

ARDEN MANOR RECREATION AND PARK DISTRICT

A Special District Formed In 1953

Anna Sutton –Board Chair
John Montes - Vice Chair
Lisa Gibson - Secretary
Warren Harding – Director
Christine Arden – Director



Maria Boland – District Manager

REGULAR MEETING MINUTES

1415 Rushden Drive, Sacramento, CA 95864

Thursday, December 21, 2017, 6:30pm

VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

1. CALL MEETING TO ORDER: 6:30

A. Roll Call: Gibson, Arden, Sutton present; Harding, Montes absent

2. PUBLIC COMENTS:

A. Visitors: Phyllis Palmer, Juanell Hefner, Stephen Jerner, Leann Nolasco, Phyllis Pereira, Charmayne Monday, Ann Kohl

- I. Phyllis: concerned about raising prices of aquacise class. Class was wonderful when had big pool, but now they are in smaller pool, which is more congested. If prices are going to be raised, they should not be in the small pool. In addition, class used to go until September, but now only goes until August.
- II. Phyllis: In addition, aquacise class only gets Monday and Wednesday. They may be willing to pay more if they can also go on Fridays.
- III. Stephen Jerner: moved to the area 6 months ago and lives near Jonas. Happy that the slide has been fixed. Believes there are other things than can be done, that are not expensive, to improve the park, such as fixing the sand boxes and tennis courts. Identified he has noticed a decrease in the homeless in the last couple of months.

- IV. Ann Kohl: Identified she sent pictures of the trees in the park. Identified that there are 7 redwood stumps, 3 redwoods in stress likely to die, deciduous trees mutilated by incompetent pruning and mistletoe invasion. Also that the bollards are disintegrating at Jonas Larkspur Park.

3. AGENDA APPROVAL, ADDITIONS AND / OR DELETIONS

- A. NONE

4. PRESENTATIONS – None

5. CONSENT CALENDAR

- A. Acceptance of minutes for November 16, 2017, Meeting.
- B. Financial Reports: Reports on revenues and expenditures; claims submitted for payment; employee benefit report.
- C. Recommended Action: Approve the Consent Calendar as presented: L. Gibson motion to approve, C. Arden 2nd; All approve

6. CORRESPONDENCE

- A. None

7. OLD BUSINESS

- A. None

8. REGULAR CALENDAR

- A. Subject: Swearing in of new board member Christine Arden: Done
- B. Subject: Presentation, review and proposed tentative adoption of draft set of administrative and project priorities for 2018.
 - I. Priorities examined and guidance provided by the board as follows:
 - i. High Priorities:
 - 1. Crabtree Park: Irrigation, play structure & sand box, trees
 - 2. Deterding Park: Irrigation, play structures, concrete sidewalks, trees
 - 3. Deterding Pool Complex: small pool resurfaced, leak in pool pipes, concrete on pool deck.
 - 4. Deterding Facilities: DCC fascia boards & roof, DAR roof, HVAC systems (Medium-High)
 - 5. Jonas Larkspur Park: Bollards & maintenance gate, trees, softball field, irrigation, play structure & sand pit, gazebo, nature area (not including pond)
 - 6. Arden Manor Administrative Needs: District manual, certified playground instructor training, district manager training.
 - ii. Medium Priorities:
 - 1. Crabtree Park: Restrooms (Low-Medium), basketball court, baseball field
 - 2. Deterding Park: Turf field (signage most important, and easy holes to fill; work with school for signage in multiple languages), water fountain

3. Deterding Pool Complex: Pool complex fence
4. Deterding Facilities: DAR water fountain, HVAC system (Medium-High)
5. Jonas Larkspur Park: Soccer field, gazebo, pond (Low-Medium until the committee provided recommendation)

iii. Low Priorities

1. Crabtree Park: Restroom (Low-Medium), water fountain, tennis courts
2. Deterding Park: none
3. Deterding Pool Complex: none
4. Deterding Facilities: maintenance shop & storage shed (discussed selling electric cart stored at Crabtree), security cameras
5. Jonas Larkspur Park: water fountain, tennis courts, pond (Low-Medium until the committee provided recommendation)

II. Ann Kohl recommended ISA certified arborist used for trees; discussed shredded rubber in play areas; Board and District Manager discussed gazebo, as well as some of the work that could be done in house.

III. District Manager will work on providing information on how and costs for items on priority list.

C. Subject: Review Social Media and the Brown Act: A. Sutton will work on finalizing a policy that can go into the District Manual.

D. Subject: Review and proposed adoption of the 2018 fee schedule: Discussed then tabled for January meeting

9. District Manager Report

A. Maintenance, Recreation, Admin. Update given.

- I. Maintenance: Maintenance at all parks is on-going; pruning in Jonas nature area continues; NAS replace pool pump motor, and provided information on sand in the pool; over Thanksgiving, someone broke rear passenger windows of truck and stole tool box, brakes on Toyota truck were replaced; Jonas Park fire lane has been painted; Deterding Activity room had a leak from the roof, which was repaired on December 9th by a local roofing company.
- II. Administrative: Notified by Hue & Cry, the security company, that cost will be going up by 3%; Cost of Kaiser going up by 5.1% starting February; American Red Cross notified the price of certifications will be going up; November 1, 2017 was start of new contract with Fulton-El Camino Park District Police (two citations were given for not having current registrations).
- III. Recreation Update: Had 70 participants at Breakfast with Santa; Next event is Easter Egg Hunt on March 31, 2018; Winter break camp from December 7-January 5 (expecting 30-40 participants).

10. COMMENTS BY BOARD OF DIRECTORS: None

11. AGENDA ITEMS FOR NEXT MEETING – Fee schedule

12. CLOSED SESSION: A closed session was not held.

13. ADJOURNMENT: Meeting adjourned at 9:05.