

# ARDEN MANOR RECREATION AND PARK DISTRICT

A Special District Formed In 1953

Christine Arden – Chair Person  
Lauri DeFazio – Vice Chair  
Lisa Gibson - Secretary  
Warren Harding – Director  
Darcy Skala – Director



Maria Boland – District Manager  
Michael Cottonwood – Maint. Supervisor

## REGULAR MEETING MINUTES

1415 Rushden Drive, Sacramento, CA 95864  
Thursday, April 16, 2020, 6:30pm

**TELE-CONFERENCE CALL from remote locations**

**The Board will be attending this meeting via Zoom: Email [maria@amrpd.org](mailto:maria@amrpd.org) for a conference invitation.**

### VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

1. **CALL MEETING TO ORDER**
  - A. Pledge of Allegiance
  - B. Roll Call: PRESENT: Arden, DeFazio, Gibson, Harding, Skala
2. **AGENDA APPROVAL, ADDITIONS AND / OR DELETIONS**
  - A. Arden proposed to move item 11D to the next meeting
  - B. Arden proposed to have a discussion on the G.O. Bond Measure
3. **PRESENTATIONS – NONE**
4. **District Manager Report**
  - A. Maintenance, Recreation, Admin. update – see report
5. **Guest – NONE**
6. **PUBLIC COMENTS:** Under Government Code Section 54954.3 members of the public may address the Board on non-agenda items. Speakers may address Board on any agenda item during consideration of the item. Speakers are limited to three (3) minutes for their comments. **NO PUBLIC COMMENTS.**

**7. Committee Reports**

- A. **Crabtree Park Committee** – Harding mentioned that the window of the free library box was broken.
- B. **Deterding Park Committee** – Harding mentioned that the caution tape around the play structures are being ripped down. He also asked if signs can be added to the turf field to help deter people from playing.
- C. **Jonas Larkspur Park Committee** – DeFazio asked if the broken sprinkler near the tennis court can be fixed.
- D. **Sacramento Park Foundation**

**8. CONSENT CALENDAR**

- A. Approval of Minutes
  - 1. February 20, 2020
  - 2. March 5, 2020 – Special Meeting
  - 3. March 19, 2020 – Canceled
- B. Financial Reports
  - 1. Reports on Revenues and Expenditures (February and March).
  - 2. Claims Submitted for Payment (February and March).
  - 3. Employee Benefit Report (February and March).
- C. **RECOMMENDED ACTION: Approve the Consent Calendar as presented.**
  - a. Harding motioned to approve the consent calendar. DeFazio 2<sup>nd</sup>. All in favor

**9. CORRESPONDANCE**

- A. FEC Park Police February – See Report
- B. FEC Park Police March – See Report

**10. OLD BUSINESS**

- A. Subject: Receive an update regarding the Proposition 68 Bond Per Capita Funds and related projects.
  - a. The District Manager updated the board about the status of Prop 68 and that nothing is currently due. Harding asked if we can check in with the tree foundation and the update on their matching funds.

**11. REGULAR CALENDAR**

- A. Subject: Review and Adopt Resolution #NO. AM 19/20-6 Resolution Calling General Election. The Board will consider Resolution AM 2019/20-6, a resolution calling for the consolidation of the District's general election with the statewide election on November 3, 2020 and setting the limitations on the number of words on the candidate's statement.
  - a. The candidates will pay the County and 200 max words.
  - b. Gibson motion to adopt Resolution #NO. AM 19/20-6. Skala 2<sup>nd</sup>. All in favor.
- B. Subject: Review and Discuss the District's strategy regarding Covid-19.
  - a. At this time, staff that can work from home will continue. Staff will work on a reopening plan and put in place policies and procedures to keep staff and patrons safe.

- C. Subject: Budget Workshop to consider options and provide direction to the General Manager for the preparation of the FY 2020-21 Budget
  - a. Arden asked if the District Manager can put together questions and that the Board will have a special meeting to discuss.
- D. Subject: Discuss and adopt Arden Manor Community Service Award.  
The Board will review guidelines and requirements to bring back the Community Service Award.
  - a. This item was moved to the next board meeting

12. **COMMENTS BY BOARD OF DIRECTORS**

Arden mentions having a special meeting to Discuss the G.O. Bond and a budget workshop to give the District Manager guidance on the 2020-2021 FY budget.

13. **AGENDA ITEMS FOR NEXT MEETING**

- A. Subject: Annual District Park Tour – The Board will set a date for the annual tour of District parks.
  - a. This is put off until it is safe to meet in person groups.

14. **CLOSED SESSION**

The Board may hold a closed session on any subject matter authorized under the State Law Gov't Code § 54957(b) including but not limited to pending litigation, property acquisition negotiations, and personnel matters.

15. **ADJOURNED @ 7:50 PM**

16. **SIGN ALL APPROVED DOCUMENTS**

**AMERICANS WITH DISABILITIES ACT ACCOMODATIONS** – If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Maria Boland at (916) 487-7851 or fax (916) 487-2028. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.