those repairs as well as filling any holes or low spots with topsoil.
- Set valve boxes, removed temporary fencing, and backfilled the hole where the first mainline leak we had this year was located.
- Installed (2) irrigation Nodes (battery operated station controllers) on 2 separate stations that were having issues. The first issue was Station #8 that was wired into a doubler with Station #1 and was not getting watered. The second Node was added to station #12 which had 2 valves (15 sprinklers) wired together and was not getting sufficient pressure when ran together. Also completed were minor repairs to the stations around the tennis court.

## **Vehicle/Equipment Maintenance**

- There were 2 batteries on the GEM cart that were not holding a charge. Maintenance Staff took the batteries to be tested at an auto parts store and were no good and needed replacing.
- The District's older (2003) Ford Ranger is scheduled to have the power steering pump and windshield replaced.