

ARDEN MANOR RECREATION AND PARK DISTRICT

A Special District Formed In 1953

Christine Arden –Board Chair
Lauri DeFazio - Vice Chair
Lisa Gibson - Secretary
Warren Harding – Director
John Montes – Director



Maria Boland –District Manager

REGULAR MEETING MINUTES

1415 Rushden Drive, Sacramento, CA 95864

Thursday, September 20, 2018, 6:30pm

VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

1. **CALL MEETING TO ORDER: 6:30**
 - A. Roll Call: Arden, DeFazio, Gibson, Montes, Harding present.
2. **AGENDA APPROVAL, ADDITIONA AND/OR DELETIONS:**
3. **PRESENTATION – NONE**
4. **DISTRICT MANAGER REPORT**
 - A. Report given. See package for whole report.
5. **GUEST: None**
6. **PUBLIC COMMENTS:**
 - A. Visitors: Mike Cottonwood, Trena Harding, Darcy Skala, Jackie Costa, Mary Mesmer, Erik Hall, Sharon Marks, Patricia Cook, Ann Kohl
 - I. Jackie Costka: Question about park at International School; Board explained this is not part of AMRPD, and should contact he school district

- II. Erik Hall: River City Soccer Club: would like to offer to provide funds to fix up soccer field at Jonas. To follow-up with M. Boland/W. Harding. Board/public discussed replacing of fencing.

7. **COMMITTEE REPORTS:**

- A. Crabtree Park Committee: M. Boland posted for volunteers – have received 1 response. W. Harding and T. Harding have been passing out fliers.
- B. Deterding Park Committee: No updates
- C. Jonas Larkspur Park Committee: Discussed bollards vs. split rail and receiving estimate; M. Boland would like to do a Request for Information then will do a comparison (in house vs. contractor). DeFazio/Gibson offered assistance in prepare/review RFI.

8. **CONSENT CALENDAR:**

- A. Approval of minutes for August 16, 2018 meeting: A. Kohl identified she did not say that maintenance software was beneficial, she asked if smaller park districts used the software. W. Harding identified Trena Harding, not Trina Harding.
- B. Financial Reports: T. DeFazio asked if any thought had been given to drilling well at Crabtree. A. Kohl questioned whether FICA & other costs should be moved to maintenance instead of Admin – M. Boland identified there were issues with spreadsheet and intent is these will be placed in maintenance.
- C. **RECOMMENDED ACTION: Approve the Consent Calendar as presented:** Harding motion to adopt with identified changes; DeFazio 2nd. All approve.

9. **CORRESPONDENCE**

- A. FEC Park police: report provided;
CAPRI: Election notice

10. **OLD BUSINESS**

- A. None

11. **REGULAR CALENDAR**

- A. Subject: Review, discuss, and adopt proposed pay scale to start in January 2019: Discussion held regarding individual pay for employees – Board identified this is not approving specific pay for an employee, as that is done by District Manager (except for District Manager pay), this is approving the pay scale. Harding motion to adopt pay scale, Arden 2nd, All approve.

12. **COMMENTS BY BOARD OF DIRECTORS:**

- A. Harding: Attended book club and recommends it to others.

13. **AGENDA ITEMS FOR NEXT MEETING**

- A. Presentation and review draft social media policy
- B. Estimates for split-rail fencing at Jonas Larkspur

14. **CLOSED SESSION: A closed session was held for personnel matter – no decisions made**

15. **ADJOURNMENT: Meeting adjourned at 8:50**