

**BOARD OF DIRECTORS**  
**Arden Manor Recreation and Park District**  
1415 Rushden Drive, Sacramento, CA 95864  
Phone (916) 487-7851 Fax (916) 487-2028  
[Board@Amrpd.org](mailto:Board@Amrpd.org)

**Agenda:** Regular Meeting  
**Date:** December 21, 2023  
**Time:** 6:30 PM  
**Location:** 1415 Rushden Drive,  
Sacramento, CA 95864

**1. CALL TO ORDER**

**a) Pledge of Allegiance**

**2.**

**a) Roll Call and Introduction of Guests**

Michael Grace, Chair                      Jeremy Cullifer, Vice Chair  
Warren Harding, Director              Jake Baumgartner, Secretary  
Debra Cullifer, Director

**3. VISION STATEMENT**

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

**4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Members of the public may address the Board on general District topics not listed on this agenda or on specific agenda items when the items are heard. Persons who wish to comment on either agenda or non-agenda items should fill out a comment card located on the table in the rear of the room and give it to the General Manager. The Chair will call for comments at the appropriate time. A time limit of three (3) minutes will be observed for each speaker. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only ask brief clarifying questions or refer the matter to staff.

**5. BUSINESS ITEMS**

**a) Consent Agenda**

- i) Minutes of the November 16, 2023, Regular Board Meeting**
- ii) Payroll, Supplies, and Revenue Year to Date**
- iii) Program Revenue and Refund Report for November 2023**
- iv) Payroll Report for November 2023**
- v) Claims for November 2023**
- vi) Revolving Fund Report for November 2023**
- vii) Fulton El Camino Police Department Report for November 2023**

**b) Nomination and Selection of Officers for Board Positions:** The board will nominate and vote on the positions for the 2024 calendar year.

- i) Chair:**
- ii) Vice Chair:**
- iii) Secretary:**

**c) Report and Motion to Adopt a Plan for Maintenance of the Nature Area:** The board will receive a report and recommendation for a interim maintenance plan for the Jonas Larkspur Nature Area until a Landscape Plan is adopted and timeline set to move forward. The board be asked to entertain a motion to adopt the plan.

- d) **Report and Motion to Adopt Fee Increases for Rentals for the 2024 Calendar Year:**  
The board will receive a report and recommendation to increase fees for pool and sports field rentals and vote on a motion to increase.
  - e) **Report and recommendation to adopt a new pay scale for part-time employees due to the increase in minimum wage to \$16.00/hour:** With the increase in minimum wage to begin January 1, 2024, the board will receive a report and recommendation to adopt a new part-time pay scale and vote on a motion.
- 6. **REPORTS**
    - a) District Manager
    - b) Maintenance Report
  - 7. **BOARD COMMENTS**
  - 8. **ADJOURNMENT**

*Next Regular Board Meeting Thursday, January 18, 2023*

**AMERICANS WITH DISABILITIES ACT ACCOMODATIONS** – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Kelly Lewellen at (916) 487-7851. Requests must be made as early as possible, and at least three full business days before the start of the meeting.*

**BOARD MEETING MATERIALS** - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*