

ARDEN MANOR RECREATION AND PARK DISTRICT

A Special District Formed In 1953

Christine Arden –Board Chair
Lauri Defazio - Vice Chair
Lisa Gibson - Secretary
Warren Harding – Director
Darcy Skala – Director



Maria Boland –District Manager

REGULAR MEETING MINUTES

1415 Rushden Drive, Sacramento, CA 95864

Thursday, May 16, 2019, 6:30pm

VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

1. **CALL MEETING TO ORDER: 6:30**
 - A. Roll Call: Arden, Gibson, Harding, Skala present. Defazio absent
2. **AGENDA APPROVAL, ADDITIONA AND/OR DELETIONS:** Add Subject: Discuss Aquasize to 11,f
3. **PRESENTATION – NONE**
4. **DISTRICT MANAGER REPORT**
 - A. Report given. See package for whole report.
 - B. Additional items discussed:
 - i. Administration: During discussion re: River City Youth Soccer League, identified potential for water fountain that includes fountain for water bottles; Working with San Juan Unified School District on use agreement so do not have to pay classroom fees; Audit scheduled for 28-29 May with Fletcher
 - ii. Recreation: M. Boland identified AMRPD had a table at Earth Day Event, and interacted with public regarding AMRPD programs.
5. **GUEST:** None
6. **PUBLIC COMMENTS:**

- A. Visitors: Student – Everett from Rio Civitas Program, Ann Kohl, Mike Cottonwood, Trena Harding
- B. T. Harding: Regarding water fountain with bottle fillers, asked if those would work for outside water fountains. M. Boland and Board Chair C. Arden described fountains and that they would be fountains specifically intended for outdoor recreation.
- C. A. Kohl: Identified for Proposition 68 funds, when have an idea that may fit into the funding, need to get costs and vendors.
- D. W. Harding: Praised staff for response to graffiti at Crabtree Park.
- E. Identified Lois Kerr sent a thank you to the board for taking care of the baby ducks at Jonas Larkspur
- F. Everett: glad to hear AMRPD is taking steps to fix Jonas Larkspur.

7. COMMITTEE REPORTS: A. Kohl recommended at least 1 meeting be held for all committees in the next month.

- A. Crabtree Park Committee: W. Harding identified committee has not yet met, but will meet to discuss Proposition 68 and what it means to us.
- B. Deterding Park Committee: Volunteers are still needed.
- C. Jonas Larkspur Park Committee: Meeting was not held for the previous month. The committee is informally broken into groups to address issues.
- D. Sacramento Parks Foundation: Grant application due in August for all access park; Foundation will be applying for a competitive grant, and if not received will raise funds. Next meeting to be determined.

8. CONSENT CALENDAR:

- A. Approval of minutes for March 21, 2019 meeting – M. Boland to add visitors to Regular Meeting Minutes.
- B. Financial Reports
 - I. A. Kohl – question regarding when get money from Sacramento County and how much assessments will be.
- C. **RECOMMENDED ACTION: Approve the Consent Calendar as presented:** W. Harding motion to approve with changes, L. Gibson 2nd; All approve

9. CORRESPONDENCE

- A. FEC Park police – report given
- B. CARPD Newsletter - discussed

10. OLD BUSINESS

- A. None

11. REGULAR CALENDAR

- A. Subject: Review and discuss Prop 68 Capita Grant
 - I. A. Kohl identified AMRPD needs to get serious and start working on the; Discussed that employees will need to keep records. M. Boland working on questionnaire. Will keep as old business for June meeting.
- B. Subject: Review, discuss, and adopt proposed fee changes for 2019-2020 Afterschool program and Break Camps
 - I. Discussed proposed increase in fees (\$5-10 increases)
 - II. L. Gibson motion to accept fee; C. Arden 2nd; al approve
- C. Subject: Review, discuss, and adopt proposed changes to payscale and start on January 2020

- I. Discussed proposed increases, including minimum wage increase for part-time employees and full time maintenance worker
- II. D. Skala motion to accept proposed wage changes; W. Harding 2nd; all approve
- D. Subject: Subject: Review and discuss proposed adoption of a zero-tolerance policy against sexual harassment and malicious gossip.
 - I. C. Arden discussed she and M. Boland will be making proposed changes to district policy for future vote.
 - II. Board members identified they support proposed changes to ensure policy is clear that there is zero tolerance for sexual harassment and malicious gossip
- E. Subject: Review and discuss draft field use agreement between River City Youth Soccer League and the District
 - I. Discussed draft agreement: C. Arden identified need to include removal of trash as responsibility of River City Youth Soccer League
- F. Subject: Discuss Aquacize: M. Boland identified there is a potential and interest in aquacize four days a week. Gibson motion to allow aquacize to be scheduled 4 days a week; Skala 2nd; L. Gibson, D. Skala, W. Harding aye; C. Arden abstain; Motion approved.

12. COMMENTS BY BOARD OF DIRECTORS:

- A. C. Arden thanked board member Skala for hard work on recent personnel issues.
- B. L. Gibson identified may not be able to make a lot of the upcoming meetings due to professional issues.

13. AGENDA ITEMS FOR NEXT MEETING

- A. Proposition 68
- B. Preliminary Budget

14. CLOSED SESSION: A closed session was held for personnel matter – no action taken

15. ADJOURNMENT: Meeting adjourned at 8:51

16. SIGN ALL APPROVED DOCUMENTS