

ARDEN MANOR RECREATION AND PARK DISTRICT

A Special District Formed In 1953

Christine Arden – Chair Person
Lauri DeFazio – Vice Chair
Lisa Gibson - Secretary
Warren Harding – Director
Darcy Skala – Director



Maria Boland – District Manager
Michael Cottonwood – Maint. Supervisor

MEETING MINUTES SPECIAL MEETING OF THE BOARD OF DIRECTORS

1415 Rushden Drive, Sacramento, CA 95864
Tuesday, June 2, 2020, 6:30pm

TELE-CONFERENCE CALL from remote locations

The Board will be attending this meeting via Zoom: Email maria@amrpd.org for a conference invitation.

VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

1. **CALL MEETING TO ORDER**
 - A. Pledge of Allegiance
 - B. Roll Call: Present: Arden, DeFazio, Gibson, Skala Absent: Harding
2. **AGENDA APPROVAL, ADDITIONS AND / OR DELETIONS – No Changes**
3. **PRESENTATIONS – NONE**
4. **District Manager Report**
 - A. Maintenance, Recreation, Admin. update – See Report
5. **Guest – NONE**
6. **PUBLIC COMENTS:** Under Government Code Section 54954.3 members of the public may address the Board on non-agenda items. Speakers may address Board on any agenda item during consideration of the item. Speakers are limited to three (3) minutes for their comments.

NO public comments were made

7. Committee Reports

- A. **Crabtree Park Committee** – Nothing to Report
- B. **Deterding Park Committee** – Nothing to Report
- C. **Jonas Larkspur Park Committee** – Nothing to Report
- D. **Sacramento Park Foundation** – Nothing to Report

8. CONSENT CALENDAR

- A. Approval of Minutes
 - 1. April 16, 2020
 - 2. April 29, 2020 – Special Meeting
- B. Financial Reports
 - 1. Reports on Revenues and Expenditures (April).
 - 2. Claims Submitted for Payment (April).
 - 3. Employee Benefit Report (April).
- C. **RECOMMENDED ACTION: Approve the Consent Calendar as presented.**
 - a. Gibson motion to approve the Consent Calendar. Skala 2nd. All approve.

9. CORRESPONDANCE

- A. FEC Park Police – April – See Report

10. OLD BUSINESS

- A. Subject: Receive an update regarding the Proposition 68 Bond Per Capita Funds and related projects.
 - a. The District Manager did not have any new information. The District is waiting on the state to announce workshops. The District Manager will get in touch with the Sacramento Tree Foundation to follow up on their donation and getting help with mapping donated trees.

11. REGULAR CALENDAR

- A. Subject: Review and Adopt Resolution #NO. AM 19/20-7 Resolution to amend the District Budget.
 - a. D.M. Boland explained that this resolution would move already expended funds from other professional services to fixed as for the installation of the backflow at Crabtree Park. Gibson motion to adopt the resolution. Skala 2nd. All approve.
- B. Subject: Review and Discuss the Preliminary Budget
 - a. The District Manager has prepared a best-case, middle of the road, and worst-case scenario budget for review. The Board will discuss various ways to save and potential cuts.
 - b. The board discussed the different options presented. Liability insurance will be going up by 25% - 30%. Pool drain covers will need to be replaced by the 2021 aquatic season. Ag Services has \$10,000 ear marked for tree care. The District will need to go out for bid to continue to have outsourced lawncare services. The District can save money by taking over lawncare in house and hiring PT help. DeFazio asked how much a PT employee would cost the District? Boland mentioned it would vary depending on how many hours were worked per week. DeFazio then

mentioned her biggest concern is if the mower must go to the shop and the lawn does not get mowed for weeks.

- c. Based on the three options given the board was unanimous with using the middle option for building the preliminary budget. The board also asked the District Manager to get quotes on lawn mowers for the next meeting.

12. COMMENTS BY BOARD OF DIRECTORS – No Comments

13. AGENDA ITEMS FOR NEXT MEETING

- A. Review the 2017-2018 Audit
- B. Review and adopt the preliminary budget
- C. Subject: Annual District Park Tour – The Board will set a date for the annual tour of District parks.
- D. Subject: Discuss and adopt Arden Manor Community Service Award.
The Board will review guidelines and requirements to bring back the Community Service Award.

14. CLOSED SESSION

The Board may hold a closed session on any subject matter authorized under the State Law Gov't Code § 54957(b) including but not limited to pending litigation, property acquisition negotiations, and personnel matters.

15. ADJOURNED @ 8:19 pm

16. SIGN ALL APPROVED DOCUMENTS

AMERICANS WITH DISABILITIES ACT ACCOMODATIONS – If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Maria Boland at (916) 487-7851 or fax (916) 487-2028. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.