

ARDEN MANOR RECREATION AND PARK DISTRICT

A Special District Formed In 1953

Christine Arden – Chair Person
Lauri DeFazio – Vice Chair
Lisa Gibson - Secretary
Warren Harding – Director
Darcy Skala – Director



Maria Boland – District Manager
Mike Cottonwood – Maint. Supervisor

REGULAR MEETING MINUTES

1415 Rushden Drive, Sacramento, CA 95864

Thursday, November 21, 2019, 6:30pm

VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call: Arden, DeFazio, Gibson, Harding, Skala

2. AGENDA APPROVAL, ADDITIONS AND / OR DELETIONS - Add Mike Cottonwood, Maintenance Supervisor, to Agenda with M. Boland

3. PRESENTATIONS – Dan with Hedman Drilling

- A. Dan Hedman presented to the Board what it would take to install a well at Crabtree park. The board and public were able to ask clarifying questions about the process.

4. District Manager Report

- A. Maintenance, Recreation, Admin. update given, see board packet
 - a. In addition to report, M. Boland identified that they worked on irrigation at Deterding park, the Free Little Library was installed at Deterding and Crabtree, AMRPD has received a Target Grant for recreation supplies, and Breakfast with Santa will be held December 7.

5. Guest – None

6. PUBLIC COMMENTS: Under Government Code Section 54954.3 members of the public may address the Board on non-agenda items. Speakers may address Board on any agenda item during consideration of the item. Speakers are limited to three (3) minutes for their comments.

- A. Attendees: Trena Harding, Mike Cottonwood, Ann Kohl
- B. No comments given

7. Committee Reports

- A. **Crabtree Park Committee** – see later agenda
- B. **Deterding Park Committee** – see later agenda
- C. **Jonas Larkspur Park Committee** – see later agenda
- D. **Sacramento Park Foundation** – D. Skala identified she will be unable to continue serving on the Sacramento Park Foundation, and therefore we will need a new board member.

8. CONSENT CALENDAR – Harding Motion to approve consent calendar; Skala 2nd, All approve

- A. Approval of Minutes
 - 1. October 17, 2019
 - 2. November 7, 2019 – Special Meeting
- B. Financial Reports
 - 1. Reports on Revenues and Expenditures (October).
 - 2. Claims Submitted for Payment (October).
 - 3. Employee Benefit Report (October).
- C. **RECOMMENDED ACTION: Approve the Consent Calendar as presented.**

9. CORRESPONDANCE

- A. FEC Park Police – report given

10. OLD BUSINESS

- A. Subject: Update on the Per Capita Funding program (Prop 68) and next steps needed to receive funding. – Will discuss in 11.A
 - a. Discuss projects that the District would like to accomplish.
 - b. Application packet(s) submit no later than January 31, 2020.
 - c. CEQA
 - d. Contract signed and submitted no later than March 31, 2020.
- B. Subject: Discuss and adopt Arden Manor Community Service Award. – M. Boland identified she was unable to find any information for the award. A. Kohl recommended that this be tabled until after the Prop 68 funding is completed. Board agreed to table for a later date.

11. REGULAR CALENDAR

- A. Subject: Review, discuss and prioritize potential projects for Proposition 68 Per Capita Grant funding.
 - a. M. Boland discussed potential projects and costs, which are identified in the board packet. Included discussion of well at Crabtree, new play structures at the park, etc. A. Kohl identified Friends of Jonas have identified irrigation as a top priority. Board and District manager identified concerns, including cost of replacing irrigation; ensuring that, because Jonas has recently had a new fence installed, that the other parks be improved also; ensuring AMRPD implement

appropriate projects that citizens can see; M. Boland to try to get additional quotes for replacing irrigation at Jonas Larkspur Park. More discussion in December.

- B. Subject: Discuss and adopt a no alcohol policy when renting District Facilities.
 - a. Discussed; Gibson motion to approve no alcohol policy with changes; DeFazio 2nd; all approve
- C. Subject: Review, discuss and adopt changes to facility rental deposit.
 - a. Discussed; Gibson motion to approve changes to facility rental deposit; DeFazio 2nd; All approve

12. **COMMENTS BY BOARD OF DIRECTORS** - None

13. **AGENDA ITEMS FOR NEXT MEETING**

Subject: Review, discuss and approve writing a letter to Sacramento County Transportation in support of installing speed bumps near parks.

Subject: Prop 68 funding

14. **CLOSED SESSION**

The Board may hold a closed session on any subject matter authorized under the State Law Gov't Code § 54957(b) including but not limited to pending litigation, property acquisition negotiations, and personnel matters. A closed session was not held.

15. **ADJOURNMENT** – Meeting adjourned at 9:00

16. **SIGN ALL APPROVED DOCUMENTS**