

# ARDEN MANOR RECREATION AND PARK DISTRICT

A Special District Formed In 1953

Warren Harding - Chairperson  
Anna Sutton - Vice Chair  
Lisa Gibson - Board Member  
John Montes – Board Member  
Marcia Tedder – Board Member



Boyce Jeffries – District Manager  
Maria Boland – Recreation Sup.

## REGULAR MEETING AGENDA

1415 Rushden Drive, Sacramento, CA 95864

Thursday, February 16, 2017, 6:30pm

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### VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

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### 1. CALL MEETING TO ORDER

- A. Roll Call: Gibson, Harding, Montes, Sutton, Tedder
- B. Pledge of Allegiance

2. **PUBLIC COMENTS:** Under Government Code Section 54954.3 members of the public may address the Board on non-agenda items. Speakers may address Board on any agenda item during consideration of the item. Speakers are limited to three (3) minutes for their comments.

### 3. AGENDA APPROVAL , ADDITIONS AND / OR DELETIONS

### 4. PRESENTATIONS – None

### 5. CONSENT CALENDAR

- A. Acceptance of Minutes
  - 1. January 19, 2017
- B. Financial Reports
  - 1. Reports on Revenues and Expenditures (January).
  - 2. Claims Submitted for Payment (January).
  - 3. Employee Benefit Report (January).

- C. RECOMMENDED ACTION: Approve the Consent Calendar as presented.

6. CORRESPONDANCE

- A. Capri

7. OLD BUSINESS

- A. Subject: Crabtree Park Sign Location

**Recommendation:** that the Board discusses and takes action on the location of Park Sign site.

8. REGULAR CALENDAR

- A. Subject: Staff Goals for 2017

**Recommendation:** That the Board discusses and takes action deemed appropriate.

- B. Subject: Job Descriptions and Salaries/Hourly

**Recommendation:** That the Board approves of the Districts revised Job Descriptions and amends hourly wages adjustment for District's Employees.

- C. Subject: Districts Manual Update

**Recommendation:** That the Board discuss and take action deemed appropriate.

- D. Subject: Form 700

Informational

9. District Manager Report

- A. Board submit Form 700 to County Clerk.

10. COMMENTS BY BOARD OF DIRECTORS

- A. Board Member Gibson
- B. Board Member Harding
- C. Board Member Sutton
- D. Board Member Montes
- E. Board Member Tedder

11. AGENDA ITEMS FOR NEXT MEETING – to be scheduled

- A.
- B.
- C.

12. CLOSED SESSION

The Board may hold a closed session on any subject matter authorized under the State law Gov't Code § 54957(b) including but not limited to pending litigation, property acquisition negotiations, and personnel matters.

13. ADJURMENT