



REQUEST FOR INFORMATION

ARDEN MANOR RECREATION AND PARK DISTRICT

1.0 Description

1.1 The Arden Manor Recreation and Park District (AMRPD) is seeking information on removing existing bollards and installing a split rail fence around the perimeter of Jonas Larkspur Park.

1.2 THIS IS A REQUEST FOR INFORMATION (RFI) ONLY. This RFI is issued solely for information and planning purposes – it does not constitute a Request for Proposal (RFP) or a promise to issue an RFP in the future. This request for information does not commit the Arden Manor Recreation and Park District to contract for any supply or service whatsoever. Further, AMRPD is not at this time seeking proposals and will not accept unsolicited proposals. Respondees are advised that AMRPD will not pay for any information or administrative costs incurred in response to this RFI; all costs associated with responding to this RFI will be solely at the interested party's expense. Not responding to this RFI does not preclude participation in any future RFP, if any is issued. If a solicitation is released, it will be synopsisized on the AMRPD website www.amrpd.org. It is the responsibility of the potential offerors to monitor these sites for additional information pertaining to this requirement.

2.0 Background

The Arden Manor Recreation and Park District is in the Arden Arcade area of Sacramento. The District manages three parks within one square mile; Crabtree Park, Deterding Park and Jonas Larkspur Park. This RFI is strictly for Jonas Larkspur Park, specifically the border of the Park. Some bollards are decomposing and there are missing sections of the bollards which allows unauthorized vehicles access to the park. This has caused our playing fields to be vandalized. AMRPD is looking for information on removing all existing bollards and installing split rail fencing around the perimeter to secure the park.

2.1 RFI Published: October 19, 2018

2.2 RFI Meeting at Jonas Larkspur Park: Wednesday, October 24, 2018 @ 10:00 AM

2.3 RFI Due: Monday, October 29, 2018

3.0 Requested Information

- Plans, specifications, and estimated cost to remove all the existing bollards.
- Plans, specifications, and estimated cost to install a 2-rail split rail fence around the perimeter of Jonas Larkspur park consisting of 4-7 sections and then access breaks of approximately four feet.

- List of permits that may be required (local, state, federal) and estimates of the cost to apply for and/or obtain required permits, including consultant costs, if known. ALL COUNTY AND STATE LABOR LAWS APPLY.

4.0 Responses

4.1 Interested parties are requested to respond to this RFI with a white paper.

4.2 White papers are **due no later than Monday, October 29, 5:00 PM PST**. Responses shall be submitted via e-mail to;

AMRPD District Manager: Maria Boland 916-487-7851 X301 Maria@amrpd.org

4.3. Section 1 of the white paper shall provide administrative information, and shall include the following as a minimum:

4.3.1. Name, mailing address, phone number, fax number, and e-mail of designated point of contact.

4.3.2. Recommended contracting strategy.

4.3.3. Minimum of three (3) references.

5.0 Industry Discussions

AMRPD representatives may or may not choose to meet with potential offerors. Such discussions would only be intended to get further clarification of potential capability to meet the requirements, especially any development and certification risks.

6.0 Questions

Questions regarding this announcement shall be submitted in writing by e-mail to the District Manager Maria Boland at Maria@amrpd.org. Verbal questions will NOT be accepted. AMRPD does not guarantee that questions received after Friday, October 26, 2018 will be answered

7.0 Summary

THIS IS A REQUEST FOR INFORMATION (RFI) ONLY to identify sources that can provide information on a 2-rail split rail fence around the perimeter of Jonas Larkspur Park. The information provided in the RFI is subject to change and is not binding on the Arden Manor Recreation and Park District. The Arden Manor Recreation and Park District has not made a commitment to procure any of the items discussed, and release of this RFI should not be construed as such a commitment or as authorization to incur cost for which reimbursement would be required or sought. All submissions become Arden Manor Recreation and Park District property and will not be returned.