

# ARDEN MANOR RECREATION AND PARK DISTRICT

A Special District Formed In 1953

Christine Arden – Chair Person  
Lauri DeFazio – Vice Chair  
Lisa Gibson - Secretary  
Warren Harding – Director  
Darcy Skala – Director



Maria Boland – District Manager

## REGULAR MEETING MINUTES

1415 Rushden Drive, Sacramento, CA 95864

Thursday, October 17, 2019, 6:30pm

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### VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

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### 1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call: Arden, DeFazio, Gibson, Harding, Skala

### 2. AGENDA APPROVAL, ADDITIONS AND / OR DELETIONS

- A. Add CARPD correspondence to agenda item 9.c

### 3. PRESENTATIONS – None

### 4. District Manager Report

- A. Maintenance, Recreation, Admin. update.
  - a. See board packet for update
  - b. Recreation update A. Kohl to provide M. Boland with contact information of individual that may be able to be the Santa at Breakfast with Santa on December 7.

### 5. Guest – Brandon Rose – running for LAFCO Special District Commissioner. Provided information to the board about himself.

### 6. PUBLIC COMMENTS: Under Government Code Section 54954.3 members of the public may address the Board on non-agenda items. Speakers may address Board on any agenda item during consideration of the item. Speakers are limited to three (3) minutes for their comments.

- A. Visitors: Trena Harding, Rachel Marmmerstein, Mike Cottonwood, Brandon Rose, Josue Cairo
- B. W. Harding: Identified AMRPD used to give out a public service award and wants the board to re-instate this. This is item 11.f of the agenda.

**7. Committee Reports**

- A. **Crabtree Park Committee:** Community meeting held in beginning of October to get information on what people want for the park. M. Boland sent a follow-up email to attendees.
- B. **Deterding Park Committee:** Community meeting held in beginning of October to get information on what people want for the park. M. Boland sent a follow-up email to attendees.
- C. **Jonas Larkspur Park Committee:** Community meeting held in beginning of October to get information on what people want for the park. M. Boland sent a follow-up email to attendees. Friends of Jonas Park have a list of their top priorities
- D. **Sacramento Park Foundation:** Site visit to the proposed all accessible park. Currently working to get a competitive grant using Prop 68. Requested \$6 million, and will not know until March if granted.

**8. CONSENT CALENDAR**

- A. Approval of Minutes
  - 1. September 19, 2019
- B. Financial Reports
  - 1. Reports on Revenues and Expenditures (September).
  - 2. Claims Submitted for Payment (September).
  - 3. Employee Benefit Report (September).
- C. **RECOMMENDED ACTION: Approve the Consent Calendar as presented.** W. Harding motion to approve, L. Gibson 2<sup>nd</sup>, all approve

**9. CORRESPONDANCE**

- A. FEC Park Police: M. Boland went to an FEC meeting, FEC will be increasing fees to \$65/hr (from \$55/hr currently). FEC does patrols for AMRPD for 220 hours/year, with most conducted during recreation season.
- B. LAFCO: Election for selecting a Special District Commissioner and Alternate Special District Commissioner. AMRPD ballot due on November 21, 2019, by 4:00 p.m. Brandon Rose provided information about himself to the board. A. Kohl recommended AMRPD make a decision that night. W. Harding motion to select Brandon Rose for Special District Commissioner. Motion fails due to lack of second. Additional discussion between board members, indicating board members wanted additional time to review the information provides, and check with their employers regarding whether or not there were any ethical issues with voting for LAFCO Special District Commissioner. Special meeting, open to the public, will be scheduled for November 7, at 7:00 p.m.
- C. CARPD: Information reviewed by board

**10. OLD BUSINESS**

- A. Subject: Update on the Per Capita Funding program (Prop 68) and next steps needed to receive funding.
  - a. Discuss projects that the District would like to accomplish.
  - b. Adopt Board Resolution no later than November 1, 2019. M. Boland will be getting cost estimates.

- c. Application packet(s) submit no later than January 31, 2020.
- d. CEQA – M. Boland identified will need engineer, and AMRPD will need to determine what CEQA requirements or permits there may be.
- e. Contract signed and submitted no later than March 31, 2020.

## 11. REGULAR CALENDAR

- A. Subject: Vote for LAFCO Special District Commissioner: See item C.B
- B. Subject: Adopt Board Resolution AM 19/20-02 approving the filing of an application to receive Prop 68 Per Capita funding (minimum of \$200,000.00).
  - a. Discussed: Resolution will approve filing of application for Prop 68 funding. Projects will be selected at a later date. L. Gibson motion to adopt Resolution AM 19/20-02, Skala 2<sup>nd</sup>. All approve
- C. Subject: Review, discuss and approve writing a letter to Sacramento County Transportation in support of installing speed bumps near parks.
  - a. W. Harding discussed that at park meetings, concerns were raised regarding speeding around the AMRPD parks. W. Harding identified AMRPD should send a letter to Sacramento County requesting a study for speed bumps around all three parks. Brandon Rose identified that AMRPD requesting such a study would like to have more weight than property owners. Board agreed to send letter to the County requesting a study.
- D. Subject: Discuss and adopt a no alcohol policy when renting District Facilities.
  - a. M. Boland identified issues have occurred regarding unauthorized use of alcohol at AMRPD parks, particularly Deterding. M. Boland to make proposed changes to policy and handbook and provide to board at a later date. Board identified they are in support of such a change.
- E. Subject: Review, discuss and adopt changes to facility rental deposit.
  - a. M. Boland proposing that Board determine that if renters do not set the alarm, that AMRPD will keep the facility rental deposit. This item was moved to the next board meeting so that District Staff can write a new policy.
- F. Subject: Discuss and adopt Arden Manor Community Service Award.
  - a. W. Harding identified the previous customer service award given by AMRPD and passed around a list of previous awardees. W. Harding identified there are people he would like to nominate, including Lois Kerr, for her work on Jonas and the Friends of Jonas Facebook page.
  - b. M. Boland to see if old criteria exist, to provide additional information to the board. Board was generally supportive of the idea.

## 12. COMMENTS BY BOARD OF DIRECTORS

- A. C. Arden: Special Meeting for selection of Special District Commissioner/Alternate to be held on November 7, 2019, at 7:00 p.m.

## 13. AGENDA ITEMS FOR NEXT MEETING

14. **CLOSED SESSION**  
The Board may hold a closed session on any subject matter authorized under the State Law Gov't Code § 54957(b) including but not limited to pending litigation, property acquisition negotiations, and personnel matters.
15. **ADJOURNMENT:** Meeting adjourned at 8:46 p.m.
16. **SIGN ALL APPROVED DOCUMENTS**